



CITY OF CARMEL-BY-THE-SEA HARRISON MEMORIAL LIBRARY BOARD OF TRUSTEES

Trustees Marie-Clare Gorham, John Krisher, Susan
Murphy, Phil Pardue, and Mary Jo Williams

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

REGULAR MEETING Wednesday, February 26, 2025

9:00 AM

THIS MEETING WILL BE HELD IN PERSON AND VIA TELECONFERENCE. The public is welcome to attend the meeting in person or remotely via Zoom, however, the meeting will proceed as normal even if there are technical difficulties accessing Zoom. The City will do its best to resolve any technical issues as quickly as possible. To view or listen to the meeting from home, you may watch the Youtube Live Stream at:

<https://www.youtube.com/@CityofCarmelbytheSea/streams>, or use the link below to view or listen to the meeting via Zoom teleconference:

<https://ci-carmel-ca-us.zoom.us/j/87683711696> Webinar ID: 876 8371 1696 Passcode: 523827 Dial in: 669-444-9171

Prior to calling the meeting to order, the Board/Commission will conduct an on-site tour of inspection of the properties listed on the agenda and the public is welcome to join. After the tour is complete, the Board/Commission will begin the meeting in the City Council Chambers no earlier than the time noted on the agenda.

HOW TO OFFER PUBLIC COMMENT: Public comment may be given in person at the meeting, or using the Zoom teleconference module, provided that there is access to Zoom during the meeting. Zoom comments will be taken after the in-person comments. The public can also email comments to lsfenton@ci.carmel.ca.us. Comments must be received 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be made part of the record.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

EXTRAORDINARY BUSINESS

- A. Receive a Presentation from Robin Aeschliman on M. J. Murphy's role in the original design and construction of the Harrison Memorial Library

PUBLIC APPEARANCES

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public

Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Chair. Matters not appearing on the agenda will not receive action at this meeting and may be referred to staff. Persons are not required to provide their names, and it is helpful for speakers to state their names so they may be identified in the minutes of the meeting.

ANNOUNCEMENTS

- A.** Announcements from the Trustees
- B.** Announcements from the Library Director

ORDERS OF BUSINESS

Orders of Business are agenda items that require Commission discussion, debate, direction to staff, and/or action.

1. Approval of the Minutes for the January 22, 2025, Regular Meeting
2. Receive the Librarian's Report for January 2025
3. Receive the Treasurer's Report for January 2025 and approve the check register for January 2025
4. Receive the Monthly report out from Master Plan ad hoc committee and provide staff with direction
5. Receive a report from the Carmel Public Library Foundation on recent activities
6. Authorization of the Carmel Public Library Foundation's use of the Harrison Memorial Library for the Donor Salute event Sunday, March 9, 2025 and the Sterling Circle event, Sunday, June 8, 2025 and recommendation that the City Council co-sponsor and approve the serving of alcohol for both events.
7. Review the proposed contract between the City and the Carmel Public Library Foundation regarding the financing and administration of the Harrison Memorial Library Centennial Restoration project and make a recommendation to City Council.
8. Review the proposed Professional Services Agreement for Architectural Services for the Harrison Memorial Library Centennial Restoration between the City and Moore Rubel Yudell and make a recommendation to Council.

FUTURE AGENDA ITEMS

ADJOURNMENT

9. Correspondence Received After Agenda Posting

This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, Harrison Memorial Library, located on the NE corner of Ocean Avenue and Lincoln Street, the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us> in accordance with applicable legal requirements.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Board of Trustees regarding any item on this agenda, received after the posting of the agenda will be available in the Library and Community Activities Director's Office located at the Park Branch Library at the NE corner of Mission Street and Sixth Avenue during normal business hours.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2000 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).

Harrison Memorial Library Board of Trustees Meeting
Minutes

REGULAR MEETING
Wednesday, January 22, 2025
9:00 AM

CALL TO ORDER AND ROLL CALL

PRESENT: Gorham, Krisher, Murphy, Pardue
ABSENT: Williams
STAFF PRESENT: Ashlee Wright, Library & Community Activities Director
Leslie Fenton, Executive Assistant

PLEDGE OF ALLEGIANCE

Members of the public joined the Board in the Pledge of Allegiance.

PUBLIC APPEARANCES

None

ANNOUNCEMENTS

Item A: Announcements from the Trustees
Trustee Gorham announced that Kid's Library had another great program.

Item B: Announcements from the Library Director
None

ORDERS OF BUSINESS

Item 1: Approval of the Minutes for the December 4, 2024, Special Meeting and the January 8, 2025, Special Meeting

Trustee Pardue moved to approve the Minutes for the December 4, 2024, Special Meeting and the January 8, 2025, Special Meeting, seconded by Trustee Gorham and carried by the following roll call vote:

AYES: Gorham, Murphy, Pardue, Krisher
NOES: None
ABSENT: Williams
ABSTAIN: None

Item 2: Receive the Librarian's Report for November and December 2024

Library & Community Activities Director Wright presented the report.

Item 3: Receive the Treasurer's Report for November and December 2024 and approve the check register for November and December 2024

Treasurer Gorham presented the reports for November and December 2024.

Trustee Murphy moved to approve the check registers for November and December 2024, seconded by Trustee Pardue and carried by the following roll call vote:

AYES: Gorham, Murphy, Pardue, Krisher
NOES: None
ABSENT: Williams
ABSTAIN: None

Item 4: Receive the Monthly report out from Master Plan ad hoc committee and provide staff with direction

Library & Community Activities Director Wright presented the report.

Item 5: Receive a report from the Carmel Public Library Foundation on recent activities

Executive Director Alexandra Fallon presented the report.

Item 6: Receive the mid-year budget report for FY 2024-2025 and consider the reallocation of funds, provide staff with direction regarding eMaterials, and consider an increase to the Restricted Operating Reserves

Library & Community Activities Director Wright presented the report.

Trustee Pardue moved to approve reallocating funds:

- \$1,000 from 32300 Print Advertising to 31200 Audit
- \$479.44 from 54000 Software to 55000 Internet/Telephone
- \$1,000 from 62100 Fiction (Teen) to 62300 Graphic Novels (Teen)
- \$4,000 from 66200 Materials Processing and \$2,000 from 66300 Replacements for a total of \$6,000 to 66100 OCLC Cataloging
- \$1,500 from 62200 non-Fiction (Teen) to 82100 Performers (Teen) for spring programs
- Transferring the \$8,000 surplus from the Friends of the Library and \$7,000 earmarked for strategic planning (24100 Staff Training/Conferences) – total of \$15,000 to the Restricted Operating Reserves
- Transfer some of the remaining funds from Hoopla to offset the current overage in EBooks,

Seconded by Trustee Gorham and carried by the following roll call vote:

AYES: Gorham, Murphy, Pardue, Krisher
NOES: None
ABSENT: Williams
ABSTAIN: None

Item 7: Consideration of updates to the Library's Collection Development Policy

Library & Community Activities Director Wright presented the report.

Trustee Murphy moved to approve the updates to the Library's Collection Development Policy, seconded by Trustee Pardue and carried by the following roll call vote:

AYES: Gorham, Murphy, Pardue, Krisher
NOES: None
ABSENT: Williams
ABSTAIN: None

Item 8: Receive a plan for the review of Library policies

Library & Community Activities Director Wright presented the report.

FUTURE AGENDA ITEMS

- Library policies
- Strategic Plan

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 9:42 a.m. The next Regular Meeting is scheduled for Wednesday, February 26, 2025.

Respectfully submitted,
Leslie Fenton, Executive Assistant

John Krisher,
President, Library Board of Trustees

LIBRARIAN'S MONTHLY REPORT

January 31, 2025

CIRCULATION	YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
Adult Circulation:					
Fiction	5.80	2,163	1,657	12,690	11,994
Non-Fiction	-6.20	1,260	818	7,161	7,634
Magazines	35.74	61	41	452	333
Audio/Video	-1.68	991	999	7,257	7,381
ADULT CIRCULATION TOTAL:	0.80	4,475	3,515	27,560	27,342
Juvenile Circulation:					
Fiction	7.67	2,127	1,619	16,858	15,657
Non-Fiction	23.01	703	441	4,710	3,829
Magazines	5.24	16	20	201	191
Audio/Video	9.08	150	98	1,105	1,013
JUVENILE CIRCULATION TOTAL:	10.56	2,996	2,178	22,874	20,690
CIRCULATION TOTAL:	5.00	7,471	5,693	50,434	48,032
ELECTRONIC CHECKOUTS:	78.78	12,225	13,112	79,255	44,332
HOLD REQUESTS:	-10.00	990	675	6,050	6,722
INTERLIBRARY LOAN:					
ILL to Other Libraries	#DIV/0!	0	0	0	0
ILL from Other Libraries	#DIV/0!	0	0	0	0

LIBRARIAN'S MONTHLY REPORT

January 31, 2025

CIRCULATION BY BORROWERS	YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
Residents: Carmel-by-the-Sea	10.56	1,715	1,327	10,536	9,530
Non-Residents:					
Monterey County	4.34	5,540	4,141	36,600	35,078
Other Zip Codes	-4.73	364	225	3,446	3,617
NON-RESIDENT CIRCULATION TOTAL	3.49	5,904	4,366	40,046	38,695
PATRON REGISTRATION:	Patron Data Base Purge 04/24				
Carmel by-the-Sea Residents	79.21	12	6	181	101
Monterey County Residents	-7.39	76	46	627	677
Other Borrowers	892.75	63	16	5341	538
REGISTRATION TOTAL:	367.25	151	68	6,149	1,316
TOTAL # OF CARDHOLDERS:	34.04	16,324	16,175	16,324	12,178

Patron Visit Count					
HML Building	13.03	7,178	4,414	48,220	42,661
Park Branch Building	#DIV/0!				
Local History	-4.68	23	18	224	235
Youth Services Dept.	0.19	5,528	2,716	32,473	32,411
PATRON VISIT TOTAL:	7.45	12,729	7,148	80,917	75,307

LIBRARIAN'S MONTHLY REPORT

January 31, 2025

REFERENCE QUESTIONS	YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
Reference Desk	24.62	983	891	7,835	6,287
Youth Services Desk	56.42	451	335	3,535	2,260
Local History Desk	44.53	115	45	555	384
TOTAL REFERENCE QUESTIONS:	33.52	1,549	1,271	11,925	8,931
ELECTRONIC SEARCH ACTIVITY					
Public in-Library Computer Use:	#DIV/0!	0	0	0	0
Public WiFi Use:	-19.86	835	697	5,701	7,114
VOLUNTEER HOURS	YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
Local History	-43.75	7	2	27	48
Park Branch	#DIV/0!	12	12	66	0
Harrison - Main	30.67	31	22	196	150
TOTALS:	45.96	50	36	289	198
OUTREACH SERVICES					
Visits	#DIV/0!	0	0	0	0
Circulation	#DIV/0!	0	0	0	0

LIBRARIAN'S MONTHLY REPORT

January 31, 2025

	YTD Percentage Change	This Month	Last Month	This YTD	Last YTD
SUMMER READING PROGRAMS	150.00	0	0	5	2
TOTAL ATTENDANCE	-50.22	0	0	230	462
PRESCHOOL PROGRAMS (0-5 YRS)	0.00	4	3	26	26
TOTAL ATTENDANCE	31.09	188	92	1,050	801
SCHOOL AGE PROGRAMS (6-11 YRS)	-42.86	3	1	12	21
TOTAL ATTENDANCE	-56.92	46	170	417	968
TEEN PROGRAMS (12-18 YRS)	130.00	5	2	23	10
TOTAL ATTENDANCE:	197.83	36	15	137	46
ADULT PROGRAMS	84.62	5	2	24	13
TOTAL ATTENDANCE	78.71	439	246	1,889	1,057
OFFSITE PROGRAMS	100.00	1	0	8	4
TOTAL ATTENDANCE	85.42	231	0	992	535
LOCAL HISTORY PROGRAMS	#DIV/0!	2	1	12	0
TOTAL ATTENDANCE	#DIV/0!	371	152	1,311	0

Financial statements
Of
HARRISON MEMORIAL LIBRARY
For the Period Ended
January 31, 2025

Harrison Memorial Library

Balance Sheet

Attachment 1

As of January 31, 2025

		TOTAL
ASSETS		
Current Assets		
Bank Accounts		
10000 Wells Fargo Checking		233,491.35
12000 Petty Cash Main		260.00
13000 Petty Cash Park Branch		200.00
14000 LAIF		830,643.21
14100 LAIF - Operating Reserve		175,127.25
14200 LAIF - Equipment Replacement		100,000.00
14300 LAIF - Bradney		46,747.05
14400 LAIF - Evans Restricted Fund		123,000.00
Total 14000 LAIF		1,275,517.51
Total Bank Accounts		\$1,509,468.86
Total Current Assets		\$1,509,468.86
TOTAL ASSETS		\$1,509,468.86
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
11000 Accounts Payable		0.00
Total Accounts Payable		\$0.00
Total Current Liabilities		\$0.00
Total Liabilities		\$0.00
Equity		
15000 Restricted Funds		
15100 Temporarily Restricted		0.00
15110 LAIF - Restricted - Operating Reserve		175,127.25
15120 LAIF - Equipment Replacement		100,000.00
15130 WF - Designated Gifts		0.00
15140 Broadband Equipment Grant		3,379.77
Total 15100 Temporarily Restricted		278,507.02
15200 Permanently Restricted		46,747.05
15300 Evans Trust Book Fund		100,000.00
Total 15000 Restricted Funds		425,254.07
16000 Unrestricted Net Assets		1,028,396.87
Opening Balance Equity		0.00
Net Income		55,817.92
Total Equity		\$1,509,468.86
TOTAL LIABILITIES AND EQUITY		\$1,509,468.86

Table 1

Budget v Actuals FY 2023-2024					
July 2023 - Jan 2024					
		Total			
		Actual	Budget	Over Budget	
Income					
Total 2100 CARMEL LIBRARY FOUNDATION		\$183,159.48	\$213,500.00	-\$30,340.52	
		\$0.00	\$0.00	\$0.00	
28000 Uncategorized Revenue		\$0.00	\$0.00	\$0.00	
24000 Friends of HML		\$30,000.00	\$12,833.31	\$17,166.69	
23100 Interest Bradney		\$4,353.34	\$2,041.69	\$2,311.65	
23200 Interest - Other		\$39,192.10	\$17,500.00	\$21,692.10	
Total 23000 INTEREST INCOME		\$43,545.44	\$19,541.69	\$24,003.75	
25000 Library Operations		\$6,251.40	\$4,083.31	\$2,168.09	
TOTAL INCOME		\$262,956.32	\$249,958.31	\$12,998.01	
Expenses					
30000 ADMINISTRATIO N					
Total 31000 Finance		\$6,877.86	\$5,877.13	\$1,000.73	
Total 32000 Library Promotions		\$3,125.42	\$4,695.88	-\$1,570.46	
Total 33000 Supplies		\$5,995.67	\$7,968.31	-\$1,972.64	
Total 34000 Organizational Development		\$12,739.52	\$14,175.00	-\$1,435.48	

Table 1

Budget v Actuals FY 2023-2024					
Total 30000 ADMINISTRATIVE		\$28,738.47	\$32,716.32	-\$3,977.85	
40000 EQUIPMENT					
Total 40000 EQUIPMENT		\$5,219.44	\$18,783.38	-\$13,563.94	
50000 IT					
Total 50000 IT		\$2,574.44	\$2,508.31	\$66.13	
60000 HARD COPY MATERIAL					
Total 61000 ADULT COLLECTION		\$19,120.64	\$24,850.00	-\$5,729.36	
Total 62000 TEEN COLLECTION		\$4,291.96	\$5,541.69	-\$1,249.73	
Total 63000 KIDS COLLECTION		\$18,578.66	\$18,083.38	\$495.28	
Total 64000 REFERENCE		\$2,965.74	\$2,975.00	-\$9.26	
Total 65000 ZIP BOOKS		\$9,849.61	\$11,083.31	-\$1,233.70	
Total 60000 HARD COPY MATERIAL		\$54,806.61	\$62,533.38	-\$7,726.77	
66000 TECHNICAL SERVICES					
Total 66000 TECHNICAL SERVICES		\$30,667.48	\$33,518.31	-\$2,850.83	
70000 DATABASES					
Total 70000 DATABASES		\$7,308.48	\$6,615.51	\$692.97	
72000 eMaterial					

Table 1

Budget v Actuals FY 2023-2024					
Total 72000 eMaterial		\$48,872.77	\$48,679.26	\$193.51	
80000 PROGRAMS					
Total 81000 ADULT PROGRAMS		\$6,966.41	\$10,500.07	-\$3,533.66	
Total 82000 TEEN PROGRAMS		\$2,494.56	\$5,541.69	-\$3,057.13	
Total 83000 KIDS PROGRAMS		\$9,172.45	\$20,125.07	-\$10,952.62	
Total 85000 LOCAL HISTORY PROGRAMS		\$10,317.29	\$13,125.00	-\$2,807.71	
Total 86000 SUMMER READING PROGRAM		\$0.00	\$0.00	\$0.00	
Total 80000 PROGRAMS		\$28,950.71	\$49,291.83	-\$20,341.12	
Total Expenses		\$207,138.40	\$254,646.30	-\$47,507.90	
Net Operating Income		\$55,817.92	\$4,687.99	\$60,505.91	
Net income		\$55,817.92	\$4,687.99	\$60,505.91	

Check Detail Report

Harrison Memorial Library

January 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	LINE DESCRIPTION	CATEGORY/PRODUCT/SERVICE CLEARED	CATEGORY/PRODUCT/SERVICE AMOUNT
10000 Wells Fargo Checking						
22826						
01/09/2025	Bill Payment (Check)	6922	ALHAMBRA		Reconciled	-\$105.39
01/09/2025	Bill Payment (Check)	6922	ALHAMBRA			-\$105.39
22827						
01/09/2025	Bill Payment (Check)	6923	Amazon Capital Services, Inc.		Reconciled	-\$1,113.84
01/09/2025	Bill Payment (Check)	6923	Amazon Capital Services, Inc.			-\$1,113.84
22828						
01/09/2025	Bill Payment (Check)	6924	BAKER & TAYLOR		Reconciled	-\$3,607.69
01/09/2025	Bill Payment (Check)	6924	BAKER & TAYLOR			-\$3,607.69
22829						
01/09/2025	Bill Payment (Check)	6925	BYWATER SOLUTIONS		Reconciled	-\$770.00
01/09/2025	Bill Payment (Check)	6925	BYWATER SOLUTIONS			-\$770.00
22830						
01/09/2025	Bill Payment (Check)	6926	John Paul Foster II		Reconciled	-\$150.00
01/09/2025	Bill Payment (Check)	6926	John Paul Foster II			-\$150.00
22831						
01/09/2025	Bill Payment (Check)	6927	KAL-WEST		Reconciled	-\$200.00
01/09/2025	Bill Payment (Check)	6927	KAL-WEST			-\$200.00
22832						
01/09/2025	Bill Payment (Check)	6928	KANOPY		Reconciled	-\$2,159.00
01/09/2025	Bill Payment (Check)	6928	KANOPY			-\$2,159.00
22833						
01/09/2025	Bill Payment (Check)	6929	Midwest Tape		Reconciled	-\$73.16
01/09/2025	Bill Payment (Check)	6929	Midwest Tape			-\$73.16
22834						
01/09/2025	Bill Payment (Check)	6930	OFFICE DEPOT		Reconciled	-\$84.17
01/09/2025	Bill Payment (Check)	6930	OFFICE DEPOT			-\$84.17
22835						
01/09/2025	Bill Payment (Check)	6931	OVERDRIVE		Reconciled	-\$2,839.75
01/09/2025	Bill Payment (Check)	6931	OVERDRIVE			-\$2,839.75
22836						
01/09/2025	Bill Payment (Check)	6932	PEAK ENTERPRISES		Reconciled	-\$354.60
01/09/2025	Bill Payment (Check)	6932	PEAK ENTERPRISES			-\$354.60
22837						
01/09/2025	Bill Payment (Check)	6933	Terrence Farrell		Reconciled	-\$400.00
01/09/2025	Bill Payment (Check)	6933	Terrence Farrell			-\$400.00
22838						
01/09/2025	Bill Payment (Check)	6934	WORLD BOOK		Reconciled	-\$1,024.74
01/09/2025	Bill Payment (Check)	6934	WORLD BOOK			-\$1,024.74
22872						
01/16/2025	Bill Payment (Check)	6935	Amazon Capital Services, Inc.		Reconciled	-\$470.76
01/16/2025	Bill Payment (Check)	6935	Amazon Capital Services, Inc.			-\$470.76
22873						
01/16/2025	Bill Payment (Check)	6936	BAKER & TAYLOR		Reconciled	-\$729.24
01/16/2025	Bill Payment (Check)	6936	BAKER & TAYLOR			-\$729.24
22874						
01/16/2025	Bill Payment (Check)	6937	City of Carmel-by-the-Sea		Reconciled	-\$5,000.00
01/16/2025	Bill Payment (Check)	6937	City of Carmel-by-the-Sea			-\$5,000.00
22875						
01/16/2025	Bill Payment (Check)	6938	DANTE RONDO MOST		Reconciled	-\$200.00
01/16/2025	Bill Payment (Check)	6938	DANTE RONDO MOST			-\$200.00
22876						
01/16/2025	Bill Payment (Check)	6939	INGRAM LIBRARY SERVICES		Cleared	-\$95.68
01/16/2025	Bill Payment (Check)	6939	INGRAM LIBRARY SERVICES			-\$95.68
22877						
01/16/2025	Bill Payment (Check)	6940	KATHLEEN O'CONNELL		Reconciled	-\$54.63
01/16/2025	Bill Payment (Check)	6940	KATHLEEN O'CONNELL			-\$54.63
22878						
01/16/2025	Bill Payment (Check)	6941	MaryLee Sunseri		Reconciled	-\$150.00
01/16/2025	Bill Payment (Check)	6941	MaryLee Sunseri			-\$150.00
22879						
01/16/2025	Bill Payment (Check)	6942	Michael Buffo		Reconciled	-\$1,200.00
01/16/2025	Bill Payment (Check)	6942	Michael Buffo			-\$1,200.00
22880						
01/16/2025	Bill Payment (Check)	6943	Midwest Tape		Cleared	-\$378.67
01/16/2025	Bill Payment (Check)	6943	Midwest Tape			-\$378.67
22881						
01/16/2025	Bill Payment (Check)	6944	OVERDRIVE		Reconciled	-\$100.69
01/16/2025	Bill Payment (Check)	6944	OVERDRIVE			-\$100.69

Check Detail Report
Harrison Memorial Library
January 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	LINE DESCRIPTION	CATEGORY/PRODUCT/SERVICE CLEARED	CATEGORY/PRODUCT/SERVICE AMOUNT
22882						
01/16/2025	Bill Payment (Check)	6945	PACIFIC GROVE SELF STORAGE		Reconciled	-\$407.00
01/16/2025	Bill Payment (Check)	6945	PACIFIC GROVE SELF STORAGE			-\$407.00
22883						
01/16/2025	Bill Payment (Check)	6946	Randy Tunnell		Reconciled	-\$400.00
01/16/2025	Bill Payment (Check)	6946	Randy Tunnell			-\$400.00
22884						
01/16/2025	Bill Payment (Check)	6947	WELLS FARGO 2675		Reconciled	-\$1,950.24
01/16/2025	Bill Payment (Check)	6947	WELLS FARGO 2675			-\$1,950.24
22909						
01/23/2025	Bill Payment (Check)	6948	ALHAMBRA		Reconciled	-\$103.91
01/23/2025	Bill Payment (Check)	6948	ALHAMBRA			-\$103.91
22910						
01/23/2025	Bill Payment (Check)	6949	Amazon Capital Services, Inc.		Reconciled	-\$1,144.03
01/23/2025	Bill Payment (Check)	6949	Amazon Capital Services, Inc.			-\$1,144.03
22911						
01/23/2025	Bill Payment (Check)	6950	BAKER & TAYLOR	Attachment 2	Reconciled	-\$2,622.10
01/23/2025	Bill Payment (Check)	6950	BAKER & TAYLOR			-\$2,622.10
22912						
01/23/2025	Bill Payment (Check)	6951	CARMEL PINE CONE		Reconciled	-\$550.00
01/23/2025	Bill Payment (Check)	6951	CARMEL PINE CONE			-\$550.00
22913						
01/23/2025	Bill Payment (Check)	6952	DEMCO		Reconciled	-\$849.55
01/23/2025	Bill Payment (Check)	6952	DEMCO			-\$849.55
22914						
01/23/2025	Bill Payment (Check)	6953	INGRAM LIBRARY SERVICES		Reconciled	-\$124.23
01/23/2025	Bill Payment (Check)	6953	INGRAM LIBRARY SERVICES			-\$124.23
22915						
01/23/2025	Bill Payment (Check)	6954	Midwest Tape		Cleared	-\$315.23
01/23/2025	Bill Payment (Check)	6954	Midwest Tape			-\$315.23
22916						
01/23/2025	Bill Payment (Check)	6955	OVERDRIVE		Reconciled	-\$673.38
01/23/2025	Bill Payment (Check)	6955	OVERDRIVE			-\$673.38
22932						
01/29/2025	Bill Payment (Check)	6956	Amazon Capital Services, Inc.		Cleared	-\$1,330.44
01/29/2025	Bill Payment (Check)	6956	Amazon Capital Services, Inc.			-\$1,330.44
22933						
01/29/2025	Bill Payment (Check)	6957	BAKER & TAYLOR		Cleared	-\$2,273.41
01/29/2025	Bill Payment (Check)	6957	BAKER & TAYLOR			-\$2,273.41
22934						
01/29/2025	Bill Payment (Check)	6958	DANTE RONDO MOST		Cleared	-\$200.00
01/29/2025	Bill Payment (Check)	6958	DANTE RONDO MOST			-\$200.00
22935						
01/29/2025	Bill Payment (Check)	6959	DEMCO		Cleared	-\$382.12
01/29/2025	Bill Payment (Check)	6959	DEMCO			-\$382.12
22936						
01/29/2025	Bill Payment (Check)	6960	JESSICA EVE BUNN		Cleared	-\$100.00
01/29/2025	Bill Payment (Check)	6960	JESSICA EVE BUNN			-\$100.00
22937						
01/29/2025	Bill Payment (Check)	6961	NORTHEAST DOCUMENT CONSERVATION CENTER		Cleared	-\$50.00
01/29/2025	Bill Payment (Check)	6961	NORTHEAST DOCUMENT CONSERVATION CENTER			-\$50.00
22938						
01/29/2025	Bill Payment (Check)	6962	OVERDRIVE		Cleared	-\$169.00

Check Detail Report
Harrison Memorial Library
January 2025

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	LINE DESCRIPTION	CATEGORY/PRODUCT/SERVICE CLEARED	CATEGORY/PRODUCT/SERVICE AMOUNT
01/29/2025	Bill Payment (Check)	6962	OVERDRIVE			-\$169.00
23012						
01/31/2025	Expense		STATE OF CALIFORNIA		Reconciled	-\$0.53
01/31/2025	Expense		STATE OF CALIFORNIA	FEDERAL TAX WITHHELD		\$0.53

Attachment 2



CITY OF CARMEL-BY-THE-SEA HARRISON MEMORIAL LIBRARY BOARD Staff Report

February 26, 2025
ORDERS OF BUSINESS

TO:	Harrison Memorial Library Board of Trustees
SUBMITTED BY:	Ashlee Wright, Library and Community Activities Director
SUBJECT:	Receive the Monthly report out from Master Plan ad hoc committee and provide staff with direction

RECOMMENDATION:

Receive the Monthly report out from Master Plan ad hoc committee and provide staff with direction

BACKGROUND/SUMMARY:

The Ad Hoc Committee for the Library Master Plan is made up of President John Krisher and Trustee Phil Pardue. As representatives of the Board of Trustees, the Ad Hoc Committee remains committed to ensuring that library services are continuous and facilities are well-maintained during the renovation planning process and during potential renovation.

As such the Board of Trustees adopted the following guiding principles proposed by the Ad Hoc Committee to be taking into account when the Trustees are evaluating building options and/or making recommendations to Council:

1. Well maintained facilities that meet the patrons needs
2. Maximize service hours
3. No negative impact to the workforce (Library Staff)
4. No extra cost to the City residents
5. Minimal disruption to services.

In Fall 2024 the City issued a Request for Proposals for Architectural Services for the renovation of the Harrison Memorial Library and the City Council agreed to the Carmel Public Library Foundation's (CPLF) proposal for an Architect Selection Committee to review applications and to make a recommendation regarding a project architect to the Trustees and Council for their final approval. the Architect Review Committee has narrowed down a recommendation for a project architect and the CPLF has continued their fundraising efforts.

At its February regular meeting the City Council provided the City Attorney with direction with regards to the contract between the City and the CPLF.

FISCAL IMPACT:

N/A

ATTACHMENTS:



CITY OF CARMEL-BY-THE-SEA HARRISON MEMORIAL LIBRARY BOARD Staff Report

February 26, 2025
ORDERS OF BUSINESS

TO:	Harrison Memorial Library Board of Trustees
SUBMITTED BY:	Ashlee Wright, Library and Community Activities Director
SUBJECT:	Authorization of the Carmel Public Library Foundation's use of the Harrison Memorial Library for the Donor Salute event Sunday, March 9, 2025 and the Sterling Circle event, Sunday, June 8, 2025 and recommendation that the City Council co-sponsor and approve the serving of alcohol for both events.

RECOMMENDATION:

Authorize the Carmel Public Library Foundation's use of the Harrison Memorial Library for the Donor Salute event Sunday, March 9, 2025 and the Sterling Circle event, Sunday, June 8, 2025 and recommend that the City Council co-sponsor and approve the serving of alcohol for both events.

BACKGROUND/SUMMARY:

Per City Policy C89-47 "Support Groups Policy", (Attachment 1) the use of library facilities shall be determined by the Harrison Memorial Library Board of Trustees as follows:

Requests for the use of Library facilities shall be forwarded to the Harrison Memorial Library Board of Trustees for its review at least thirty days (30) prior to the scheduled event. However, any event approved by the Library Board of Trustees at which alcoholic beverages are to be offered must also have prior approval of the City Council.

The Carmel Public Library Foundation (CPLF) is requesting the use of the Harrison Memorial Library to hold its annual Donor Salute event, on Sunday, March 9, 2025. Donor salute is held each year to thank those who donate \$100 or more in a calendar year to the CPLF (Attachment 2).

The CPLF is also requesting the use of the Harrison Memorial Library to hold its annual Sterling Circle event on Sunday, June 8, 2025 from 3:00pm - 5:00pm at the Main Library. The Sterling Circle event is held annually to thank the CPLF Planned Giving Program donors.

Wine will be served at each event. Per Carmel Municipal Code section 9.20.020, it is unlawful for any person to drink any alcoholic beverage in or upon any public place within the City. The City Council may, however authorize exceptions to the code for specific events of limited duration by adopting a resolution.

Pending Trustees approval for the use of the Harrison Memorial Library for Donor Salute and Sterling Circle staff will take this request to the City Council for approval of the serving of alcohol at both events at

the March 3, 2025 Special Council Meeting.

This request was submitted less than thirty (30) days advance in the case of Donor Salute, as required by the policy. However, Donor Salute is an important annual event where CPLF and staff connect with and thank donors, which is even more critical as the CPLF embarks on a capital campaign for the renovation of the Harrison Library. As such, staff recommends that the Trustees approve both events and recommend that the City council co-sponsor and approve the serving of alcohol at each event.

FISCAL IMPACT:

Donors to the Carmel Public Library Foundation provide almost 100% of the funds for the Library's operating budget.

ATTACHMENTS:

Attachment 1 - Support Group Policy

Attachment 2 - Letter of Request

**CITY OF CARMEL-BY-THE-SEA
POLICY AND PROCEDURE**

Subject: Support Groups Policy	Policy/Procedure No: C89-47
Effective Date: 3 October 1989	Authority: Resolution No. 89-121

Purpose:

To establish a formal procedure for relationships between the City and its support groups.

Policy/Procedure:

As fully set forth in the policy document, attached.

Responsible Party:

City Administrator/City Council

Department of Origin:

Administration/City Council

Revision Dates:

6 March 1990 (Resolution No. 90-26)
4 August 1992 (Resolution No. 92-70)
3 April 2007 (Resolution No. 2007-19)
2 October 2012 (Resolution No. 2012-70)
7 September 2021 (Resolution No. 2021-046)
4 January 2022 (Resolution No. 2022-009)

Rescinded Date:**City Administrator Approval:**

Signature

Date

Support Groups Policy

September 21, 1989

General:

The City Council recognizes that individuals of the community will join together from time to time in support groups to assist the municipal organization (City) or one of its departments for a variety of reasons. The City Council also recognizes the value of the assistance so provided by support groups and encourages the formation of such groups where appropriate and/or a need exists. So that both the City and its entities and the support groups have a clear understanding of the nature and extent of the relationship, the following guidelines have been developed and adopted by the City Council.

Definition:

Support groups are associations of individuals who have voluntarily joined together in a unit whose sole or primary purpose is to provide assistance – monetary, social, cultural or otherwise – but not political – to the City or one of its departments.

Nature of Relationship:

The City recognizes the importance of support groups to the financial, social, cultural and environmental fabric of our community as well as the need for private support groups to be independent and freed of the restrictions which are applicable to public entities. It is also recognized by the City that a relationship will exist between support groups and the City. It is the intent of the City to keep the relationship with all support groups to a minimum, recognizing that support groups are private in existence, a status which requires neither the specific public noticing, reporting and liability responsibilities of, nor financial assistance from, the City.

While members of support groups have the freedom of association guaranteed by the Constitution, the support group is recognized by the City as a private body.

City Involvement with Support Groups/Personnel:

City personnel, whether elected, employed or appointed, shall not serve on the board of directors (either as a member or in an ex officio capacity) of a support group. Employees of support groups are not City employees and support groups and their officers shall refrain from representing themselves as agents or officers of the City. City staff will be assigned by the City Administrator to serve in a liaison capacity and to provide technical assistance to support groups if requested.

Use of City Facilities*:

Support groups are entitled to free use of City facilities for meetings, either general membership, board, executive committee, or special committee as long as:

- a) The date and time are convenient to the operation and maintenance of the facility in which the meet is desired;
- b) The meeting room is not needed for a City board, committee or commission meeting;

- c) The meeting is to occur during regular hours of operation or does not require the scheduling of staff beyond regular schedules if held at a time other than regular hours;
- d) The desired room is available;
- e) The City will not incur a substantial cost for providing the room; and
- f) The use of the City facilities by the support group is in furtherance of the interests of the City.

The City shall draw up an agreement with each support group which shall outline the terms and conditions for the free use of meeting rooms and of storage space. Support groups may also store assets and belongings in a public facility subject to a valid Hold Harmless Agreement and certificate of insurance being on file with the City Clerk's office and naming the City as an additional insured party, and provided that the space is not required for municipal properties.

City facilities, with the exception of library facilities, may not be used to provide free space or equipment for the business office of the support group. The use of Library facilities shall be determined by the Harrison Memorial Library Board of Trustees, with the exception of events held at these facilities at which alcoholic beverages are offered. Limitations on such use are described in this Policy in the paragraph titled "Insurance".*

Use of City Equipment*:

No support group, its officers or members, shall utilize any equipment belonging to the City and/or any of its departments except audio/visual equipment and room furnishings which are normally provided upon request with the use of a room. City equipment is defined but is not limited to telephones, desks, copy machines, computers and computer terminals, mail and stamping devices, facsimile machines, typewriters and adding machines. The City Administrator may grant use of City equipment in special circumstances. The use of library equipment shall be determined by the Harrison Memorial Library Board of Trustees.*

Membership Rolls:

Membership rolls of support groups and the City can be exchanged if an agreement is reached between the parties and is consistent with both State and Federal laws.

Postage:

Each support group shall secure and maintain its own Post Office box or mailing address. The City's or a City department's Post Office box or bulk mailing permit is to be used for official City business only. Each support group shall incur all expenses associated with the mailing of its literature, minutes, agendas and fund-raising requests.

* For statutory provisions governing use of library facilities and equipment, see Education Code, Title 1, Division 1, Part 11, Chapter 5, Section 18919 and Carmel-by-the-Sea Municipal Code Section 2.72.050.

Political Activities:

No support group, organized for the purpose of assisting the City or one of its departments shall partake, either officially or unofficially, in any political activity involving the City of Carmel-by-the-Sea, its officers, employees, or facilities. Political activity includes, but is not limited to:

- Mayoral and City Council elections
- Local ballot issues
- Involvement in administrative or personnel matters

Support Groups are encouraged to use proper and accepted internal City communication channels and the public appearances section of City Council meetings.

Insurance:

The City will provide general liability insurance coverage for support groups including the cost of the insurance deductible as long as the support groups are meeting or holding events in public buildings or at public facilities. If a support group meets away from a public building or public facility and/or outside the City limits, then it shall be the option of the support group as to whether it desires to secure insurance protection. The City will not provide insurance protection for activities and events held outside of the City limits or away from public buildings and/or public facilities and will not provide coverage at any activity where alcoholic beverages are being served unless such activity is officially sanctioned and cosponsored via a Resolution of the City Council.

Should support groups desire to serve alcoholic beverages at an event, either in a public building or at a public facility, the support group will be required to secure its own insurance coverage, unless the City Council adopts a Resolution of co-sponsorship.

Co-Sponsorship:

A Resolution of the City Council of the City of Carmel-by-the-Sea is required in order for the City to co-sponsor with any support group any event, performance, activity or function, whether one-time, cumulative or ongoing.

Fund-Raising Events within Public Facilities:

The City recognizes that support groups from time to time will request the utilization of public facilities for fund-raising activities. Such requests for the use of public facilities shall be forwarded to the City Council for its review at least thirty (30) days prior to the scheduled event. The City will give preferential consideration to support groups over other groups for fund-raising activities within public facilities.

Requests for the use of Library facilities shall be forwarded to the Harrison Memorial Library Board of Trustees for its review at least thirty days (30) prior to the scheduled event.* However, any event approved by the Library Board of Trustees at which alcoholic beverages are to be offered must also have prior approval of the City Council as set forth in this Policy in the paragraph titled "Insurance".

Support Groups are cautioned that obtaining such approval by both bodies could take seven weeks or more, depending on the scheduling of their respective meetings.

Bylaws:

Each support group shall provide a copy of its current bylaws to the City Clerk.

Annual Audit:

The City requires a copy of the annual audit, review or internal financial report of each support group.

Responsibility for Implementation of Policy:

The City Administrator is delegated as the City official responsible for the implementation of this policy.

Periodic Review:

The City Council will, from time to time, review the intent and content of this policy and make any necessary amendments which it deems necessary to protect the interests of the City and the support groups. All support groups will be notified whenever a review is determined to be needed.

* For statutory provisions governing use of library facilities and equipment, see Education Code, Title 1, Division 1, Part 11, Chapter 5, Section 18919 and Carmel-by-the-Sea Municipal Code Section 2.72.050.

**CITY OF CARMEL-BY-THE-SEA
CITY COUNCIL**

RESOLUTION NO. 2022-009

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARMEL-BY-THE-SEA
DESIGNATING CARMEL COMMUNITY EMERGENCY RESPONSE TEAM (CERT) AS AN
OFFICIAL CITY SUPPORT GROUP IN ACCORDANCE WITH SUPPORT GROUP POLICY NO.
89-47**

WHEREAS, in October 1989, the City Council adopted Resolution 89-121, the Support Group Policy, which establishes the relationship between the City and private groups; and

WHEREAS, in May 1990, the City Council adopted Resolution No. 90-47 designating the support groups of the City; and

WHEREAS, according to their website, Carmel CERT is a group dedicated to preparedness and assisting others in their neighborhood or workplace following an event; and

WHEREAS, Carmel CERT has already performed tremendous volunteer efforts, such as: COVID vaccination process, winter storm assistance, down power lines, beach closures, special event assistance, lost person support, and enhanced preparedness for any emergency; and

WHEREAS, Carmel CERT is directly connected with Monterey Fire Department and Monterey CERT which provides training support, CERT leadership, and extra staff for larger scale events.

**NOW THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF
CARMEL-BY-THE-SEA DOES HEREBY:**

1. Require Carmel by-the-Sea CERT to provide all documentation pursuant to Policy No. 89-47.
2. Designate the following groups as Support Groups pursuant to Policy No. 89-47:
 - a. Friends of Harrison Memorial Library
 - b. Carmel Public Library Foundation
 - c. Friends of Carmel Forest
 - d. Friends of Sunset Foundation
 - e. Lester Rowntree Native Plant Garden Committee
 - f. Friends of Mission Trail Nature Preserve
 - g. Carmel Cares
 - h. Carmel CERT (upon City Council approval and compliance with #1)
3. Authorize the City Administrator to submit the updated list of support groups to the insurance carrier.

**PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF CARMEL-BY-
THE-SEA this 4th day of January, 2022, by the following vote:**

AYES: COUNCIL MEMBERS BARON, FERLITO, THEIS, MAYOR PRO TEM RICHARDS,
MAYOR POTTER

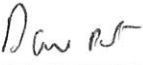
NOES: NONE

ABSENT: NONE

ABSTAIN: NONE

APPROVED:

ATTEST:



Dave Potter
Mayor



Ashlee Wright
Acting City Clerk



January 23, 2019

Ashlee Wright, Library Director
& Library Board Trustees
Sixth and Mission St.
Carmel, CA 93921

Dear Ms. Wright & Library Board Trustees:

The Carmel Public Library Foundation respectfully requests consideration to hold our donor cultivation events; The Donor Salute on Sunday, March 3, 2019 from 3:00-5:00pm and the Sterling Circle on Sunday, June 9, 2019 from 3:00-5:00pm at the Harrison Memorial Library.

We plan to serve wine and hors d'oeuvres at each of the events. We are eager to obtain whatever approvals are necessary. Please let us know if you require any further information or documentation.

Thank you for your consideration of our request.

Sincerely,

A handwritten signature in dark ink, appearing to read "Alex Fallon", with a long, sweeping horizontal line extending to the right.

Alexandra Fallon
Executive Director



CITY OF CARMEL-BY-THE-SEA HARRISON MEMORIAL LIBRARY BOARD Staff Report

February 26, 2025
ORDERS OF BUSINESS

TO: Harrison Memorial Library Board of Trustees

SUBMITTED BY: Brian Pierik, City Attorney

SUBJECT: Review the proposed contract between the City and the Carmel Public Library Foundation regarding the financing and administration of the Harrison Memorial Library Centennial Restoration project and make a recommendation to City Council.

RECOMMENDATION:

Review the proposed contract between the City and the Carmel Public Library Foundation regarding the financing and administration of the Harrison Memorial Library Centennial Restoration project and make a recommendation to City Council.

BACKGROUND/SUMMARY:

This item will be issued under separate cover.

FISCAL IMPACT:

ATTACHMENTS:



CITY OF CARMEL-BY-THE-SEA HARRISON MEMORIAL LIBRARY BOARD Staff Report

February 26, 2025
ORDERS OF BUSINESS

TO: Harrison Memorial Library Board of Trustees

SUBMITTED BY: Brian Pierik, City Attorney

SUBJECT: Review the proposed Professional Services Agreement for Architectural Services for the Harrison Memorial Library Centennial Restoration between the City and Moore Rubel Yudell and make a recommendation to Council.

RECOMMENDATION:

Review the proposed Professional Services Agreement for Architectural Services for the Harrison Memorial Library Centennial Restoration between the City and Moore Rubel Yudell and make a recommendation to Council.

BACKGROUND/SUMMARY:

This item will be issued under separate cover.

FISCAL IMPACT:

ATTACHMENTS:



CITY OF CARMEL-BY-THE-SEA HARRISON MEMORIAL LIBRARY BOARD Staff Report

**February 26, 2025
ADJOURNMENT**

TO: Harrison Memorial Library Board of Trustees

**SUBMITTED
BY:**

SUBJECT: Correspondence Received After Agenda Posting

RECOMMENDATION:

BACKGROUND/SUMMARY:

FISCAL IMPACT:

ATTACHMENTS:

Robin Aeschliman - The Visionaries...Unlikely companions
Robin Aeschliman - Power Point Presentation
Letter from Doug Schmitz

THE VISIONARIES . . . unlikely companions

In 1885, when young Michael Murphy was born on the 480-acre family ranch in Mendon, Utah, 23-year-old Bernard Maybeck¹, somewhat newly graduated from École des Beaux-Arts, Paris², was working in New York for Thomas Hastings, École classmate, participating in Hastings projects, which included the Ponce de Leon and Alcazar Hotels in Florida.³

In 1895, Maybeck, 33, had worked his way to San Francisco and was well on his way to a distinguished career. Michael Murphy, 10, was on his way to helping his mother establish the second homestead on what is today known as the Curlew National Grasslands—a failed government homesteading location in Southern Idaho. The widowed Emma Murphy family had suddenly gone from riches to rags. Michael would help his mom with building the largest log house in the valley, cutting, transporting, and selling logs to other homesteaders building a dream.

In 1902, called to Carmel by James Franklin Devendorf, young Michael, age 17,⁴ built his first Carmel-by-the-Sea structure—a modest home for his mom and five of her youngest (of 12) children, Michael one of them. He would fetch the bathwater, fill the tub, and take first dibs on using it.

In 1902, 40-year-old Bernard “Ben” Maybeck was designing homes in the Berkeley hills, an unbuilt structure for the University of California, and homes in San Francisco.⁵ Some extant—just as is the First Murphy—saved, in 1991, by the City of Carmel and a well-organized team of volunteers who donated both time and skills.

In 1910, 48-year-old Maybeck designed the extraordinary First Church of Christ Scientist in Berkeley.⁶ In 1917, 32-year-old M. J. Murphy designed and built the First Church of Christ Scientist at the corner of Santa Rita & 5th in Carmel.⁷

In 1918, Ralph Chandler Harrison, Associate Justice of the California Supreme Court, died. Judge Harrison had an extensive personal library—he served 27 years with San Francisco Library Board of Trustees.⁸ The Harrisons were passionate book collectors. Mrs. Harrison took comfort in having books about her—from collectors’ editions to just good reads.⁹ Ella Spencer Reid

¹ Woodbridge, Sally B.; Bernard Maybeck Visionary Architect; Abbeville Press Publishers, NY; 1992; Bernard Maybeck, b. 1862; p. 15. d. 1957.

² Woodbridge, Sally B.; Bernard Maybeck Visionary Architect; p. 15.

³ https://berkeleyheritage.com/berkeley_landmarks/maybeck_on_grove.html; accessed 22 February 2025.

⁴ Author’s personal knowledge

⁵ Woodbridge, Sally B.; Bernard Maybeck Visionary Architect; *Buildings & Projects*; pgs. 225 – 236.

⁶ Woodbridge, Sally B.; Bernard Maybeck Visionary Architect; p. 89.

⁷ “A Diversity of Murphy’s, *Carmel Preservation Foundation*, tour guide, undated, approx. 1990-1995.

⁸ https://en.wikipedia.org/wiki/Ralph_C._Harrison, accessed 23 February 2025.

⁹ Sources: <https://californiarevealed.org/do/66a2fae4-9283-4762-bb10-b0691ba87aa2>; and, “History,” Neal Hotelling, *Carmel Pine Cone*, May 3 & 13, 2022.

Harrison donated land and funds for a new and larger library for the village she would adopt as her home. She had Jo Mora design a building because he was on the Library Board of TTEEs.¹⁰ Timing was poor – WWI and a flu pandemic.

In 1919, Mrs. Harrison, niece of Whitelaw Reid, Ambassador to England and publisher of the NY Herald Tribune, recent widow of Ralph Chandler Harrison, moved to Carmel. She and her lady friends had been visiting Carmel since 1914. She liked the pace.

Carmel's Board of TTEEs and the community were not of one mind. Mrs. Harrison's project proceeded slowly.

In 1919, M. J. Murphy was building Tor House for Robinson and Una Jeffers. M. J. and Edna Murphy loaned the Jeffers family the use of the Murphy twin's stroller. Twins Rosalee and Kathaleen Murphy were born in 1914. Donnan and Garth Jeffers were born in 1916.

And in 1919, Bernard Maybeck designed San Francisco's idyllic Forest Hill Neighborhood Association Building.¹¹

In 1922, Ella Spencer Reid Harrison died in a fire in her Carmel cottage. Her personal book collection and the Mora library plans, per Neal Hotelling, historian, died with her.¹²

Harrison Memorial Library did not proceed apace.

Mr. Maybeck's output is well-documented, universally known, revered and includes the Palace of Fine Arts (1913-15); Phoebe Hearst's Wynton (begun 1899); the Packard Automobile Showroom, San Francisco (1926); Byington Ford House (1922), Pebble Beach.¹³

AND . . .

Murphy went on to build, among many, the Highlands Inn, Monterey Peninsula Country Club, La Playa Hotel rebuild after a fire, Pine Inn, The Hacienda at the Santa Lucia Preserve, Carmel's first bank, and my favorite—the Kluegel home on N. Camino Real . . .¹⁴ Many were his design. "*Plans Drawn and Built by M. J. Murphy*" w his characteristic signature.¹⁵

THEN . . .

¹⁰ "History," Neal Hotelling, *Carmel Pine Cone*, May 13 & 20, 2022.

¹¹ <https://foresthill-association.com/clubhouse/about-clubhouse/>; accessed 23 February 2025.

¹² "History," Neal Hotelling, *Carmel Pine Cone*, May 13 & 20, 2022.

¹³ Woodbridge, Sally, *Bernard Maybeck Visionary Architect*, pgs.226-235.

¹⁴ Various sources, CBTS records, M. J. Murphy, Inc. records; Carmel Preservation; Rosalee Murphy Gladney; Seavey, Kent, *Carmel A History in Architecture*, Arcadia Publishers, 2007.

¹⁵ *Structures of the Period, Carmel-by-the-Sea, California*; Promotional Booklet, M. J. Murphy, Inc., approx. 1930.

In 1926, Chapel Judson, artist and retired Professor of Art who was instrumental in forming the art department at UC Berkeley, and husband of Sydney Yard's daughter, relocated to the Monterey Peninsula after the Judson's Bay Area home burned.¹⁶ Sydney Yard was the first professional artist to settle in Carmel-by-the-Sea, 1905.¹⁷ The Judsons hired M. J. Murphy to design and build their Pebble Beach home at 1456 Riata Road. The 1927 Harrison Memorial Library design imitates, using more modest materials and size, the 1926 Chapel Judson home. This is a not unusual design choice by many in the fields of architecture and building.

A year later, in 1927/28, Maybeck and Murphy, two successful men with backgrounds and education that didn't meet at any corner, would come together on the NE corner of Lincoln & Ocean Avenue in Carmel-by-the-Sea to create Ella Harrison's dream: the Ralph Chandler Harrison Memorial Library. B. R. Maybeck, Consulting Architect / M. J. Murphy Architectural Drawing.¹⁸

Notable characteristics of Murphy designed buildings often include multiple interior levels in which one passes through one room to stairs up or down to the next room. Built-in cabinetry may fill in sometimes wasted-space. Structures are typically placed well-back on the building site, entries uniquely placed not in the prominent exterior front, but through a chalkrock path and courtyard to an unobtrusive side of the structure and a welcoming front door. All these Murphy traditions are present in Harrison Memorial Library.

It could factually be stated of the above-mentioned talented and successful visionaries that all but one came from privileged upbringings, privileged lives. All but one had received the very best formal education. M. J. Murphy whose formal education ended when he was 10-ish, was an autodidact, a skilled designer of buildings varying from modest cottages to grand public structures. He and his wife, Edna, were workaholics. Edna worked at the business of M.J. Murphy, Inc. until the day she died in 1954. Young Michael Murphy began working at age 10. In 1940, when 55, M. J. retired to their home on the McKenzie River.

I would like to share this excerpt from pages 12 & 13 of the DPR for the Palace of Fine Arts, San Francisco. DPR's are not infallible, in fact, the DPR on the First Murphy contains more than one error.

"... Willis Polk — a leading San Francisco architect . . . — was given the plum commission to design the Palace of Fine Arts. Overworked and unable to conceive a satisfactory solution for the

¹⁶ https://www.askart.com/artist/Charles_Chapel_Judson/3465/Charles_Chapel_Judson.aspx, accessed 24 February 2025.

¹⁷ https://en.wikipedia.org/wiki/Sydney_J._Yard; accessed 24 February 2025.

¹⁸ Blueprints on file, Harrison Memorial Library, History Room.

site, Polk invited the Exposition draftsmen to make suggestions. In her pioneering study *Five California Architects*, Esther McCoy recounts. . .

. . . With his usual loose and atmospheric approach to preliminary design, he sketched a gallery, an elliptical colonnade and rotunda in charcoal. . . The sketch was passed along by Polk to other members of the Architectural Commission; the person most impressed by the sketch was Henry Bacon of New York, designer of the Lincoln Memorial. 'You will hear of this some day [sic],' he promised Maybeck.³ [sic] Ignoring protests from some of the exposition directors **who wanted only recognized architects with a demonstrated record of major commissions**, Polk magnanimously turned over his assignment to Bernard Maybeck. Then 51 years old, the architect was chiefly known for residential and church design, as well as for his unworldly eccentricity. Despite Maybeck's education at the Ecole[sic] des Beaux-Arts and his influence as a teacher, many did not take him seriously; a colleague remarked. . ."¹⁹ [author emphasis]

Paraphrasing, I suggest that by giving Maybeck design credit for Harrison Memorial Library, many do not take M. J. Murphy seriously, deferring to the now widely and deservedly recognized Bernard Maybeck, who, himself, once was not taken seriously.

Murphy papers were destroyed. There are precious few. They share a Rubbermaid tub with the paternal side of Edna & MJ's grandson's father, Andy Gladney. So, I visited the Maybeck archives, Wurster Building, UC Berkeley. No structure plans. There are drawings for light fixtures, some furnishings, a fireplace. And letters. Three of them. The letters are in your packet.

James Franklin Murphy, M. J. and Edna's son, born 1904, took a leading part in the business following his 1924 graduation from U. C. Berkeley. Frank's "death bed," 1978, comment was, "Don't let them tell you Maybeck designed the library. Dad did." His sister Rosalee Murphy Gladney died in 2003. I have a note among my papers: "Don't let them tell you Maybeck designed the library. Dad did." Frank and Roe remembered watching their dad create plans late into the night, an oil lamp his light. Roe remembered her father would meet Maybeck at the Monterey Train Station, take him to Carmel to look at the project. Maybeck would sign-off, then M. J. would return him to the train station.

Maybeck died in 1957, age 95.²⁰ M. J. Murphy died in 1959, age 74.²¹

A timeline 1918 to 1928, of the design and development of Harrison Memorial Library is included in your packet.

My closing request:

¹⁹ DPR, 2013, Palace of Fine Arts.

²⁰ "Bernard Maybeck Dies in Berkeley," *Santa Cruz Sentinel*, 4 October 1957.

²¹ Oregon Death Index 1898-2008; Vida, Lane County, 5 March 1959;

Murphy descendants respectfully request approval to donate a small, approximately 5" or 6" x 12," bronze plaque for the library to be placed in an inconspicuous location at the main exterior entry that correctly states, as noted on the 1927 building plans:

**B. R. Maybeck, Consulting Architect
M. J. Murphy Architectural Drawing & Superintendent of Construction
1927-1928**

The plaque, if approved, would be in honor of William F. Beckett II. I met Bill, a first cousin in 2015 due to a Pine Cone article. I met with him then and would interview him several times. Until the pandemic. And then he died. May 2022. He was 98 years old and sharp. In Bill Beckett's younger years, M. J. Murphy acted the role of grandfather. I learned much of the nitty-gritty of our shared great uncle through Bill's happy memories. When Bill was 10, M. J. gave him his first library card. Harrison Memorial Library was Bill Beckett's steady companion during his twilight years. It is he who, a few years ago, suggested a plaque crediting M. J.

What, please, is the process for approval / acceptance of the proposal?

I note that at the 5 April 1994 City Council meeting, item H, VII, on the Consent Agenda states: *Adopt Resolution No. 94-47 agreeing to cosponsor the Maybeck Plaque Donor Acknowledgment on 15 May 1994 with the Carmel Public Library Foundation.*²²

I have not seen the plaque and wonder if it correctly states the above information.

Thank you,

Robin Aeschliman on behalf of the Michael Murphy and Emma Hagle Wilkinson Murphy descendants.

26 February 2025

²² Agenda, Carmel City Council, *Carmel Pine Cone*, 31 March 1994, p.10.

Harrison Memorial Library Timeline

rja 31 may 2019 / updated 31 july 2024/updated 25 february 2014

NOTE: Information on Board of Trustee meetings listed below provided by Douglas Schmitz, Carmel historian and former City Administrator. Doug and Margaret Pelikan, former HML Director, facilitated the two Maybeck archive visits. I was invited to join them.

- | | |
|----------------|--|
| 20 May 1924 | Board of TTEEs, plans drawn by Jo Mora presented, accepted; bids requested. TTEE Dennis requested the Board delay implementing the motion. Motion carried, Dennis voting NO. ¹ |
| 1926/27 | Chapel Judson home, Riata Road, Pebble Beach, M. J. Murphy designed & built. The Judson House, of costlier finish material and larger, is similar in design to HML. The design suggests the Murphy HML design was influenced by the Judson design. ² |
| 20 August 1926 | <p>Board of Trustee meeting, City of Carmel-by-the-Sea</p> <p>Nine design proposals from the following for HML were reviewed:</p> <ul style="list-style-type: none"> A. Nastovec Calvin Bates A. Clay Otto, Percy Parkes M. J. Murphy W. A. Beckett ³ W. Hastings R. G. Stanton Hugh Comstock <p>A Spanish type of building met with the most favor.</p> <p>None of the plans submitted were entirely satisfactory.</p> <p>A committee would be appointed to confer with Bernard Maybeck in San Francisco.⁴</p> |

¹ Copy, minutes, in author's possession, pg. 161.

² Archived plans, Pebble Beach Company; Claire O'Farrell, Archives Assistant Manager, phone conversation 17 February 2025. NOTE: County records indicate 1927; may indicate first tax assessment.

³ [Family Note: Beckett is not the Murphy descendant of the same name; believe Wheeler Beckett, Berkeley, for whom Maybeck designed a house in 1922, not built.]

⁴ Woodbridge, Sally, *Bernard Maybeck Visionary Architect*, pgs.226-235: 1920-1922 Maybeck designed or was involved with a few projects in Pebble Beach and Carmel: Community house, S.F.B. Morse, DMP; San Carlos de Borromeo Mission reconstruction, unbuilt; C. E. Floete house; J. A. Landsberger house; unbuilt; Byington Ford house; Frances Potter Thomas House; Del Monte Properties [unbuilt school]; J. A. Manning house, unbuilt.

- 23 September 1926 Board of Trustee meeting, City of Carmel-by-the-Sea.
Reported that Maybeck could not take entire charge of the library plans and construction supervision, but would advise and consult with Mr. Murphy.
- 8 November 1926 Letter to Maybeck from M. J. Murphy.⁵
Requests the return of 'our' original sketch of proposed Carmel Library.
- 9 November 1926 Letter to Murphy from Maybeck & White, states drawings were sent "yesterday."⁶
- 23 November 1926 Board of Trustee meeting, City of Carmel-by-the-Sea.
Murphy plans shown.
Maybeck large color sketch.
Murphy directed to provide probable cost of the building in accordance with the submitted plans.
- 16 December 1926 Board Meeting.
Bill for Maybeck presented, 1st installment.
Murphy told of the plans for the library and explained various details at length.
Outside finish discussed, decision to let Maybeck decide.
Heating discussed; decision made.
Decision to have Murphy prepare blue prints and specifications in accordance with the ideas brought out by plans and discussions; such prints and specifications to be shown to Maybeck and passed by him.
- 31 December 1926 Letter, John B. Jordan to Maybeck. ⁷ Request for fireplace drawing.
Jordan owned the Pine Inn and was Mayor of Carmel.⁸
- 31 January 1927 Date of arched window architectural drawing.⁹ Document in personal file is a photo, not original, and not entirely legible.
Drawing, per photo, by Maybeck or Murphy; credit ambiguous.

⁵ Maybeck Archives, Wurster Hall, UC Berkeley; Murphy signature followed by a small "E" [suggests Edna Murphy signed].

⁶ Ibid.

⁷ Ibid.

⁸ https://localwiki.org/montereycounty/List_of_mayors_of_Carmel-by-the-Sea%2C_California; accessed 23 February 2025.

⁹ Kent Seavey, Architectural Historian; photo captured during HML Foundation lecture, 16 February 2022; https://vimeo.com/629410258?embedded=true&source=video_title&owner=29018550, accessed 14 March 2022.

- 23 February 1927 Board of Trustees meeting, City of Carmel-by-the-Sea.
Discussion of library plans.
Lights: decision to install per Pacific Gas & Electric Company layout.
Specifications prepared by Murphy and approved by Maybeck were discussed—suggestion of several changes and additions made, two board members were requested to take up the modifications with Murphy.
- 8 July 1927 Informal meeting, unsigned note-taker.
Wood, Jordan, Murphy, Campbell and unnamed note-taker present.
Contract of HML signed; \$20,373.00; bonus of \$10,500 for faithful performance filed by Murphy.
- 14 July 1927 Permit issued to M. J. Murphy for Harrison Memorial Library. Item 10 on permit: "Time to be engaged in building." Answer: 120 days.¹⁰
- 14 December 1927 Board of Trustee Meeting, City of Carmel-by-the-Sea.
Murphy instructed to prepare a design for a wall around the lot, to give an estimate of the cost of a rain water gutter on the side of the building.
Cracks in concrete floor discussed, repairs completed according to the best practice of the day; examination scheduled.
Linoleum color discussed; decision made.
Lighting fixtures discussed in detail: decision to adopt Maybeck design and Murphy to construct and install.
- March 1928 Harrison Memorial Library completed.
NOTE: Kenneth H. Cardwell in his study of Maybeck, Artisan, Architect, Artist, states in the Chronological List of Executed Work and Projects: "*The dates listed represent as accurately as possible the start of the construction of a project.*" 1928 is listed as the date for Maybeck's participation in HML. If accurate, there's a conflict between the city information and the Maybeck information. The listing, [the only entry in the book for HML] 1928 March / Harrison Memorial Library, Carmel, CA.¹¹[Author emphasis]

¹⁰ Application for Building Permit, No. 1918.

¹¹ Kenneth H. Cardwell, *Bernard Maybeck Artisan, Architect, Artist*; (Peregrine Smith Books, Salt Lake City, 1977), 239, 245. NOTE: Sally B. Woodbridge, Photography by Richard Barnes; *Bernard Maybeck Visionary Architect*; (Abbeville Press Publishers, New York London Paris, 1992); pgs. 225, 235; provides the same information and credits Cardwell.

BUILDING MATERIAL
BUILDER'S HARDWARE
SASHES, DOORS
PAINTS, GLASS
CABINET WORK

M. J. Murphy

Building Materials

Estimates on All Kinds of Work

YARD, SAN CARLOS BETWEEN OCEAN AND 7TH
OFFICE, 9TH AND MONTE VERDE ST.

LUMBER
CHALK ROCK
SAND, GRAVEL
CEMENT, LIME
BRICK, TILE

P. O. Box 597, Carmel-by-the-Sea, California

November 8th. 1926

Mr. B. R. Maybeck,
c/o Messrs. Maybeck, Howard & White,
Lick Building,
San Francisco, Calif.

Dear Mr. Maybeck:-

We would thank you to kindly return to us our
original sketch of proposed Library to be built in Carmel.

Yours very truly,

M. J. MURPHY.

by



Nov. 9, 1926.

Mr. M. J. Murphy.
P.O. Box 597,
Carmel, Cal.

Dear Mr. Murphy:-

In response to your letter received this morning, I wish to state that I sent the drawings to you yesterday, so you will likely receive them today. Kindly advise us if you do not receive them.

Maybeck & White,

Per

Sec'y.



PINE INN
CARMEL-BY-THE-SEA
CALIFORNIA

Open the Year Round Attachment 1
American Plan
JOHN B. JORDAN
Proprietor

31st December, 1926.

Mr. B. R. Maybeck,
TICK Building,
San Francisco, Calif.

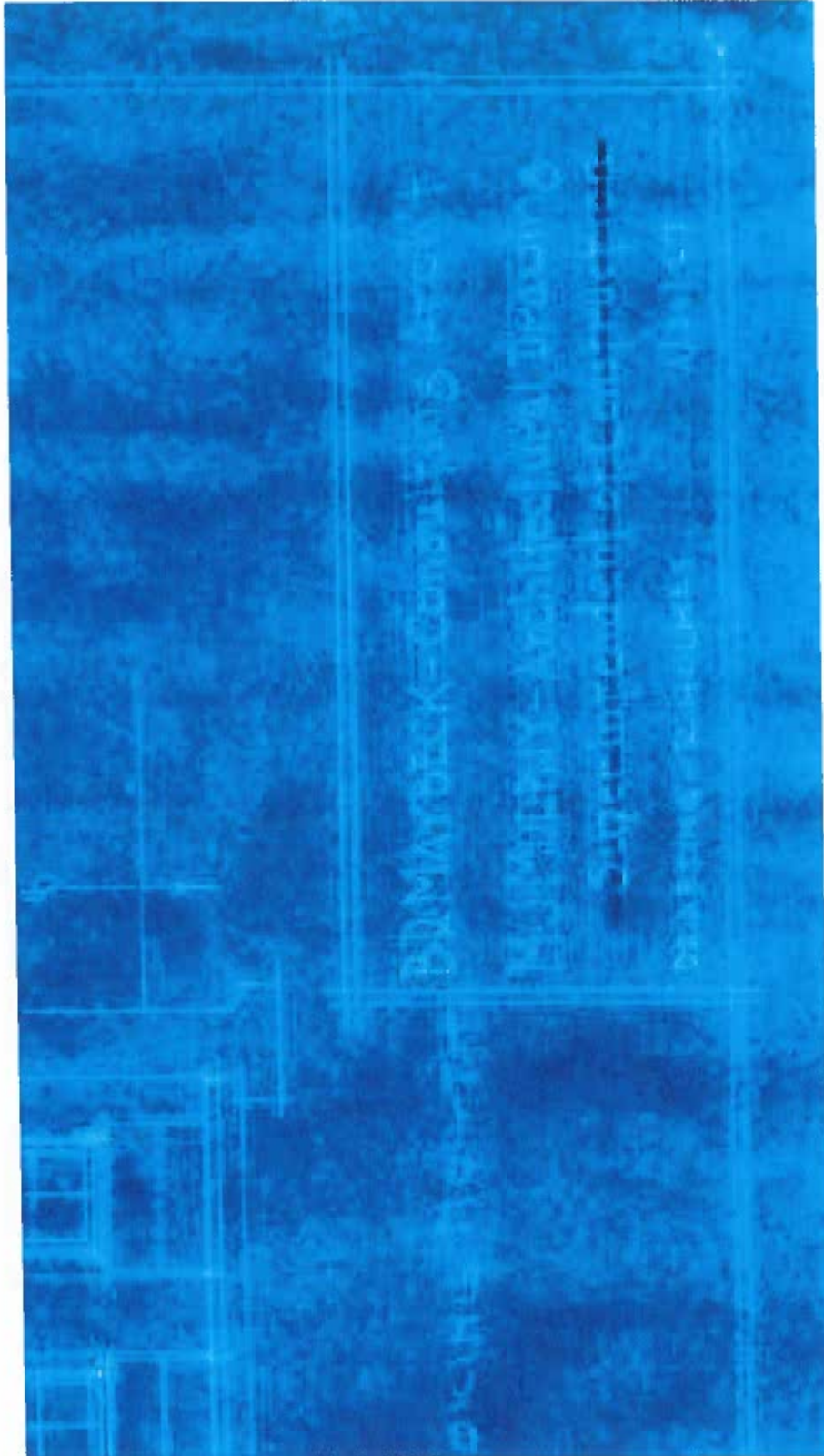
My dear Mr. Maybeck,

From our last call on your
office I understood that you were to send
us a detailed drawing of the fireplace.
Mr. Murphy now has reached the point where
he needs it and is calling upon me for it.
Will you kindly let me know when we may ex-
pect it.

Wishing you a happy New Year,

Sincerely yours,

John B. Jordan



extraordinary —
Business

REC'D 2/26/2025
HUL Board of
Trustees

Dotting the Monterey Peninsula are hundreds of beautiful structures, large villas, small homes, each wrought with infinite pains and fine craftsmanship, my best form of advertisement.

M. J. MURPHY
Builder.

NINTH AT MONTE VERDE

TELEPHONE 594-J

CARMEL - BY - THE - SEA

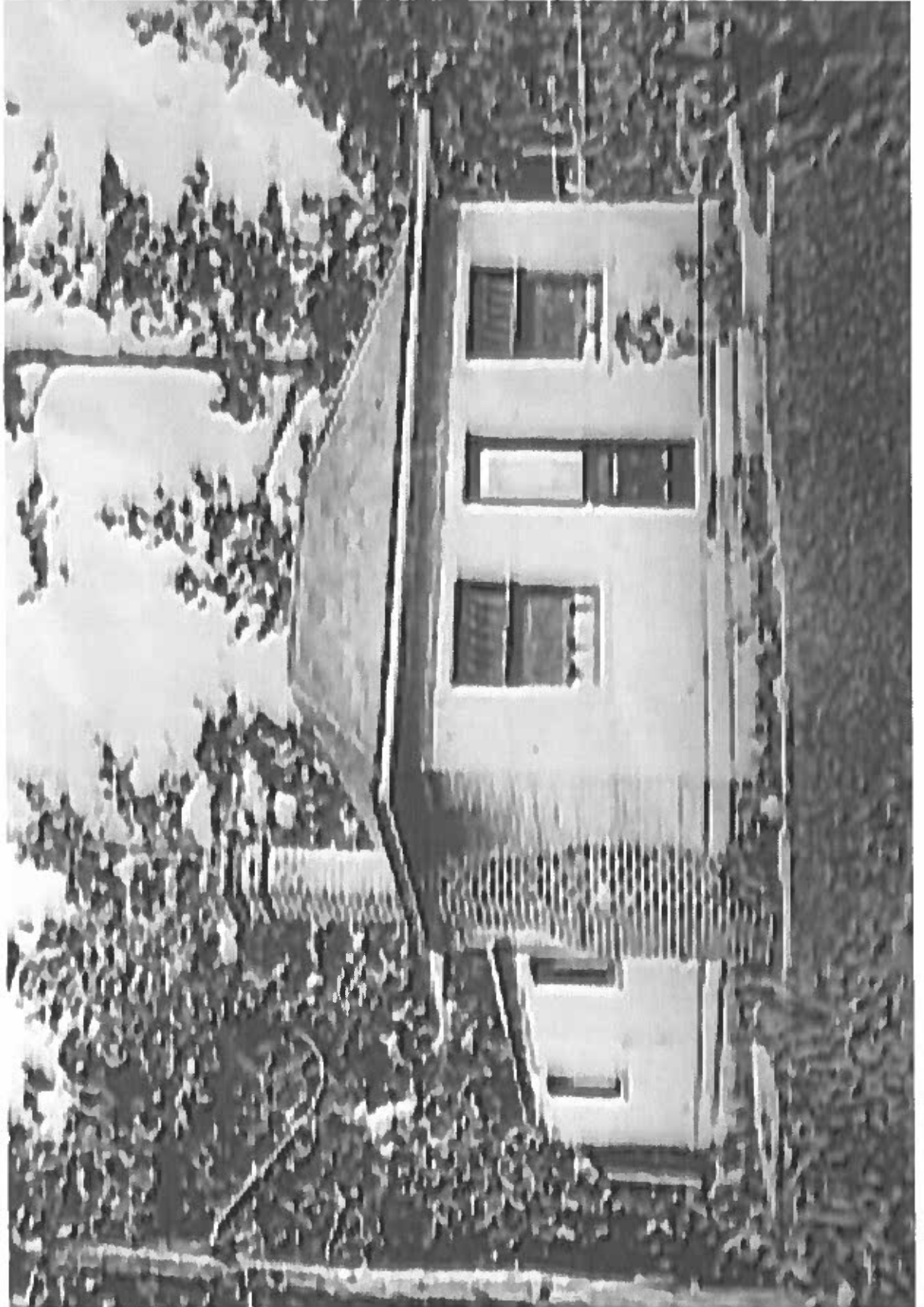
Spring Creek Ranch - Mendon Utah



Emma Murphy Children



A cottage in the woods



About to fly over Carmel-by-the-Sea



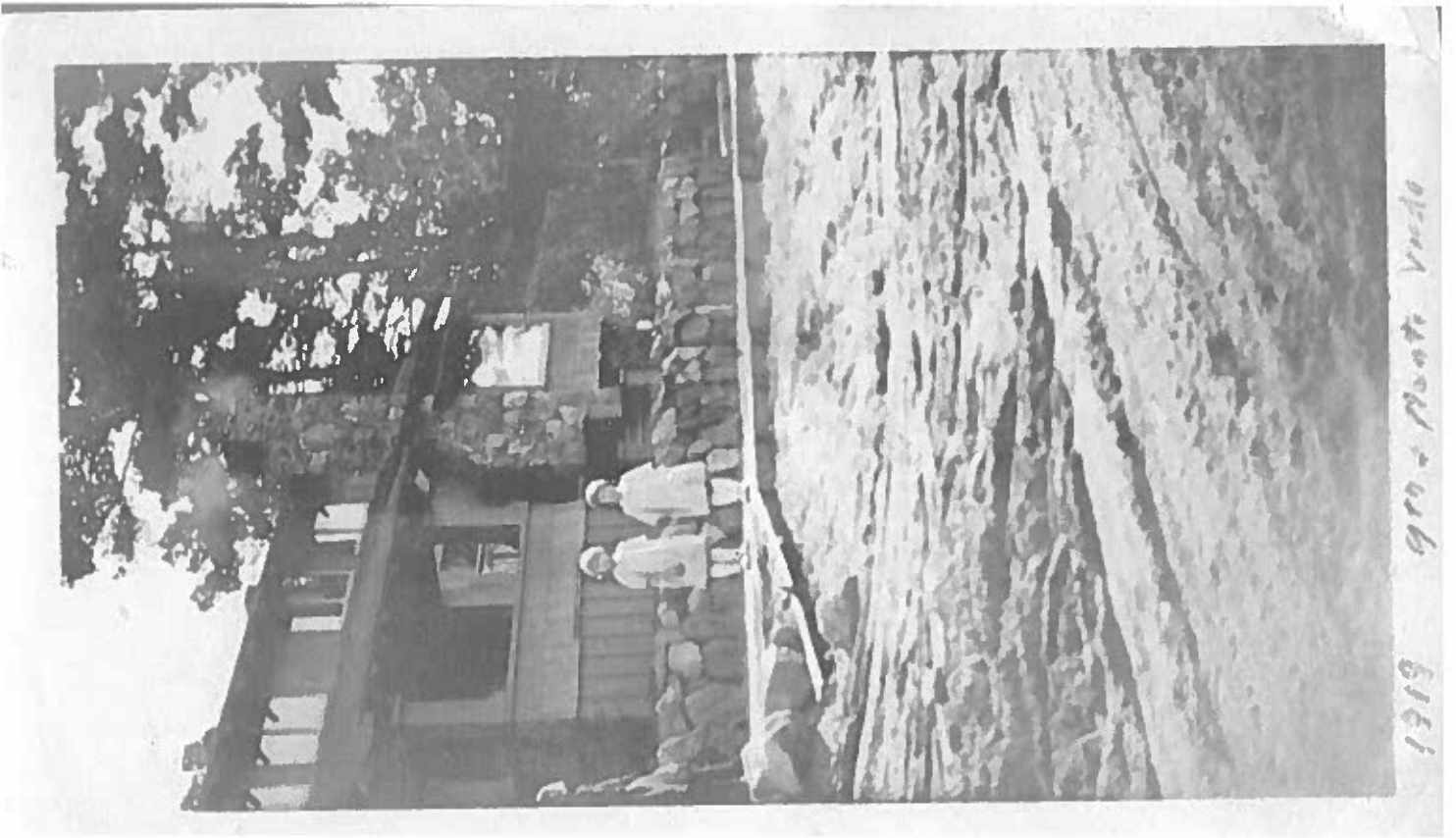
Home to the Heritage Society



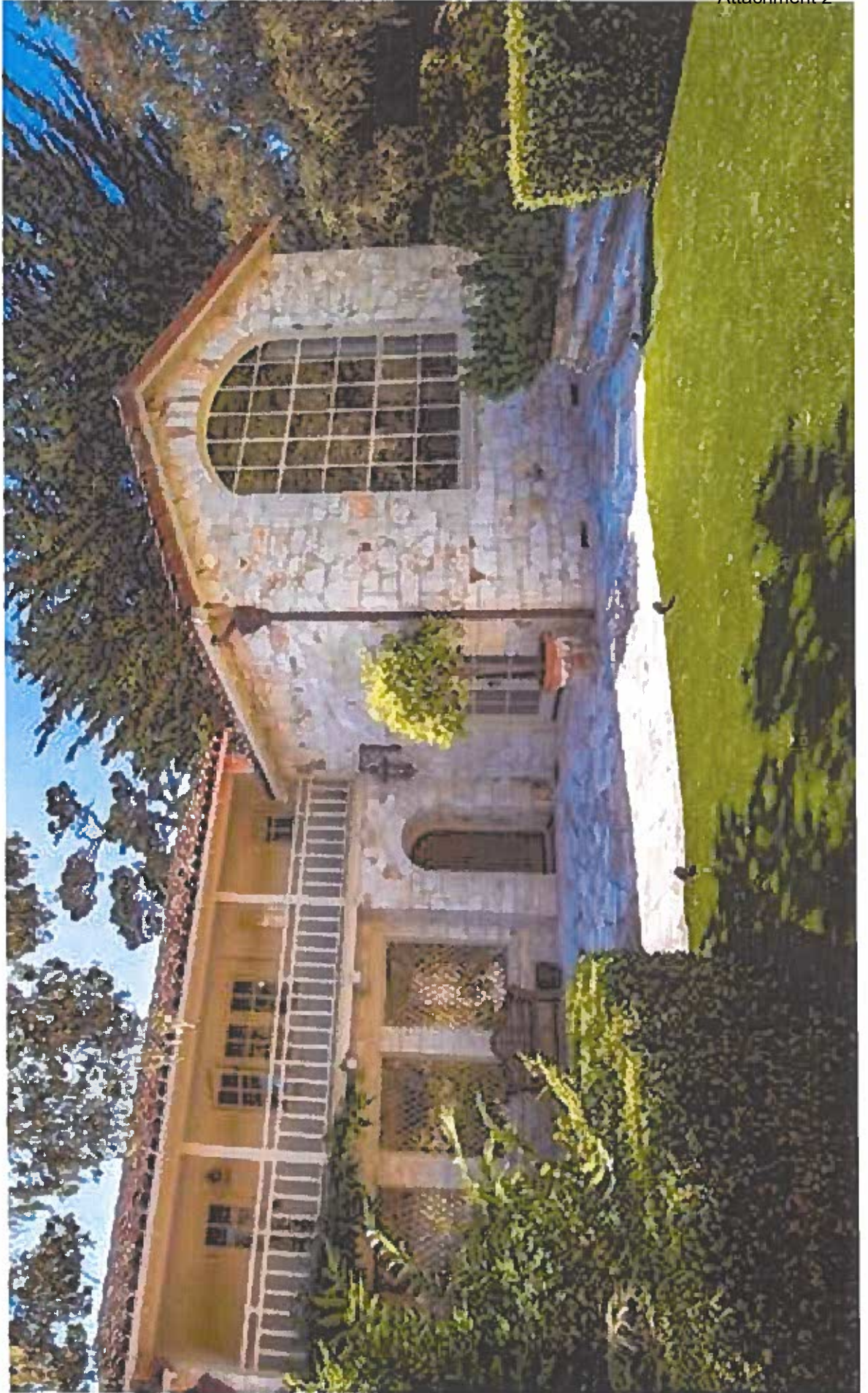
Ella Spencer Reid Harrison



Rosalee & Kathaleen



The Chapel Judson Home



A letter to Maybeck, 1926

BUILDING MATERIAL
BUILDERS' HARDWARE
BATHS, DOORS
PAINTS, GLASS
CABINET WORK

M. J. Murphy
Building Materials

Wholesale on All Kinds of Work

YARD, SAN CARLOS BETWEEN OCEAN AND 7TH
OFFICE, 8TH AND MONTE VERDE ST.

LUMBER
CHALK ROCK
SAND, GRAVEL
CEMENT, LIME
BRICK, TILE

P. O. Box 597, Carmel-by-the-Sea, California

November 8th. 1926

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Yours very truly,

M. J. MURPHY.

by



A letter from Maybeck

Nov. 9, 1926.

Mr. M. J. Murphy,
P.O. Box 597,
Carmel, Cal.

Dear Mr. Murphy:-

In response to your letter received this morning, I wish to state that I sent the drawings to you yesterday, so you will likely receive them today. Kindly advise us if you do not receive them.

Maybeck & White.

Per

Geo'y.

A letter to Maybeck



PINE INN
CARMEL-BY-THE-SEA
CALIFORNIA

Open the Year Round
American Plan
JOHN B. JORDAN
Proprietor

31st December, 1926.

Mr. B. R. Maybeck,
TICK Building,
San Francisco, Calif.

My dear Mr. Maybeck,

From our last call on your office I understood that you were to send us a detailed drawing of the fireplace. Mr. Murphy now has reached the point where he needs it and is calling upon me for it. Will you kindly let me know when we may expect it.

Wishing you a happy New Year,

Sincerely yours,

John B. Jordan

From the
Mayor

Louis Slevin takes a photograph



Permitted!

City of Carmel-by-the-Sea
Planning & Zoning Commission

Referred back

Permit No. 1911
Fees Paid \$ 24.00

5.00 deposited
APPLICATION FOR BUILDING PERMIT

Application is hereby made for a Building Permit in accordance with the regulations and for the purposes hereinafter set forth. This application is made subject to all provisions of Ordinance No. 27 of the City of Carmel-by-the-Sea and State Laws applicable thereto. The plans, specifications and estimates of contemplated improvements accompanying this application are made a part hereof.

1. Site to be occupied: Lot *7-1-9* Block *22* Add No. *654-44-2*
- Street *Lawrence & Ocean*
2. Character of Building *Public Library*
3. Owner's name and address *Harrison Memorial Library*
4. Contractor's name and address *M.J. Murphy*
5. Estimated cost of Building *\$20,000.00*
6. Dimensions of Building *63 x 68*
7. Materials to be used *Fire - Redwood & Plaster*
8. Number of chimneys and flues *1*
9. Size of floor *8 x 8* or *16 x 40*
10. Time to be occupied in building *120 days*

City of Carmel-by-the-Sea,
County of Monterey
State of California.

M.J. Murphy

being duly sworn, deposes and says that he is the owner, for a authorized and empowered to make this affidavit by the owner, *Trusting Harrison Memorial Library*, who makes the above application; that all the statements made in the above application are true to the best of his knowledge and belief.

M.J. Murphy
Subscribed and sworn to before me this *14th* day of *July* 192*2*
Sadler East Beach
City Clerk

Approved: *Ed. Curran*
Trustee

Permit No. *1911* Application issued *July 14, 1922* Filed *1922*

A River Runs By It...



Wingspan on the Mc Donald
Evans

A Palace...

State of California • The Resources Agency
DEPARTMENT OF PARKS AND RECREATION
PRIMARY RECORD

Primary # _____
HRI # _____
Trinomial _____
NRHP Status Code _____
Other Listing: NRHP #04000659, SFDL: #68 _____
Date _____

Review Code _____ Reviewer _____

Page 1 of 37 • Resource Name or #: (Assigned by recorder)

P1. Other Identifier: Palace of Fine Arts

*P2. Location: ☐ Not for Publication ☐ Unrestricted

*a. County: San Francisco and P2c: P2e, and P2b or P2d. Attach a Location Map as necessary.

*b. USGS 7.5' Quad _____ Date _____ T _____ R _____ of _____ of Sec _____ B.M. _____

c. Address: 3601 Lyon St, San Francisco, 94123

d. UTM: (Give more than one for large and/or linear resources.) #1 Zone 10 548760 mE 4184100 mN #2 Zone 10 548840 mE 4183800 mN #3 Zone 10 548700 mE 4183660 mN #4 Zone 10 548540 mE 4183940 mN

e. Other Locational Data: (e.g., parcel #, direction to resource, elevation, decimal degrees, etc., as appropriate)

See Continuation Sheet Page 1

*P3a. Description: (Describe resource and its major elements. Include design, materials, condition, alterations, size, setting, and boundaries.)

See Continuation Sheet Page 2-8

*P3b. Resource Attributes: (List attributes and codes): HPI.2 (Civic auditorium), HP29 (Landmarks Architecture)

*P4. Resources Present: ☐ Building ☐ Structure ☐ Object ☐ Site ☐ District ☐ Element of District ☐ Other (Isolates, etc.)

P5b. Description of Photo: (view, date, accession #) View facing west on the path parallel to Baker St. 37° 48' 11.25" N, 122° 26' 49.84" W, February 1, 2020

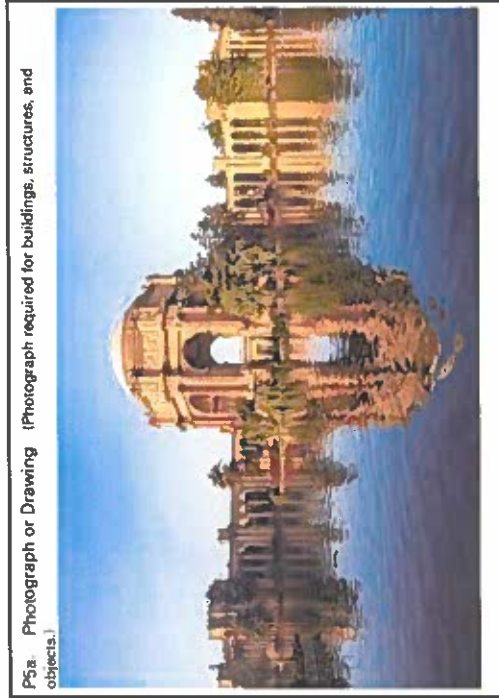
*P6. Date Constructed/Age and Source: ☐ Historic ☐ Prehistoric ☐ Both
Original construction: 1915
Reconstructed: 1964-1974

*P7. Owner and Address:
Recreation and Park Development, City
and County of San Francisco
501 Stanyan Street
San Francisco, CA 94117

*P8. Recorded by: (Name, affiliation, and address)
Maybeck Foundation C/O Huns
Baldauf, FAIA/LEED AP,
BCV Architecture
1527 Stockton St, 4th Fl
San Francisco, CA 94133

*P9. Date Recorded: August 5, 2021

*P10. Survey Type: (Describe)
California Historic Landmark



P5a. Photograph or Drawing (Photograph required for buildings, structures, and objects.)

Nomination

*P11. Report Citation: (Cite survey report and other sources, or enter "none.")

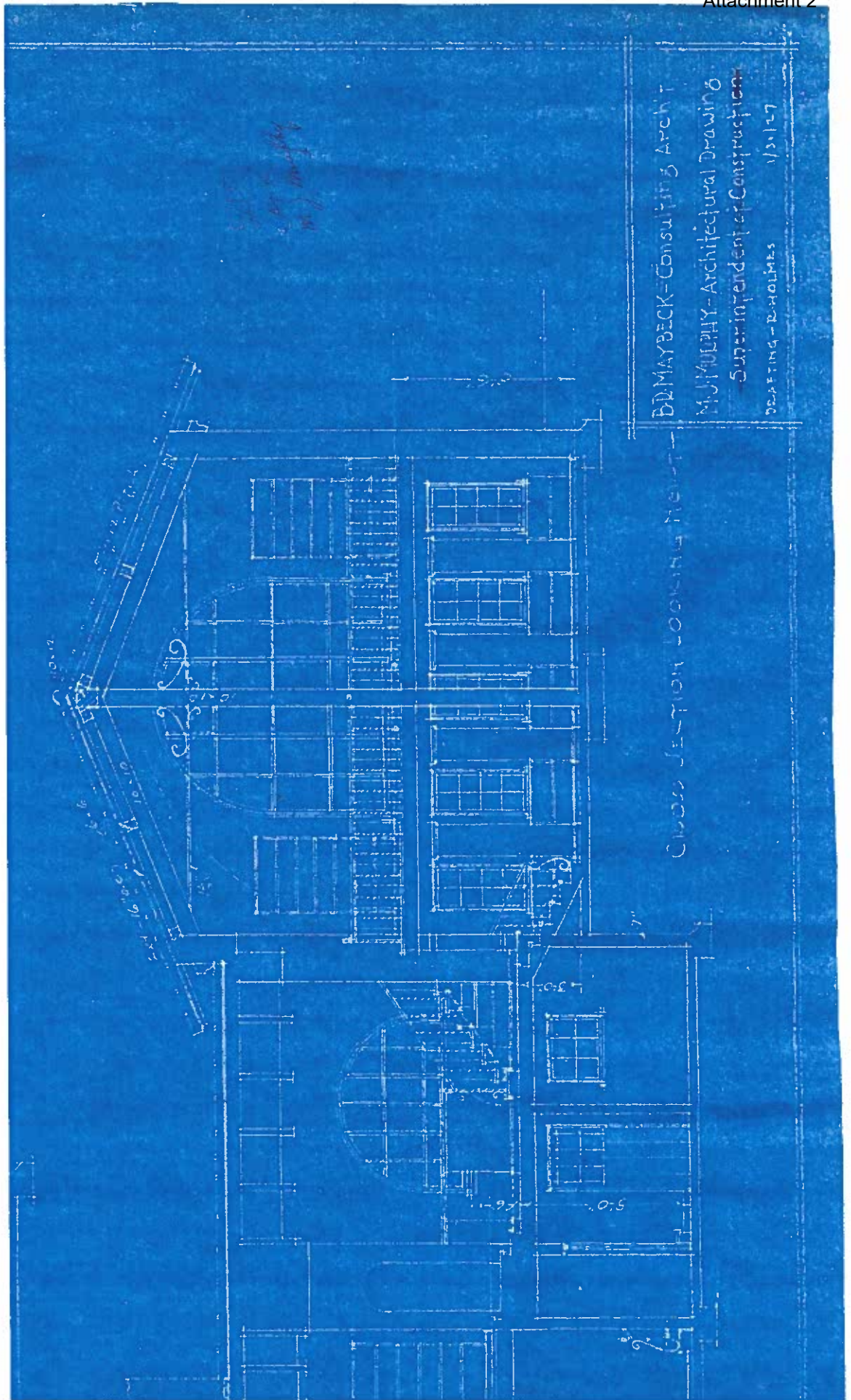
None

*Attachments: NONE ☐ Location Map ☐ Continuation Sheet ☐ Building, Structure, and Object Record
☐ Archaeological Record ☐ District Record ☐ Linear Feature Record ☐ Milling Station Record ☐ Rock Art Record
☐ Artifact Record ☐ Photograph Record ☐ Other (List): _____

DPR 523A (9/2013)

*Required information

Out of the blue...



The Grill fell apart ...

CARMEL VALLEY HOME COMES WITH HISTORY — AND A MYSTERY

By ELAINE HESSER

WHIOEVER ENDS up buying former Monterey Mayor Peter Coniglio's house on Los Robles Road in Carmel Valley will own not one, but two pieces of history — including one that's a complete mystery.

The first is the home itself. The gateway's made of Carmel stone and the home was built using classic California post adobe architecture — including adobe bricks supposedly made of clay excavated from the site of the Monterey airport.

The house was built in 1958, and the interior lines and architectural features are consistent with that period. The design evokes a warm, pleasant sense of both structure and comfort. Hardwood floors lead from one room to the next, including a library with a rustic fireplace constructed of Carmel stone. In one bathroom, a sunken yellow tile tub faces narrow two-story windows that peek out onto the grounds. Built-in cupboards and shelves use space efficiently throughout.

Some of the home's former occupants also figure prominently in local history. The original owner was the late Derek Rayne — well known canine aficionado and the owner of the local clothing store that bore his name.

Coniglio — who's owned the home for the past 30 years — is probably best known for his work as mayor of Monterey from 1973-1977. He fought to get the Monterey Conference Center built and played a key role in revitalizing that area of Monterey. He also served on the planning commission and Monterey City Council. Since retiring from his work as an attorney at Hudson, Martin, Witten, DeMaria and Knutson, he's ready to downsize a bit, so he put the rambling, 4,067-square-foot home (plus guest house) on the market for \$2,495,000. The walls in some rooms are covered with memorabilia, including letters from Frank Sinatra and Dean Martin. These, of course, will leave with Coniglio, but they speak to his popularity and influence in the community and beyond.

And then there's the mystery. Down a steep hillside between the house and Carmel Valley Road are what Coniglio calls

"runs" — not from ancient Egypt, but from an earlier and evidently more genteel era of Carmel Valley history.

From the house, you can't see them at all, but if you hike down the hill, seemingly heading toward a drop-off, you'll come upon a well worn set of stairs. Just ahead, part of a crumbling arch looms out of the ground, and then you'll suddenly discover a large Carmel stone patio with built-in barbecue grills and an indoor-outdoor kitchen. Just below, a large oval swimming pool, empty except for dust and a scattering of leaves, appears to have had a small waterfall and diving board. The outside of the pool is covered in river rock, and fronts onto a fairly sheer drop-off concealed by trees. Finally, there's a small pool house with a sink, shower and its own decorative stone waterfall. There are hand-forged metal hinges on one of the doors, and hand-carved redwood accents throughout. The roofs are red

tile. Electricity was installed, as evidenced by light sockets and outlets. In short, there was a lot of attention to detail and apparently a fair amount of money invested in the hillside recreational spot.

And that's where the mystery really comes in. When Coniglio purchased the house, he was told the structure was used by none other than the late Samuel F.B. Morse for hunting parties and entertaining. Steiny did some detective work and contacted Morse's family. A flurry of emails ensued from various relatives, none of whom remembered him mentioning such a place. He also contacted Harrison Memorial Library and Pebble Beach Company. Nothing. A preliminary title search, however, turned up some nearby easements recorded by the late

See MYSTERY page 26 IYD

Old oaks frame the enchanting gateway (below) to this Carmel Valley home, and the spell confines inside the 1958 post adobe (below right). An aging patio and swimming pool (right) are obscured on the back slope of the property — their origins presenting an intriguing mystery to visitors.



M. J. Murphy was a prodigious worker. He was the most active designer-builder in Carmel between 1902 and 1940, erecting as many as 350 buildings of all types. Murphy did more to give the Village it's basic architectural character than any other single person. Quality of materials and workmanship were his watchwords, as was preservation of the natural environment.

Kent Seavey, Carmel: A History in Architecture, Arcadia

Extraordinary - Rec'd
Business

Attachment 3
2/26/2025
HML Board of
Trustees

Members of the Harrison Memorial Library Board of Trustees
% Harrison Memorial Library
Carmel-by-the-Sea, California

RE: Meeting of 26 February 2025, Extraordinary Business (A)
Presentation by Robin Aeschliman

Dear Members of the Board,

In his commencement address at Yale University in June 1962, President Kennedy commented "The great enemy of truth...(is) the myth---persistent, persuasive and unrealistic."

After ninety-eight years of myth, it is time to accept the truth: Michael J. Murphy was the principal designer of the Harrison Memorial Library. The record is clear and concise, abundant and available, factual vs. the reigning fiction.

There is a certain cache to a renown architect's name being attached to the Harrison Memorial, but it isn't a tenet loyal to our history. Bernard Maybeck's fingerprints touched segments of the design; Murphy's fist gripped the accepted plans.

One need to look no further than the Murphy scheme for the C. Chapel Judson house in Pebble Beach to notice the "identical twin" mirror to the HML. The Judson house was drawn and constructed less than one year before the City of Carmel-by-the-Sea sought proposals for the to-be-built HML.

But a century later, the written record tells us more, much more, than just the solo, singular photo of the Judson home.

In response to the call for design proposals issued by the City in July 1926, nine local Monterey Peninsula designers, architects and builders responded. On Friday, 20 August, the Board met at the home of Trustee George Wood to review the submittals—there was no Brown Act in 1926!

At the conclusion of the meeting, the Trustees expressed agreement for a "Spanish type of building...but none of the plans submitted were entirely satisfactory." (Footnote A)

Trustees Larouette and Fenton suggested that a committee be appointed "to confer with Architect Maybeck in San Francisco." (Footnote B) That proposal was accepted.

Within one month following the 20 August meeting, Wood and colleague John B. Jordan travelled to San Francisco and met with Maybeck at his office in the Lick Building. Of the nine submitted proposals, they took Murphy's to Maybeck.

Upon returning to Carmel, a Board meeting was called for Thursday, 23 September. At that session, Jordan reported that Maybeck "could not take entire charge of the library plans and construction supervision, but that he would advise and consult with Mr. Murphy at all stages of the proceedings..." (Footnote C) Note the reference to Murphy.

The Maybeck archives at UC Berkeley contain the plans of the various elements that the architect developed for the HML project---the fireplace, reading tables, lighting, interior and exterior color schemes, and the garden wall. There are no preliminary plans or construction drawings of the Harrison in the archival collection.

Documentation reveals that the two trustees (Wood, Jordan) took the Murphy plans on the trip to San Francisco between the August and September board meetings. Murphy wrote to Maybeck on 8 November 1926, asking for the return "to us of our original sketch of the proposed Library to be built in Carmel." (Footnote D)

On Tuesday, 23 November 1926, the Board met at 5 pm. The minutes of the Trustees meeting states "The plans of Mr. Murphy were shown, as was a large color sketch by Mr. Maybeck." (Footnote E)

Also at this meeting, Murphy, not Maybeck, was given authorization to proceed with developing "the probable cost of the building in accordance with the plans submitted, and that these plans be accepted tentatively as a basis for estimate." (Footnote F)

Interestingly, Murphy, and not Maybeck, was tasked with developing the cost of the building in accordance with the plans submitted. Murphy would not be selected as the contractor for the library until July 1927.

Jordan wrote Maybeck on 31 December 1926, penning "I understand that you were to send us detailed drawing of the fireplace. Mr. Murphy now has reached the point where he needs it and is calling upon me for it." The information in Jordan's correspondence is consistent with the Maybeck archives at UC Berkeley. Maybeck designed the fireplace to assimilate into the Murphy drawings.

In August 1927, during the construction of the library, Willard K. Bassett, owner-editor of The Carmel Cymbal newspaper, proposed a series of questions to Murphy via an "open letter" in the publication, about the library project, including inquiries regarding the roles of Murphy and Maybeck.

Amongst the questions posed was “And who drew the plans for this building you are constructing? Bernard Maybeck, the noted architect, didn’t, did he? They were drawn in your office, weren’t they? Bernard Maybeck telling the Carmel city council that after your draftsman drew them, he wold (sic) ‘criticize’ them.” (Footnote G)

Even in 1927, the Maybeck role in the design of the Harrison Memorial Library was being questioned.

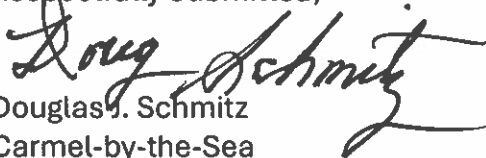
Murphy never responded to Bassett. Yet, Editor Bassett had it correct; the role of Maybeck was to review the plans drawn by Murphy and to assimilate a fireplace, lighting, and a garden wall into the project.

The promise of history is that eventually the truth prevails.

May the high court of Carmel history, that ultimate and eternal judge of your endeavors, find that this Board, at this meeting, in this chamber, on this date, ninety-eight years later, abolished the myth---and advanced and advocated—the truth.

Michael J. Murphy designed the Ralph Chandler Harrison Memorial Library.

Respectfully Submitted,


Douglas J. Schmitz
Carmel-by-the-Sea

24 February 2025

Attachment: Footnotes

HMLFOOTNOTESFEB25

- (A) Library Trustee Minutes, 20 August 1926
- (B) Ibid.
- (C) Library Trustee Minutes, 23 September 1926
- (D) MJ Murphy Letter to B.R. Maybeck, 8 November 1926
- (E) Library Trustee Minutes, 23 November 1926
- (F) Ibid.
- (G) Carmel Cymbal, 31 August 1927