

**CARMEL-BY-THE-SEA
CITY COUNCIL**

SPECIAL MEETING MINUTES

Thursday, March 28, 2024

CALL TO ORDER AND ROLL CALL:

Mayor Potter called the meeting to order at 10:03 a.m.

Roll call: Councilmembers Jeff Baron, Alissandra Dramov, Karen Ferlito, Mayor Pro Tem Bobby Richards, and Mayor Dave Potter.

PUBLIC APPEARANCES

The following members of the public spoke:

Nancy Twomey

Beth Bowman

Unknown speaker

ORDERS OF BUSINESS – COUNCIL PRIORITIES WORKSHOP

Item 1 - Conduct a workshop/retreat to discuss the City Council's Strategic Priority Projects, gather input from the public, and provide direction to staff regarding prioritization of each project on the list. City Council may give directions to staff during strategic planning, however, any actions to implement such directions will be considered at future scheduled Council meetings.

City Administrator Chip Rerig provided a presentation on the status of the 29 active priorities. He summarized the percentage complete, the current priority level (high/low), and a brief status update on each. He requested that Council to provide direction to staff on whether the priority is a "high" priority to focus on now, or a "low" priority, to remain on list to focus on later as more of the higher priorities are completed. He added that Council may also decide to remove some priorities that are considered ongoing. He clarified that at the next priorities workshop in the fall, staff will provide an update on the priorities and Council may give further instruction at that time.

Mayor Potter invited public comment on each priority.

PUBLIC COMMENT

The following members of the public spoke:

Tim Twomey

Nancy Twomey

Andi Carr

Ian Martin

Sue McCloud

Rich Pepe

Greg D'Ambrosio
Melanie Billig
Sarah Berling
Shirley Moon
Dale Byrne
Laura Privesio
Ken White
Mike Buffo
Girard Rose
Laura Bolling
Mary Gifford

Council gave the following consensus direction on each of the active priorities:

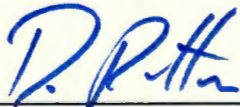
- 1) Telecommunication Ordinance – ***Low priority, waiting for Coastal Commission approval.***
- 2) Stormwater Ordinance – ***Low priority, waiting for Coastal Commission approval.***
- 3) Car Week - ***Remove from list; ongoing.***
- 4) Review Barriers to Affordable Housing – ***High priority; 6th Cycle Housing Element is planned for adoption by April 15th.***
- 5) Volunteer Group Facilitation - ***Remove from list; ongoing.***
- 6) Board and Commissioner Training – ***Low priority.***
- 7) Develop Accessory Dwelling Unit (ADU) Ordinance – ***High priority.***
- 8) Explore Street Addresses – ***High priority.***
- 9) Develop a plan to ensure that the City's natural areas, as well as private property, are properly maintained to reduce fire risk – ***High priority; focus on outreach and education.***
- 10) Develop Urban Forest Master Plan (UFMP) & Update Tree Ordinance – ***High priority.***
- 11) Increase Beautification Efforts - ***Remove from list; ongoing.***
- 12) Update Zoning Code and Design Guidelines (Residential & Commercial) and Explore Reinstatement of the Design Review Board (DRB) – ***High priority.***
- 13) Develop a Facilities Maintenance Plan (Facility Renovation Projects) - ***Remove from list; we have condition assessment plans for all city owned buildings. Facility maintenance is an ongoing project.***
- 14) Underground Utilities Rule 20A – ***High priority; Rule 20A funds are time sensitive.***
- 15) Develop a Social Media Plan – ***Low priority; discuss priority ranking in September.***

- 16) Explore Parking and Traffic Management Program – **Low priority; discuss priority ranking in September.**
- 17) Explore Opportunities for Scout House - **Low priority.**
- 18) Review Opportunities for Enhanced Fire Ambulance Service – **High priority.**
- 19) Coastal Engineering Study and Climate Committee – **High priority.**
- 20) Review/Reformulate Approach to Reserves/Update Financial Policies – **Low priority.**
- 21) Police/Public Works Building Project – **High priority.**
- 22) Explore Opportunities for Permanent Outdoor Dining/Downtown Master Plan – **Low priority.**
- 23) Explore Opportunities for Flanders Mansion – **Low priority; discuss priority ranking in September.**
- 24) Undergrounding Power Lines (separate from Rule 20A) – **Low priority; Rule 20A Undergrounding priority is a way to find out more about the process and cost of undergrounding.**
- 25) Transient Occupancy Tax (TOT) Increase: Explore adding to the 2024 ballot – **High priority; time sensitive.**
- 26) Carmel Area Wastewater District (CAWD) Bridge to Everywhere Project – **High priority.**
- 27) Explore Redevelopment of north lot at Sunset Center - **Remove from list.**
- 28) Housing Element Implementation – **Low priority; Housing Element must be adopted first before implementation can begin, discuss priority ranking in September.**
- 29) Outdoor Wine Tasting Ordinance – **Low priority.**

ADJOURNMENT

Council adjourned the meeting at 2:43 pm.

APPROVED:



Dave Potter, Mayor

ATTEST:



Nova Romero, MMC, City Clerk

