



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION

Sarah Berling, Kelly Brezoczky, Tamara Michie, JC
Myers, Brian Sours

All meetings are held in the City Council Chambers
East Side of Monte Verde Street
Between Ocean and 7th Avenues

REGULAR MEETING Thursday, June 8, 2023

THIS MEETING WILL BE HELD IN PERSON AND VIA TELECONFERENCE. The public is welcome to attend the meeting in person or remotely via Zoom, however, the meeting will proceed as normal even if there are technical difficulties accessing Zoom. The City will do its best to resolve any technical issues as quickly as possible. To view or listen to the meeting from home, you may watch the Youtube Live Stream at: <https://www.youtube.com/@CityofCarmelbytheSea/streams>, or use the link below to view or listen to the meeting via Zoom teleconference:

ZOOM LINK: <https://ci-carmel-ca-us.zoom.us/j/85794093058>, Meeting ID: 857 9409 3058
Passcode: 349934 Dial in: 1 669 444 917

HOW TO OFFER PUBLIC COMMENT: Public comment may be given in person at the meeting, or using the Zoom teleconference module, provided that there is access to Zoom during the meeting. Zoom comments will be taken after the in-person comments. The public can also email comments to yoblender@ci.carmel.ca.us. Comments must be received 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be made part of the record.

The COVID-19 Community Level for Monterey County as of the date of this agenda posting is LOW (mask wearing not required). Seating will be limited and available on a first come first served basis.

TOUR TIME 2:30 PM

ROLL CALL

Shortly after 2:30 p.m., the Commission will leave the Council Chambers for an on-site Tour of Inspection of all properties listed on this agenda. The Tour may also include projects previously approved by the City and not on this agenda. Prior to the beginning of the Tour of Inspection, the Commission may eliminate one or more on-site visits. The public is welcome to follow the Commission on its tour of the determined sites. The Commission will return to the Council Chambers at 3:30 p.m. or as soon thereafter as possible.

TOUR OF INSPECTION

Prior to calling the meeting to order, the Board/Commission will conduct an on-site tour of inspection of the properties listed on the agenda and the public is welcome to join. After the tour is complete, the Board/Commission will begin the meeting in the City Council Chambers no earlier than the time noted on the agenda.

- A. Casanova Street, 2 Southeast of Palou Avenue
- B. Southwest corner of Scenic Road and Tenth Avenue
- C. Junipero Street, 3 Northeast of Twelfth Avenue

MEETING 3:30 PM

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC APPEARANCES

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Commission. Matters not appearing on Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Persons are not required to give their names, but it is helpful for speakers to state their names so that they may be identified in the minutes of the meeting.

ANNOUNCEMENTS

CONSENT AGENDA

Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Commission or the public may ask that any items be considered individually for purposes of Commission discussion and/ or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

- 1. Approve the May 11, 2023 Meeting Minutes

PUBLIC HEARINGS

- 2. Tree Permit Application 23-051, located at NE corner of Guadalupe Street and Ocean Avenue, has been withdrawn by the Applicant
- 3. Approve or deny the removal of one significant Santa Lucia fir tree at Casanova Street, 2 Southeast of Palou Avenue (Tree Permit Application 23-148)
- 4. Approve or deny the removal of one Monterey pine and three Monterey cypresses at the Southwest corner of Scenic Road and Tenth Avenue (Tree Permit Application 23-164)
- 5. Approve or deny the removal of one significant eucalyptus and one non-significant Japanese maple at Junipero Street, 3 Northeast of Twelfth Avenue (Tree Permit Application 23-154)

ORDERS OF BUSINESS

Orders of Business are agenda items that require City Council, Board or Commission discussion, debate, direction to staff, and/or action.

- 6. Introduction of the Urban Forest Citizen's Advisory Group

7. Steering Committee member selection for the Urban Forest Mater Plan
8. Public Works Director's Report for May 2023, including the Forestry Division Report.

FUTURE AGENDA ITEMS

ADJOURNMENT

This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, Harrison Memorial Library, located on the NE corner of Ocean Avenue and Lincoln Street, the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage <http://www.ci.carmel.ca.us> in accordance with applicable legal requirements.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the Forest & Beach Commission regarding any item on this agenda, received after the posting of the agenda will be available at the Public Works Department located on the east side of Junipero Street between Fourth and Fifth Avenues during normal business hours.

SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2000 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

June 8, 2023
CONSENT AGENDA

TO: Forest and Beach Commissioners

SUBMITTED BY: Yvette Oblander, Administrative Coordinator

SUBJECT: Approve the May 11, 2023 Meeting Minutes

RECOMMENDATION:

Approve the May 11, 2023 Meeting Minutes.

BACKGROUND/SUMMARY:

FISCAL IMPACT:

ATTACHMENTS:

Meeting Minutes May 11, 2023

**FOREST AND BEACH COMMISSION
REGULAR MEETING MINUTES
THURSDAY, MAY 11, 2023**

Tour Time 2:30 PM

TOUR OF INSPECTION

Commissioners and Staff toured the following site:

- Northeast Corner of Guadalupe Street and Ocean Avenue
- Northeast Corner of Camino Real and Fourth Avenue
- North San Antonio Avenue 2 Southwest of Second Avenue

MEETING 3:30 PM

CALL TO ORDER AND ROLL CALL

PRESENT: Berling, Brezoczky, Michie, Myers, Sours
ABSENT: None

STAFF PRESENT: Robert Harary, P.E., Director of Public Works
Tom Ford, Administrative Analyst
Yvette Oblander, Commission Secretary/Administrative Coordinator
Katherine Wallace, Associate Planner
Brandon Swanson, Director of Community Planning and Building
Maxine Gullo, Assistant City Administrator

PLEDGE OF ALLEGIANCE

Chair Myers led the public in the Pledge of Allegiance

PUBLIC APPEARANCES

Ramie Allard
Dale Byrne
Cindy Lloyd

ANNOUNCEMENTS

Item A: Invitation to participate in a workshop held by the Community Wildfire Protection Plan (CWPP)

Tom Ford, Administrative Analyst in Public Works/Forestry, presented the Staff Report on the Invitation to participate in a workshop held by the Community Wildlife Protection Plan

The Cities of Monterey, Carmel-by-the-Sea, and Pacific Grove are developing a Community Wildfire Protection Plan (CWPP) and are asking for your input. An in-person workshop will be held on March 23, 6:00 pm - 8:30 pm, at the Sunset Center's Carpenter Hall. Any resident may participate. Please register ahead of time at: <https://www.surveymonkey.com> Community Workshops. Mr. Ford answered questions from the Commission.

Director Harary announced:

An update on Staffing, Mary Bilse has been hired to be the Environmental Programs Manager, and will start on May 16, 2023. She will lead efforts associated with Mission Trails Nature Preserve, North Dunes Habitat Restoration, and Climate Change initiatives, including the Coastal Engineering Study.

All handouts today pertain to the public hearing Item 2 which is the Purcell and Tutelian matter, and one handout is from Shirley Moon of Carmel Cares about the debris she found on the beach.

Item 5 on the agenda, which is the introduction of the Urban Forest Citizens Advisory Group, is being postponed until next month because Mr. Taormina is not feeling well and unable to attend today's meeting.

CONSENT AGENDA

Item 1: Approve the April 13, 2023 Meeting Minutes

Commissioner Berling moved to approve the April 13, 2023, Meeting Minutes, seconded by Commissioner Michie and carried by the following vote:

AYES:	Berling, Brezoczky, Michie, Myers, Sours
NOES:	None
ABSENT:	None
ABSTAIN:	None

PUBLIC HEARINGS

Item 2: Consideration of TR 23-017 (Purcell and Tutelian) for pruning in the City right-of-way fronting North San Antonio Avenue 2 SW of Second Avenue (APN 010-421-001).

Commissioner Sours recused himself from this item.

Director Harary provided background information regarding the interested parties, the prior removal of 4 overgrown cypress trees at this location, that this matter was continued from the February 9, 2023 meeting, and that considerable written comments have been received regarding this matter; however, the specific request before the Commission is simply to approve or deny pruning of landscaping and trees at this location.

The project co-applicants are Philip and Anne Purcell, who own the property at North San Antonio Avenue 3 SE of Second Avenue and Michelle Tutelian, owner of North San Antonio Avenue 4 SE of Second Avenue. The Purcell and Tutelian properties are located east of the project site, across North San Antonio Avenue. The co-applicants are represented by landscape architect Joni L. Janecki, and attorneys Cody J. Phillips and Anthony Lombardo of Anthony Lombardo & Associates. The neighbor to the west of the subject trees is Kathleen Correia, owner of the property at North San Antonio Avenue 2 SW of Second Avenue. Ms. Correia is represented by attorney Mark O'Connor.

Director Harary then introduced Katherine Wallace, Associate Planner, who presented the Staff Report to consider TR 23-017 for pruning in the City right-of-way fronting North San Antonio Avenue 2 SW of Second Avenue. The pruning is part of a larger landscaping effort involving replacement and infill planting approved under Landscape Plan Check (LD 22-177, Purcell). Ms. Wallace also provided a brief history of this matter and related actions by the Planning Commission.

Anthony Lombardi, attorney to the co-applicants Philip and Anne Purcell spoke on this item.

PUBLIC COMMENT

Kathleen Correia

Mark O'Connor, Attorney for Ms. Correia

Carol Crandel

Dwight Nelson

Ms. Wallace answered questions of the Commission.

Mr. Lombardi gave final statements and answered questions of the Commission.

Brandon Swanson, Director of Community Planning and Building, answered questions of the Commission.

Joni Janecki, Landscape Architect answered questions of the Commission.

Commissioner Brezowski motioned to deny the application for pruning and that we put the immediate responsibility to the City for maintaining the landscaping in this particular area, seconded by Chair Myers and carried by the following roll call vote:

AYES:	Brezoczky, Michie, Myers
NOES:	Berling
ABSENT:	Sours
ABSTAIN:	None

Item 3: Approve or deny the pruning of an acacia tree at the Northeast Corner of Guadalupe Street and Ocean Avenue (Tree Permit Application 23-051)

Mr. Ford presented the Staff Report and recommends approving the pruning of one acacia tree branch at the Applicant's expense.

Applicant Terry Hallock provided a statement and answered questions of the Commission.

PUBLIC COMMENT

Krista Ostoich, Attorney representing Philip and Ana Presse, neighbor to Ms. Hallock noted that the Presse's were not able to appear at the meeting.

Mr. Ford answered questions of the Commission.

Ms. Ostoich and Ms. Hallock gave final statements and answered questions of the Commission.

Chair Myers motioned to move this item to the next Forest and Beach Commission meeting for approval or denial, and to give Mr. and Mrs. Presse an opportunity to make an appearance either on Zoom or in person, and have enough time to consider the branch that is in question, seconded by Commissioner Michie and carried by the following roll call vote:

AYES: Brezoczky, Michie, Myers, Sours
 NOES: Berling
 ABSENT: None
 ABSTAIN: None

Item 4: Approve or deny the removal of up to five non-significant Oak trees at the Northeast Corner of Fourth Avenue and Camino Real (Tree Permit Applications 22-144 and 22-179)

Mr. Ford presented the Staff Report and recommends approving the removal of five non-significant Oak trees at the Applicants' expense. Should the removals be approved, require the replanting of 3 upper canopy trees at the Applicants expense?

Harlan Bradley, of Master Builders, spoke on behalf of the Applicants Amy and Scott Stone and answered questions of the Commission.

PUBLIC COMMENT

None

Chair Myers motioned to remove trees #1, #7, #8 and #12, with the replacement of three upper canopy trees, as recommended by Justin Ono, with an amendment from Commissioner Brezoczky, that when the Applicant gets further along and decides in a couple of years to come back and request removal of trees #10 and #11, that they not be charged a fee for that request, seconded by Commissioner Michie and carried by the following roll call vote:

AYES: Berling, Brezoczky, Michie, Myers, Sours
 NOES: Berling
 ABSENT: None
 ABSTAIN: None

ORDERS OF BUSINESS

Item 5: Introduction of the Urban Forest Citizen's Advisory Group – Postponed until the June 2023 Meeting

Item 6: Public Works Director's Report for April 2023, including the Forestry Division Report.

Director Harary presented the Public Works Department report for April 2023, including the Forestry Division report.

City Council actions at the May 2nd meeting, related to the Forestry, Parks and Beach issues

- Council confirmed continuation of propane only on the beach – no fires
- Awarded \$50K purchase order for Scenic Pathway Guardrail lumber – to be installed by Carmel Cares
- New CIP Projects for Fiscal Year 2023/24 include:
 - Urban Forestry Master Plan – Inventory 4k more City trees and provide tree pallet for \$37k
 - Coastal Engineering Study, Phase 2, \$100k
 - Scenic Pathway Hardscape Improvements \$100k, with \$100k matching funds from Carmel Cares
 - Shoreline Infrastructure Repairs \$250k, for design and repairs to two damaged beach access stairs
 - North Dunes – Seeking \$25k donations for fencing and interpretive signage
- Operating Budget Projects
 - Mission Trail Nature Preserve Trees - \$75k for 15 fallen trees, 21 leaning, and 7 pruning

- Beautification – \$25k for downtown trees with Friends of Carmel Forest and/or Ocean Avenue median island landscaping projects
- North Dunes Habitat - \$15k for monitoring
- Mission Trail Nature Preserve - \$15k for invasive removals
- Overall Forestry Division operating budget went from \$610k this fiscal year to \$1.0M next year.

Forestry Division Report

- Davey Resource Group is working on a majority of their 10 technical studies and evaluations associated with the Urban Forest Master Plan. They are approximately 50% complete overall.
- Applications to be part of the Urban Forest Management Plan's Steering Committee will be posted to the City website beginning Friday, May 12, 2023. The application will be open for two weeks and will close at 12:00 pm on Friday, May 26, 2023.
- A kickoff meeting was held simultaneously with new on-call tree services contractors Community Tree Service, Tope's Tree Service, and West Coast Arborist.
- Issued Task Orders for removal of 10 very large stumps in the public right-of-way resulting from the storms.
- Tom Ford's presentation of "City Prioritization, Data, and Actions Related to Tree Concerns" was posted to the City website. Accordingly, the graphs in subsequent Forester's Reports will be updated to reflect more accurate numbers of City tree work during storm months.
- A protected cypress tree was removed near Scenic Road and Eighth Avenue on an urgent basis due to irreparable damage from March storms, resulting danger posed by large, cracked limbs.

Forestry, Parks, and Beach-related Capital Improvement Projects

- For the Mission Trail Nature Preserve Well Abandonment and Water Tank/Pump House Removal Project, final plans, specs, bid documents, and cost estimate were completed by Wallace Group and approved by staff. The project was advertised for bids effective May 8th with a bid opening in June.
- For the MTNP 3 Drainage Improvements Project, permits are ready to be issued by the Army Corps of Engineers and the Water Quality Control Board. However, the California Department of Fish and Wildlife asked onerous questions and requested unanticipated modifications to the project design which will temporarily further delay this Project.

Climate Action and Climate Adaptation Plan implementation

- For the Coastal Engineering Study, the final report for Task 1, Shoreline Condition Assessment, will be submitted imminently. Tasks 2 and 3 (of the 4 tasks in Phase I) are underway.

Update on Volunteer Organizations

- Fifteen volunteers, including representatives of the Rotaries, CSUMB, and Girl Scouts, cleaned up the Forest Theater grounds, removing an estimated 600 pounds of weeds and debris.
- Carmel Cares participated with other volunteers, including horticulture Professor Alan Wheat, at the North Dunes Habitat Restoration site, and pulled weeds out of the ice plant.

Miscellaneous Forest, Parks, Beach-related Public Works items

- The inaugural Earth Day/Arbor celebration was held on April 22nd in Devendorf Park. Over 20 sustainability, environmental, and other volunteer organizations staffed booths, a tree

was planted, and the event was well attended throughout the day. Thanks to Chair Meyers and Commissioner Brezoczky for supporting the event.

PUBLIC COMMENT

None

FUTURE AGENDA ITEMS

- Field trip to the beach
- Ocean Avenue Median Islands
- Update on San Antonio trees and landscaping care

ADJOURNMENT

Respectfully submitted,

Yvette Oblander, Administrative Coordinator, Commission Secretary

Approved by:

JC Myers, Chair



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

June 8, 2023
PUBLIC HEARINGS

TO:	Forest and Beach Commissioners
SUBMITTED BY:	Tom Ford
SUBJECT:	Tree Permit Application 23-051, located at NE corner of Guadalupe Street and Ocean Avenue, has been withdrawn by the Applicant

RECOMMENDATION:

BACKGROUND/SUMMARY:

FISCAL IMPACT:

ATTACHMENTS:



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

June 8, 2023
PUBLIC HEARINGS

TO: Forest and Beach Commissioners

SUBMITTED BY: Louise Shurvinton Bradley

SUBJECT: Approve or deny the removal of one significant Santa Lucia fir tree at Casanova Street, 2 Southeast of Palou Avenue (Tree Permit Application 23-148)

RECOMMENDATION:

Approve the removal of one Santa Lucia fir tree at the Applicant's expense. Should the removal be approved, require the replanting of 1 upper canopy tree at the Applicant's expense.

BACKGROUND/SUMMARY:

Liyoong Lim submitted Tree Permit Application 23-148 (see **Attachment 1**) for the removal of one double-stemmed Santa Lucia fir tree on private property, to accommodate new construction. See **Attachment 2** for the current and proposed Site Maps. In March of 2022, the tree (#14) was evaluated and deemed significant by the former City Forester (see **Attachment 3**) as part of a preliminary site assessment. The assessment noted evidence of pests or disease on the tree that could impair its condition.

Justin Ono, an ISA-certified Master Arborist, recently conducted a visual assessment of the Santa Lucia fir tree on behalf of the City (see **Attachment 4** for assessment and photos). Mr. Ono found the fir tree to be in very poor condition, with less than 10% remaining of the living crown. He noted that the tree is not a long-term asset to Carmel's urban forest due to its condition.

Per Carmel Municipal Code Section 17.48.080:

Tree Density Chart for property of 4,000 square feet		
	# of Upper Canopy	# of Lower Canopy
Recommended:	3	1
Currently:	3	1
If removal is approved:	2	1

There is adequate space to replant 1 upper canopy tree.

The Applicant was notified of their opportunity to speak at the Public Hearing.

FISCAL IMPACT:

The Applicant has paid the \$340 fee for a Tree Removal Permit application.

Should the trees be approved for removal, all costs will be at the Applicant's expense. Should the Applicant be required to plant an additional upper canopy tree on the private property, the Applicant will pay the cost of the replacement tree.

ATTACHMENTS:

Attachment 1 - Tree Permit Application 23-148

Attachment 2 - Current and Proposed Site Map

Attachment 3 - Significant Tree Evaluation Worksheet

Attachment 4 - Justin Ono Arborist Report, dated 05/26/2023, including photo



City of Carmel-by-the-Sea
City Hall
PO Box CC
Carmel, CA 93921 Phone:
(831) 620-2010

Attachment 1 Date Received: Attachment 1

FEE: \$ _____
RECEIPT #: _____
Permit #: 23-148

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES FOR THE PURPOSE OF CONSTRUCTION/DEMOLITION

Location of property: N. Casanova 2 SE Palou

BLOCK: II (eye-eye) LOT: 3 APN: 010-225-003

Name of Property Owner: Liyoong Lim Name of Applicant/Contractor: Angie Phares/Hastings Construction, Inc.

Mailing Address: 4068 Laguna Way Mailing Address: 11 Thomas Owens Way, Ste. 201

Palo Alto, CA 94306 Monterey, CA 90940

Email: liyoongl@sbcglobal.net Email: design@hastingsconstruction.com

Phone #: 408-390-0445 Phone #: 831-620-0920 x706

WHO WILL REMOVE/PRUNE TREE(S): Iverson's Tree Service or Topes Tree Service

PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY

Number, size and species of **tree(s)** to be removed: One, 20" tree, species unknown, located on private property.

Number, size and species of **limb(s)** to be removed: _____

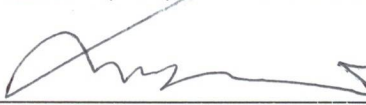
Number, size and species of **root(s)** to be removed: _____

Reason for removal or pruning: New construction; proximity to structure

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest Beach Commission to act on your absence by signing on the following line: _____ Date: _____

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND **SHOW** THE FOLLOWING:

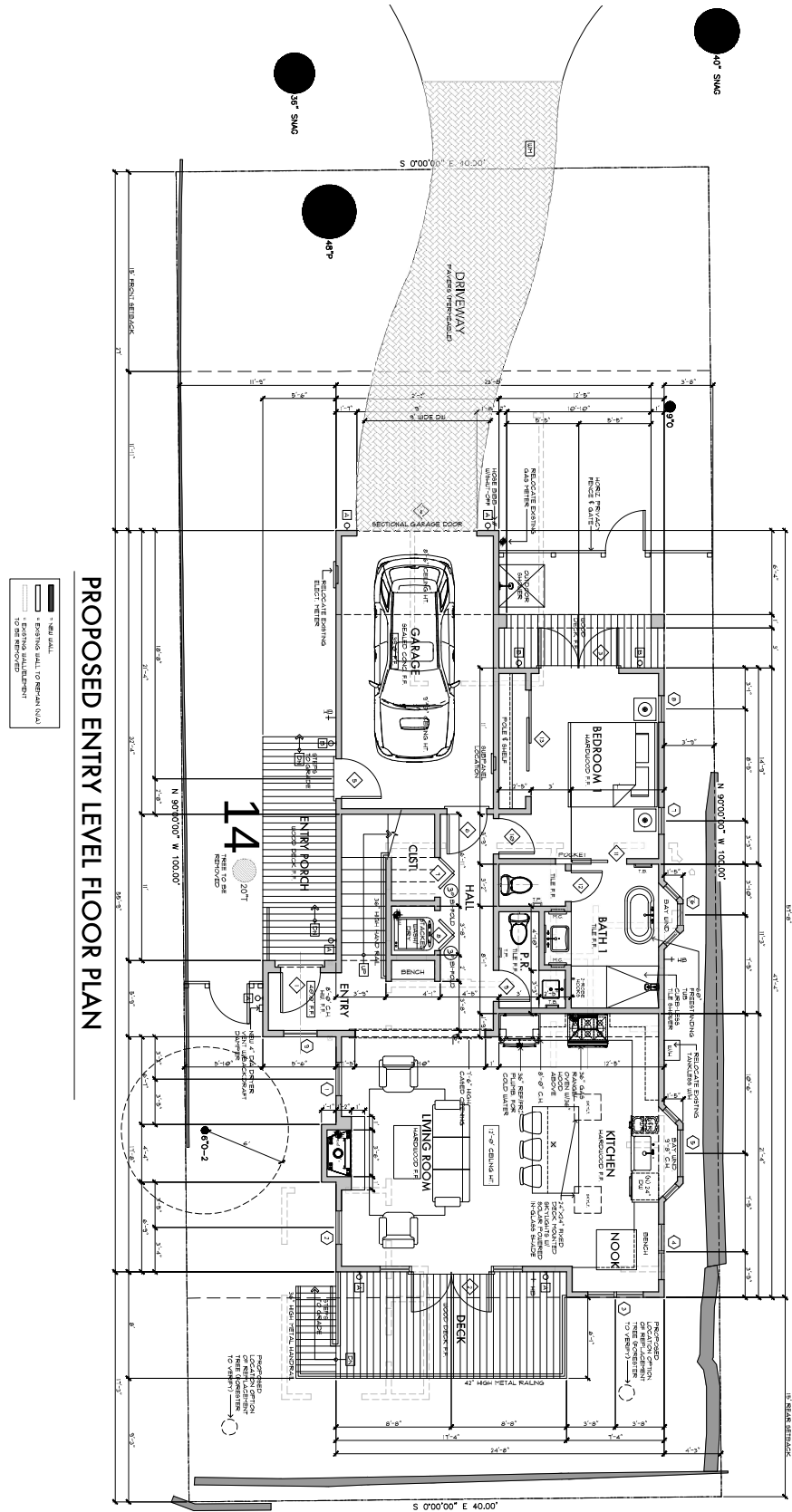
1. Location, size and species of ALL trees on the lot.
 2. Location and species of tree(s) /limb(s) to be removed or pruned
 3. Footprint of the structure
 4. Existing and proposed site coverage.
 5. ALL areas that are to remain for landscaping and the total square feet of open space.
 6. Location of areas for tree replanting- The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with which guideline.
 7. Will excavation other than standard footings be required as part of your construction? NO ☒ / YES ☐
If **YES**, you **MUST** show the area of cut, its depth and total cubic yards to be removed.
- Any decision of the Forest and Beach Commission is based on information submitted with this application.
 - In order to properly consider your application it is necessary that the footprint of your purposed construction be clearly defined on the lot and height poles are installed prior to the Commission's Tour of Inspection. Any decision of the Forest and Beach Commission is based on information submitted with this application. If the design is altered or the location of the structure changes, another application for a tree permit is required.
 - **NO WORK IS PERMITTED** until your permit has been issued to you. The permit must be posted on the job site when work is being performed.

Owner's Signature:  Date: March 24, 2023

Agent for Owners: _____ Date: _____

INCOMPLETE APPLICATIONS WILL BE RETURNED





Drawing Title: PROPOSED ENTRY LEVEL FLOOR PLAN		 HASTINGS CONSTRUCTION, INC. 11 THOMAS OWENS WAY, SUITE 201 MONTEREY, CA 93940 (831) 620-0920 DESIGN@HASTINGSCONSTRUCTION.COM LIC#: 791539 CLASS: A/B	Revision Date	
Job Title: LIM RESIDENCE				
Project Address & APN: CASANOVA ST. 2 SE PALOU AVE., CARMEL-BY-THE-SEA, CA 93923 APN: 010-225-003-000 BLOCK 11, LOT 3				
Drawn: H2210071	Date: 7/24/2023			
Drawn: AAH	Scale: 1/4"=1'-0"			
A3				

Significant Tree Evaluation Worksheet

APN: 010-225-003-000

Street Location: Casanova 2 SE of Palou

Planner: Evan Kort

City Forester: Sara Davis

Property Owner: Lim

Recommended Tree Density: 3 upper and 1 lower

Part One: Initial Screening:

Complete Part One to determine if further assessment is warranted. Trees must pass all criteria in Part One to be considered significant or moderately significant.

A. Does the tree pose an above-normal potential risk to life and property?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
YES															
NO	X	X	X	X	X	X	X	X	X	X	X	X	X	X	

Any tree with structural impairment likely to cause failure should be marked as unsafe and removed. Use page five of this worksheet to document the safety risk. Trees that have limited and specific defects that can be remedied with selective pruning or other mitigation should be marked as safe and specific recommendations should be given to the owner for tree care. Such trees may still be assessed for significance.

B. Is the tree one of the following native species on the Carmel-by-the-Sea recommended tree list?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Species	MP	CR	CO	CO	CO	CO	CO	CO	CO	CO	MP	CO	maple	?	
YES	X	X	X	X	X	X	X	X	X	X	X	X			
NO													X	X	

MP-Monterey pine MC- Monterey cypress BP-Bishop pine CR -coast redwood CO- coast live oak

CI -- Catalina ironwood CS -- California sycamore BL -- big leaf maple OT -- other

(Note: Other species on the recommended tree list may be determined to be Significant Trees only if they are exceptional examples of the species. Such trees also must exhibit excellent health, form, vigor, and substantial size to rate an overall score of at least 7 points in Part Two of the assessment.)

C. Does the tree meet the minimum size criteria for significance?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
YES	40		8	8	8	8	8	8	8	8	36	18	6	20	
NO		X													

Monterey pine, Monterey cypress, Bishop pine, Coast redwood: 6" DBH

Coast live oak – single trunk tree: 6" DBH

Coast live oak – multi-trunk tree measured per industry standard: 6" DBH

California sycamore, Big leaf maple, Catalina ironwood, other: 10" DBH

dbh = diameter at breast height or 4.5 feet above the adjacent ground surface

Part Two: Assessment For Tree Significance

For each of the criteria below assign points as shown to assess the tree. If any criteria score is zero the assessment may stop as the tree cannot qualify as significant or moderately significant.

D. What is the health and condition of the tree?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
score	2		2	2	2	2	2	2	2	2	2	2	2	1	

0 points: The tree is heavily infested with pests or has advanced signs of disease that indicates the tree is declining and has very limited life expectancy.

1 point: The tree shows some pests or disease that impair its condition, but which does not immediately threaten the health of the tree. The tree may recover on its own, or with appropriate intervention.

2 points: The tree appears healthy and in good condition.

3 points: The tree shows excellent health, is free of pests and disease and is in very strong condition.

E. What is the overall form and structure of the tree?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
score	2		2	2	2	2	2	2	2	2	2	2	2	2	

0 points: Prior pruning, disease or growth habit have left the tree deformed or unsound to an extent that it cannot recover or will never be a visual asset to the neighborhood or will likely deteriorate into a structural hazard.

1 point: The tree has poor form or structure but (a) can recover with proper maintenance or (b) it provides visual interest in its current form, and does not have structural defects that are likely to develop into a safety hazard.

2 points: The tree has average form and structure for the species but does not exhibit all the qualities of excellent form and structure.

3 points: The tree exhibits excellent form and structure. For all species there will be a good distribution of foliage on multiple branches with no defects. For conifers, the tree will have a single straight leader with balanced branching and with good taper. Oaks will exhibit a well-developed canopy with no suppressed branches. Oaks may be single-trunked or multi-trunked and will have a balanced

F. What is the age and vigor of the tree?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
score	1		2	2	2	2	2	2	2	2	1	2	2	2	

0 points: The tree is over-mature or shows signs of poor or declining vigor such as die-back of major limbs or of the crown, small leaves/needles and/or minimal new growth.

1 point: The tree is mature but retains normal vigor and is likely to continue as a forest asset for a substantial period into the future.

2 points: The tree is young to middle age and shows normal vigor.

3 points: The tree is young to middle age and shows exceptional vigor.

[illegible]

Items to note: The pruning of neighbors' trees is not permitted without the property owners permission. Eradicate all ivy. Stop pruning the trees into squares. Remove high stumps in the public right of way.

Required Structural Root Zone

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Feet	20	0	6	6	6	6	6	6	6	6	18	9	3	10	

Required Tree Protection Zone

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
YES	60	0	18	18	18	18	18	18	18	18	54	27	9	30	

Requirements for tree preservation shall adhere to the following tree protection measures on construction site.

- Prior to grading, excavation, or construction, the developer shall clearly tag or mark all trees to be preserved.
- Excavation within 6 feet of a tree trunk is not permitted.
- No attachments or wires of any kind, other than those of a protective nature shall be attached to any tree.
- Per Municipal Code Chapter 17.48.110 no material may be stored within the dripline of a protected tree to include the drip lines of trees on neighboring parcels.
- Tree Protection Zone -- The Tree Protection Zone shall be equal to dripline or 18 inches radially from the tree for every one inch of trunk diameter at 4.5 feet above the soil line, whichever is greater. Minimum of 4 foot high transparent fencing is required unless otherwise approved by the City Forester. Tree protection shall not be resized, modified, removed, or altered in any manner without written approval. The fencing must be maintained upright and taught for the duration of the project. No more than 4 inches of wood mulch shall installed within the Tree Protection Zone. When the Tree Protection Zone is at or within the drip line, no less than 6 inches of wood mulch shall be installed 18 inches radially from the tree for every one inch of trunk diameter at 4.5 feet above the soil line outside of fencing.
- The Structural Root Zone -- Structural Root Zone shall by 6 feet from the trunk or 6 inches radially from the tree for every one inch of trunk diameter at 4.5' above the soil line, whichever is greater. Any excavation or changes to the grade shall be approved by the City Forester prior to work. Excavation within the Structural Root Zone shall be performed with pneumatic excavator, hydrovac at low pressure, or other method that does not sever roots.
- If roots greater than 2 inches in diameter or larger are encountered within the approved Structural Root Zone the City Forester shall be contacted for approval to make any root cuts or alterations to structures to prevent roots from being damaged.
- If roots larger than 2 inches in diameter are cut without prior City Forester approval or any

significant tree is endangered as a result of construction activity, the building permit will be suspended and all work stopped until an investigation by the City Forester has been completed and mitigation measures have been put in place.

Ono Consulting
International Society of Arboriculture
Certified Arborist Municipal Specialist
Board Certified Master Arborist #WE-9388BM
ASCA Registered Consulting Arborist #744
Society of American Foresters Professional Member
PO Box 508, Pacific Grove, CA 93950
Telephone (831) 402-2959

May 26, 2023

Mr. Tom Ford
P.O. Box CC
Carmel-by-the-Sea, CA 93921

RE: TR23-148 Casanova 2 SE of Palau
APN: 010-225-003-000

Mr. Ford;

This letter is regarding the tree permit for the property mentioned above going to the forest and beach commission meeting on June 8, 2023. My site observations are as follows:

The site is currently slated for remodel construction and a tree (#14 on the PSA, a double stemmed 10+10-inch Santa Lucia fir, *Abies bracteata*) is located within the planned building construction and is planned for removal. The tree is in very poor condition with less than 10% live crown and both tops dying. The tree does is not a long term asset in the urban forest and is not healthy enough to consider changing construction plans around.

Thank you very much and please feel free to call if there are any questions or if I can be of further assistance.

Sincerely,



Justin Ono
ASCA Registered Consulting Arborist #744
ISA Board Certified Master Arborist #WE-9388BM
ISA Certified Arborist Municipal Specialist
ISA Tree Risk Assessment Qualified

PHOTOGRAPHS



Tree #14 is dying.



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

June 8, 2023
PUBLIC HEARINGS

TO: Forest and Beach Commissioners

SUBMITTED BY: Louise Shurvinton Bradley

SUBJECT: Approve or deny the removal of one Monterey pine and three Monterey cypresses at the Southwest corner of Scenic Road and Tenth Avenue (Tree Permit Application 23-164)

RECOMMENDATION:

Approve the removal of one Monterey pine and the pruning of three Monterey cypresses at the City's expense.

BACKGROUND/SUMMARY:

Mark Haller submitted Tree Permit Application 23-164 (see **Attachment 1**) to remove one 24-inch Monterey pine located on the Tenth Avenue pathway between Scenic Road and San Antonio Avenue, and remove three Monterey cypresses located in the public right-of-way at the Southwest corner of Scenic Road and Tenth Avenue. The Applicant cited potential danger to people and surrounding property as the reasons for removal, which he expanded on in the application's narrative and photos. Additionally, a limb from one of the Monterey cypresses reportedly fell onto the Applicant's property during a storm in March. See **Attachment 2** for the Site Map and **Attachments 1 and 3** for photos.

Justin Ono, an ISA-certified Master Arborist, recently conducted an assessment of the four trees (see **Attachment 3**) and found that:

- Monterey pine tree #1 is in very poor condition and dying. Based on the condition and inconvenient placement, Mr. Ono recommended tree #1 be removed. No replacement tree is recommended at this location.
- Monterey cypress trees #2 and #3 have some dead wood present in their crowns, and tree #3 additionally has some large tears in its crown from losing limbs during the March 2023 storms. However, both trees are still growing vertically and appear relatively healthy and secure. Based on his findings, Mr. Ono recommended trimming the dead wood from cypress trees #2 and #3, and conducting an in-depth aerial assessment to check for cracks or defects not visible from the ground.
- Monterey cypress tree #4 consists of one single stem with a significant, but corrected, lean. There is evidence the tree has grown reaction wood to reinforce the base of the stem. Tree #4 otherwise

appeared healthy and was assessed to have a lower risk of failure. Mr. Ono recommended trimming the dead wood from tree #4, and conducting an in-depth aerial assessment to check for cracks or defects not visible from the ground.

Mr. Ono also noted that, while trees #2-4 are mature and have some defects, they behaved the way Monterey cypresses are expected to in severe weather. Additionally, trees #2-4 resemble other Monterey cypress trees on Scenic Road that did not fail during the 2023 storm events.

Carmel Municipal Code section 17.48.140, A.2.b, prohibits the removal of dead cypress trees on or adjacent to the beach outside of very specific circumstances. As these trees are healthy and located at the street level, they would not be afforded those protections. However, Monterey cypress trees at street level on Scenic Road are considered to be significant.

Should any of the four trees be approved for removal, the City will determine appropriate tree replanting locations and species.

The Applicant was notified of their opportunity to speak at the Public Hearing.

FISCAL IMPACT:

Should the trees be approved for removal and/or pruning, all costs will be at the City's expense.

ATTACHMENTS:

Attachment 1 - Tree Permit Application 23-164, including the Applicant's narrative and photos

Attachment 2 - Site Map

Attachment 3 - Justin Ono Arborist Report, dated 05/30/2023, including photos



City of Carmel-by-the-Sea
City Hall
PO Box CC
Carmel, CA 93921 Phone:
(831) 620-2010

Date Received: Attachment 1

FEE: \$ _____ Attachment 1
RECEIPT #: _____
Permit #: 23-164

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREE NO CONSTRUCTION

Location of property: SCENIC RD, SE CORNER OF 10TH

BLOCK: A3 LOT: 1 APN: 010 303015

Name of Property Owner: MARK HALLER Name of Applicant/Contractor: OWNER

Mailing Address: PO BOX 4243 Mailing Address: _____

CARMEL, CA 93921

Email: MARKHALLER@AOL.COM Email: _____

Phone #: 978-810-1722 Phone #: _____

WHO WILL REMOVE/PRUNE TREE(S): CITY OF CARMEL

PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY

Number, size and species of tree(s) to be removed: SEE ATTACHED TREES #1-4

Number, size and species of limb(s) to be removed: SEE ATTACHED

Number, size and species of root(s) to be removed: _____

Reason for removal or pruning: DANGER TO PEOPLE AND PROPERTY

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest Beach Commission to act on your absence by signing on the following line: M Haller Date: 5-1-23

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND **SHOW** THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s) /limb(s) to be removed or pruned
3. Footprint of the structure
4. Location of areas for tree replanting- The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with which guideline.

- Any decision of the Forest and Beach Commission is based on information submitted with this application.
- **PLEASE BE ACCURATE.**
- **NO WORK IS PERMITTED** until your permit has been issued to you. The permit must be posted on the job site when work is being performed.

Owner's Signature: M Haller Date: 5-1-23

Agent for Owners: _____ Date: _____

INCOMPLETE APPLICATIONS WILL BE RETURNED

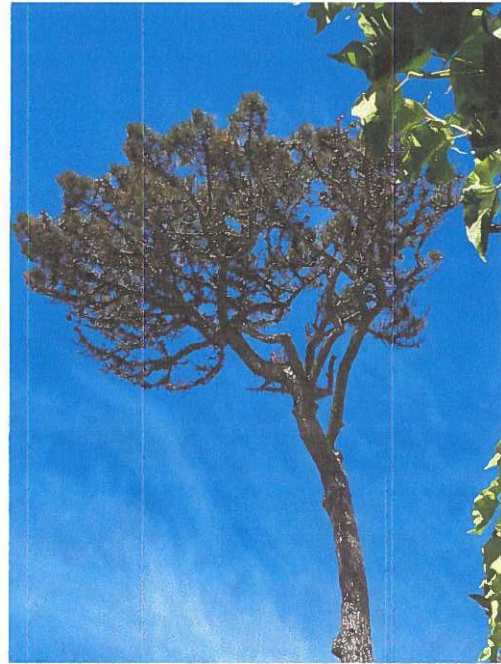
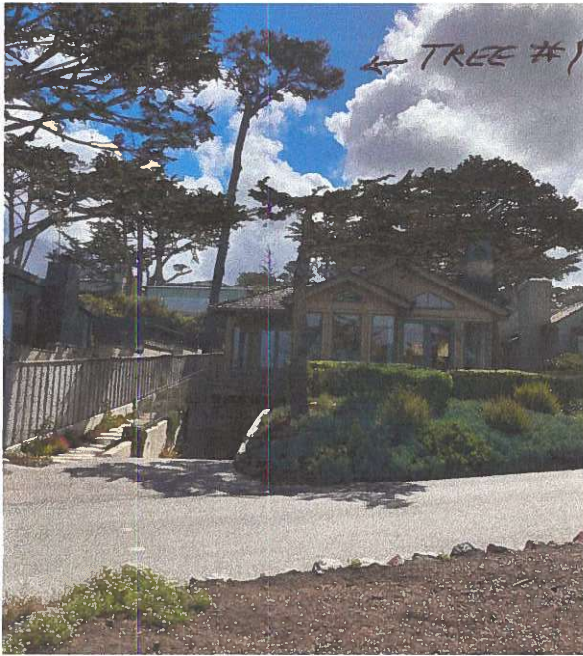
RECEIVED

MAY 02 2023

City of Carmel-by-the-Sea
Planning & Building Dept.

TREE #1

This tree is an old Monterey pine in the walkway at 10th. It is nearly dead and has a lot of deadwood hanging over the walkway and our house. There is possible rot at the base where a leader was removed years ago. The tree should be removed because it poses real danger to people and property. At a minimum the deadwood should be removed as it has been in the past.

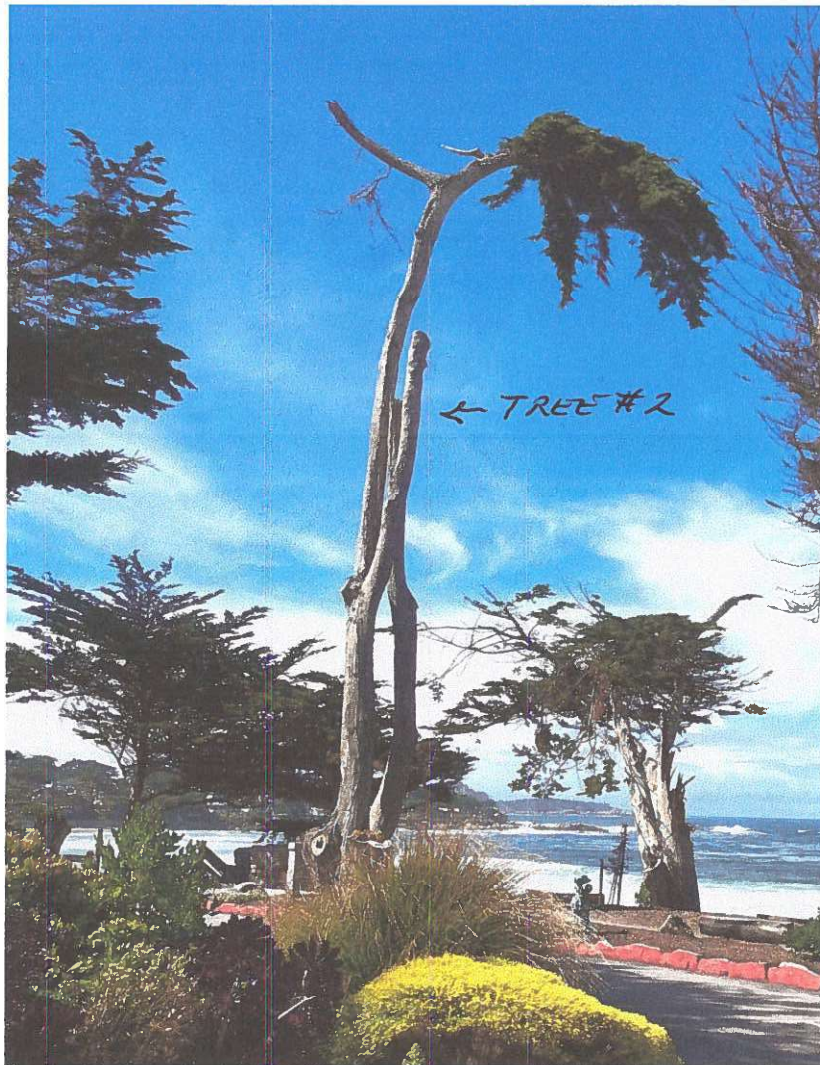


Caption



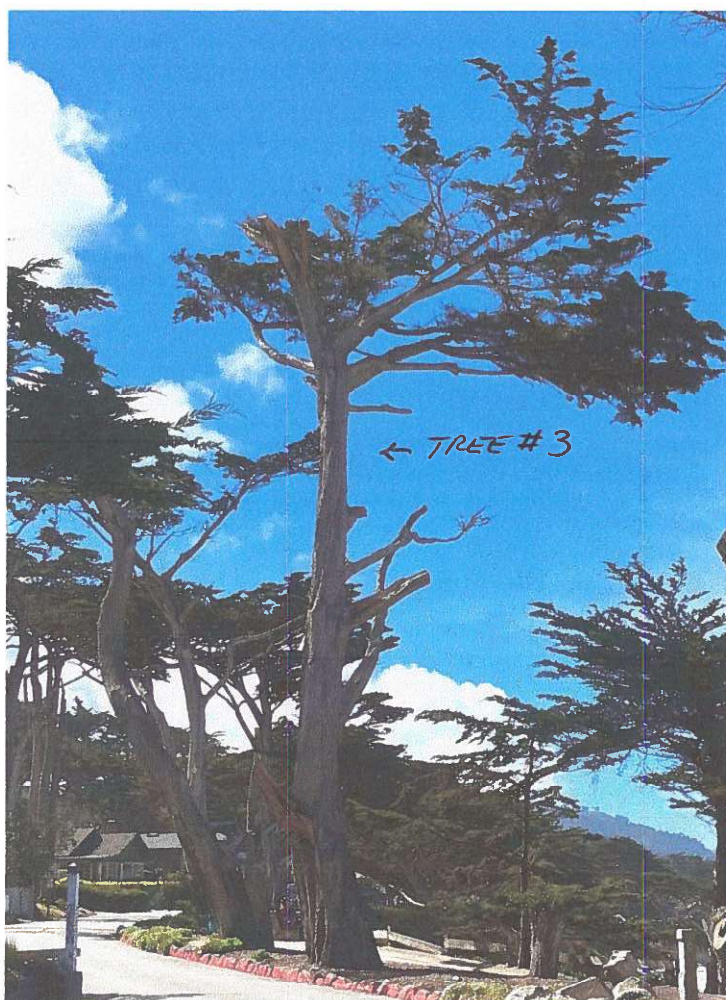
TREE #2

This tree is an old cypress on the public walkway on Scenic. It suffered significant damage from the storms last winter. There is a lot of deadwood overhanging the public pathway and the street. At a minimum the deadwood should be removed.



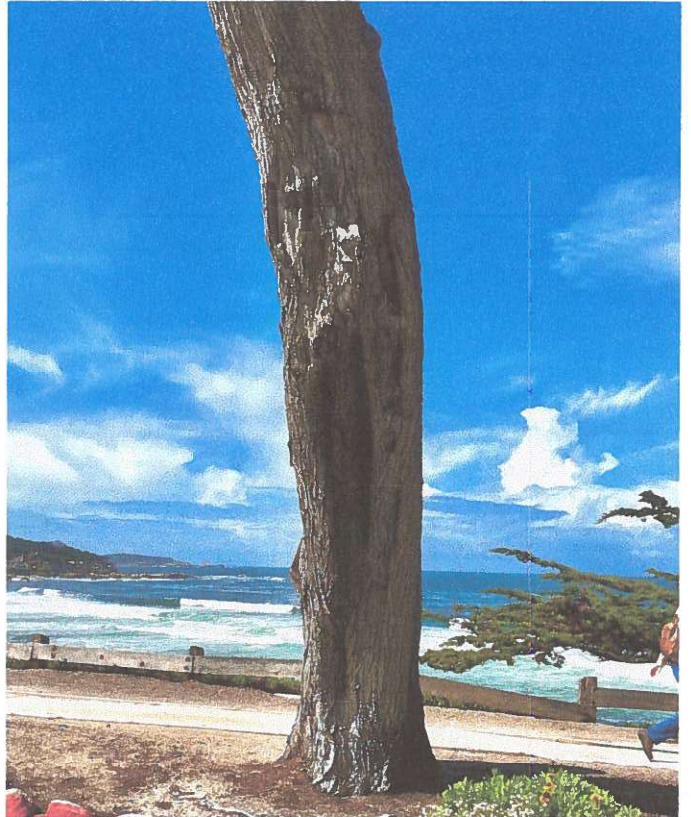
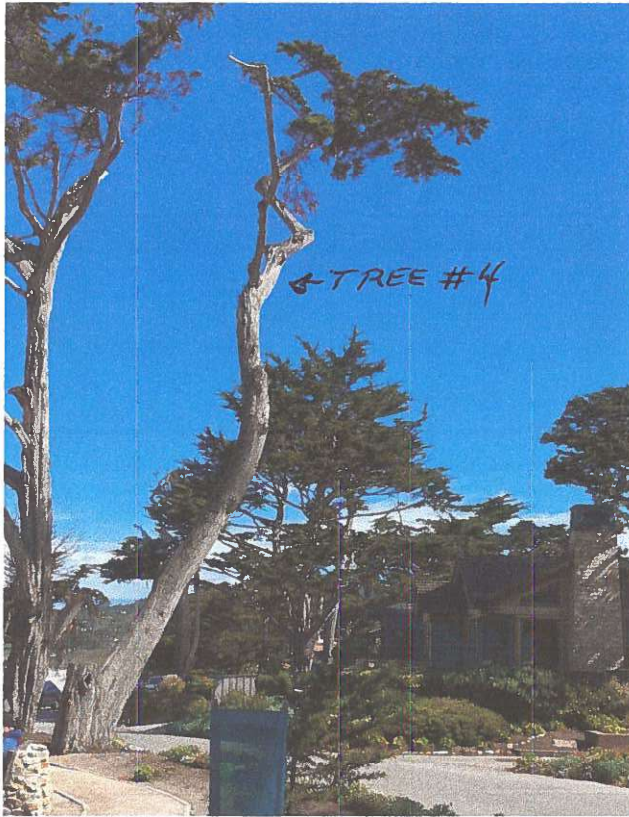
TREE #3

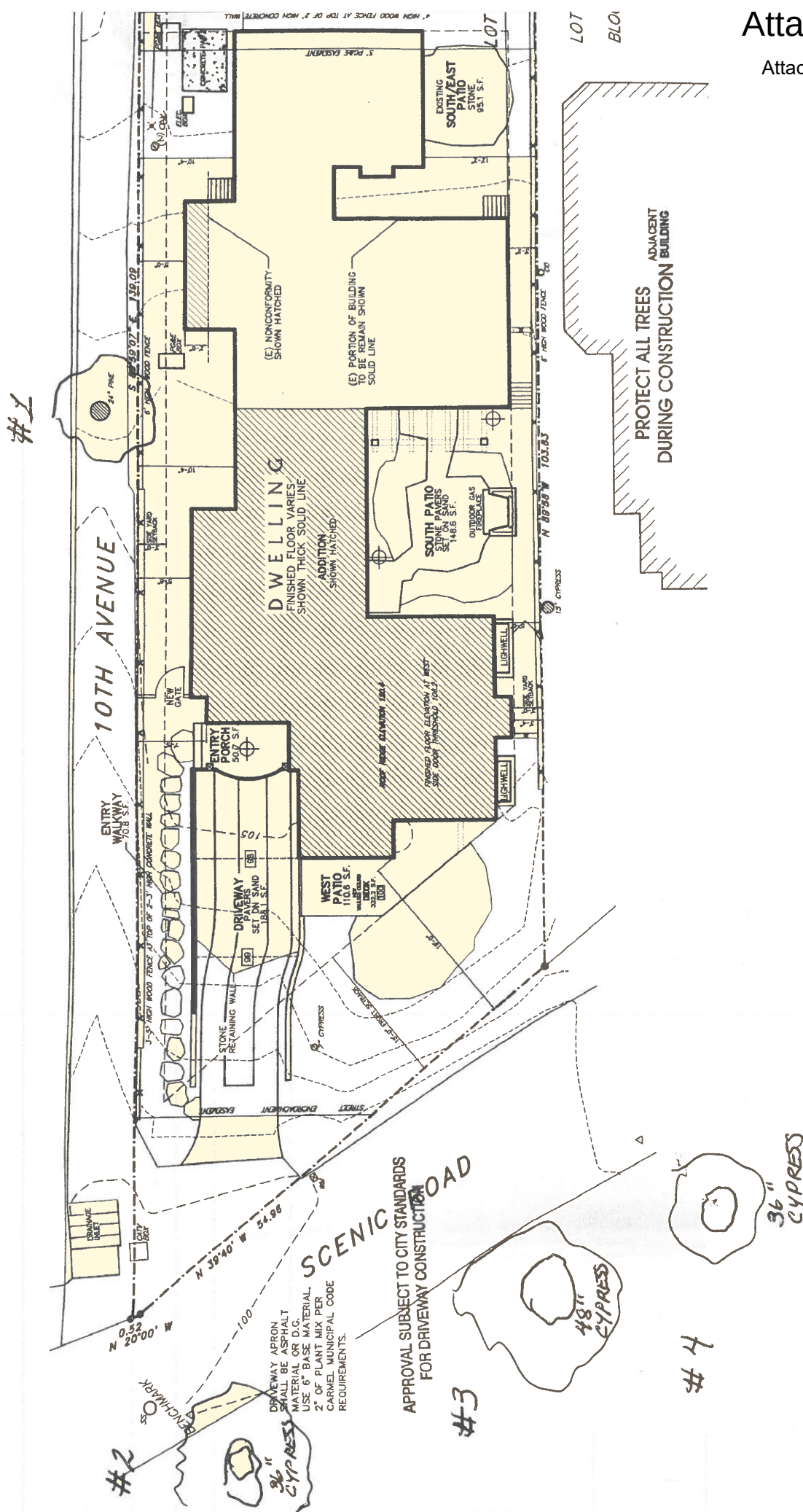
This is another old cypress along the public walkway on Scenic. It too had a lot of damage over the winter. There is a lot of deadwood hanging above the pathway and the street. This deadwood should be removed. Also, there is potentially damage to the main trunk 8-10 feet above the ground where a large limb fell off. This should be inspected and dealt with.



TREE #4

This tree is another old cypress along the pathway on Scenic. There is very little remaining of its canopy. It is leaning across the street toward our house and has a defect in the trunk on the street side 8-10 feet above ground. This tree presents a real danger to people and property. This tree should be considered for removal. At a minimum it should be evaluated and pruned accordingly.





Ono Consulting
International Society of Arboriculture
Certified Arborist Municipal Specialist
Board Certified Master Arborist #WE-9388BM
ASCA Registered Consulting Arborist #744
Society of American Foresters Professional Member
PO Box 508, Pacific Grove, CA 93950
Telephone (831) 402-2959

May 30, 2023

Mr. Tom Ford
P.O. Box CC
Carmel-by-the-Sea, CA 93921

RE: TR23-23-164 –SE Corner of Scenic and 10th

Mr. Ford;

This letter is regarding the tree permit for the property mentioned above going to the Forest and Beach Commission meeting on June 8, 2023. My site observations are as follows:

This permit concerns four city-owned trees adjacent to the above property. Trees 1-4 are as follows:

- Tree 1 – a 24-inch diameter Monterey pine (*Pinus radiata*) located in the pathway that is 10th Ave between Scenic and San Antonio. This tree is in a very unusual and inconvenient location and has significant dieback in its crown.
- Tree 2 – a 36-inch diameter Monterey cypress (*Hesperocyparis macrocarpa*) located along the beach path on Scenic Road. The tree is comprised of two main stems and is growing vertically. Large branches have failed in the storms over the past few years and deadwood is present in the crown.
- Tree 3 – a 48-inch diameter Monterey cypress located along the beach path on Scenic Road. The tree is comprised of one main stem and is growing vertically, lost major limbs during the recent storms and large tears and deadwood are present in the crown.
- Tree 4 – a 36-inch diameter Monterey cypress located along the beach path on Scenic Road. The tree is comprised of a single stem and has a significant but corrected lean to the northeast. The tree shows signs of reaction wood in the form of compression wood being formed on the side of its lean. The tree is otherwise healthy with several broken limbs from recent storms.

The pine is in very poor condition and the cypress trees lost large limbs during the storms of January and March 2023. The resident has requested the removal of the trees citing a danger to people and property. The trees were evaluated and tree #1 was found to be in very poor condition and is recommended for removal. The tree is dying and is in a very odd and inconvenient space. Trees #2 and #3 are still growing vertically and while they have suffered large limb failures still appear relatively healthy and secure. They need to have the dead wood removed from their crowns and an aerial assessment for cracks or defects performed by the tree climber during the

work. Tree #4 has a lean towards the structures on the east side of Scenic but is showing signs of buttressing growth in its stem and has corrected itself to grow vertically. While the tree is leaning, the growth in its stem and its relatively small crown put it at a lower risk of failure. The tree should be dead wooded and inspected as with trees #2 and #3.

The Mature cypress trees have defects but behaved the way Monterey cypress trees normally behave in severe weather. The Western Chapter of the International Society of Arboriculture and the California Tree Failure Report Program through the University of California found that most Monterey cypress tree failures occur through the mechanism of large branch failure. Whole tree root or soil failure are the second most prominent but mainly occur in trees with dense crowns which the trees in question do and did not have. The trees resemble other trees on Scenic that did not fail during the recent storms.

Thank you very much and please feel free to call if there are any questions or if I can be of further assistance.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Justin Ono', with a long horizontal stroke extending to the right.

Justin Ono

ASCA Registered Consulting Arborist #744

ISA Board Certified Master Arborist #WE-9388BM

ISA Certified Arborist Municipal Specialist

ISA Tree Risk Assessment Qualified

PHOTOGRAPHS



Tree #1 is mostly dead.



Trees #2, #3, and #4.



Tree #2 needs to have its deadwood cleaned and crown inspected.



Tree #3 needs to have its deadwood cleaned and crown inspected.



New healthy wood being in trunk of tree #4.



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

June 8, 2023
PUBLIC HEARINGS

TO: Forest and Beach Commissioners

SUBMITTED BY: Louise Shurvinton Bradley

SUBJECT: Approve or deny the removal of one significant eucalyptus and one non-significant Japanese maple at Junipero Street, 3 Northeast of Twelfth Avenue (Tree Permit Application 23-154)

RECOMMENDATION:

Approve the removal of one eucalyptus and one Japanese maple at the Applicant's expense. Should the removals be approved, require the replanting of 2 upper canopy trees at the Applicant's expense.

BACKGROUND/SUMMARY:

Jiaxiang Zhang submitted Tree Permit Application 23-154 (see **Attachment 1**) to remove one significant silver dollar eucalyptus and one non-significant Japanese maple on private property, to prepare for upcoming construction. Both the eucalyptus and Japanese maple are non-native, lower canopy trees. The application also requested the removal of two small trees in the public right-of-way, both of which were removed by the previous property owners.

A preliminary site assessment was conducted in July 2021, during which the previous City Forester deemed the eucalyptus (tree #5) significant (see **Attachment 2**). The Japanese Maple (tree #6) did not meet the minimum size criteria, and was not included in the final assessment (part 2 of the tree evaluation worksheet) for tree significance. See **Attachment 3** for the Site Map and **Attachment 4** for photos.

Justin Ono, an ISA-certified Master Arborist, recently conducted an assessment of the site and found that trees #5 and #6, if not removed, would become a fire clearance issue due to their close proximity to the proposed construction (see **Attachment 4**). He stated that the site could benefit from removing trees #5 and #6, and replacing them with two upper canopy trees, as there are currently no upper canopy trees on the site.

Per Carmel Municipal Code Section 17.48.080:

Tree Density Chart for property of 4,000 square feet		
	# of Upper	# of Lower

	Canopy	Canopy
Recommended:	3	1
Currently:	0	5
If removals are approved:	0	3

There appears to be adequate space to plant 2 new upper canopy trees.

The Applicant was notified of their opportunity to speak at the Public Hearing.

FISCAL IMPACT:

The Applicant has paid the \$340 fee for a Tree Removal Permit application.

Should the trees be approved for removal, all costs will be at the Applicant's expense. Should the Applicant be required to plant additional upper canopy trees on the private property, the Applicant will pay the cost of the replacement trees.

ATTACHMENTS:

Attachment 1 - Tree Permit Application 23-154

Attachment 2 - Significant Tree Evaluation Worksheet, PSA 21-141

Attachment 3 - Current and Proposed Site Map

Attachment 4 - Justin Ono Arborist Report, dated 05/26/2023, including photos

Date Received: _____

FEE: \$ _____ Attachment 1

RECEIPT #: _____

Permit #: 23-154**Public Works/Forestry**

PO BOX CC

CARMEL, CA 93921

Phone: (831) 620-2070

APPLICATION FOR PERMIT TO REMOVE OR PRUNE TREES FOR THE PURPOSE OF CONSTRUCTION/DEMOLITIONLocation of property: Junipero 3 NE of 12thBLOCK: 128 LOT: 2 APN: 010-073-005Name of Property Owner: 1540MescalStLLC Name of Applicant/Contractor: Claudio Ortiz Design Group Inc.Mailing Address: 1544 Verona CT, Salinas, CA 93905 Mailing Address: 26615 Carmel Center Place #102 Carmel CA 93923Email: jiaxiangzhang19820223@gmail.com Email: franshiscad@codginc.comPhone #: (831) 887-8567 Phone #: 831-626-4146WHO WILL REMOVE/PRUNE TREE(S): PENDING***PLEASE NOTE IF TREE(S) ARE ON CITY OR PRIVATE PROPERTY***Number, size and species of **tree(s)** to be removed: _____REMOVAL OF TREES #5 & #6 PER PRELIMINARY SITE ASSESSMENT PSA-21-141 . REMOVAL OF TO SMALL 8" TREES AT THE FONT OF THE PROPERTY MARKED WITH A RED "X". SEE ATTACHED PROPOSED SITE PLAN AND PSA MARKED PLANNumber, size and species of **limb(s)** to be removed: _____Number, size and species of **root(s)** to be removed: _____Reason for removal or pruning: DEVELOPMENT OF A NEW TWO STORY SINGLE FAMILY DWELLING WITH AN ATTACHED ONE-CAR GARAGE & ADJ. NEW PATIO, DRIVEWAY, AND WALKWAYS. DEMOLITION OF EXISTING ONE-STORY DWELLING. PER PLANNING DS-221 SUBMITTAL

You will be notified in writing the date and time that your request is scheduled for a hearing. If you or your representative is unable to attend the hearing your application will be tabled. You may reschedule by contacting the Secretary to the Forest and Beach Commission at (831) 620-2070. You may waive your right to speak at the hearing and authorize the Forest Beach Commission to act on your absence by signing on the following line: _____ Date: _____

A SITE PLAN MUST ACCOMPANY THIS APPLICATION AND **SHOW** THE FOLLOWING:

1. Location, size and species of ALL trees on the lot.
2. Location and species of tree(s) /limb(s) to be removed or pruned
3. Footprint of the structure
4. Existing and proposed site coverage.
5. ALL areas that are to remain for landscaping and the total square feet of open space.
6. Location of areas for tree replanting- The City has adopted Design Review Guidelines which include a minimum tree density per lot. Please review the attached Policy and indicate on the site plan where you intend to plant trees necessary to comply with which guideline.
7. Will excavation other than standard footings be required as part of your construction? NO ☐ / YES ☐

If **YES**, you **MUST** show the area of cut, its depth and total cubic yards to be removed.

- Any decision of the Forest and Beach Commission is based on information submitted with this application.
- In order to properly consider your application it is necessary that the footprint of your purposed construction be clearly defined on the lot and height poles are installed prior to the Commission's Tour of Inspection. Any decision of the Forest and Beach Commission is based on information submitted with this application. If the design is altered or the location of the structure changes, another application for a tree permit is required.
- **NO WORK IS PERMITTED** until you have picked up your permit for tree work-The Permit must be posted on the job site when work is being performed

DocuSigned by:

jiaxiang zhang

4/21/2023

Owner's Signature: _____ Date: _____

Agent for Owners: Franshiscad _____ Date: 8/15/22**INCOMPLETE APPLICATIONS WILL BE RETURNED**

Significant Tree Evaluation Worksheet

APN: 010-073-005-000

Street Location: Junipero 2 SE of 11th

Planner: Evan Kort

City Forester: Sara Davis

Property Owner: 1540 Mescalst LLC

Recommended Tree Planting: Lot should have 5 upper and 4 lower canopy trees
5 upper canopy trees are required to be planted

Part One: Initial Screening:

Complete Part One to determine if further assessment is warranted. Trees must pass all criteria in Part One to be considered significant or moderately significant.

A. Does the tree pose an above-normal potential risk to life and property?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
YES															
NO	X	X	X	X	X	X	X								

Any tree with structural impairment likely to cause failure should be marked as unsafe and removed. Use page five of this worksheet to document the safety risk. Trees that have limited and specific defects that can be remedied with selective pruning or other mitigation should be marked as safe and specific recommendations should be given to the owner for tree care. Such trees may still be assessed for significance.

B. Is the tree one of the following native species on the Carmel-by-the-Sea recommended tree list?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Species	CO	CO	CO	CO	Eucalytus	Japanese maple	CO								
YES	X	X	X	X			X								
NO					X	X									

MP-Monterey pine MC- Monterey cypress BP-Bishop pine CR -coast redwood CO- coast live oak

CI -- Catalina ironwood CS -- California sycamore BL -- big leaf maple OT -- other

(Note: Other species on the recommended tree list may be determined to be Significant Trees only if they are exceptional examples of the species. Such trees also must exhibit excellent health, form, vigor, and substantial size to rate an overall score of at least 7 points in Part Two of the assessment.)

C. Does the tree meet the minimum size criteria for significance?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
YES	16	16	15	17	16		19.5								
NO						5									

Monterey pine, Monterey cypress, Bishop pine, Coast redwood: 6" DBH

Coast live oak – single trunk tree: 6" DBH

Coast live oak – multi-trunk tree measured per industry standard: 6" DBH

California sycamore, Big leaf maple, Catalina ironwood, other: 10" DBH

dbh = diameter at breast height or 4.5 feet above the adjacent ground surface

Part Two: Assessment For Tree Significance

For each of the criteria below assign points as shown to assess the tree. If any criteria score is zero the assessment may stop as the tree cannot qualify as significant or moderately significant.

D. What is the health and condition of the tree?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
score	2	2	2	2	2		2								

0 points: The tree is heavily infested with pests or has advanced signs of disease that indicates the tree is declining and has very limited life expectancy.

1 point: The tree shows some pests or disease that impair its condition, but which does not immediately threaten the health of the tree. The tree may recover on its own, or with appropriate intervention.

2 points: The tree appears healthy and in good condition.

3 points: The tree shows excellent health, is free of pests and disease and is in very strong condition.

E. What is the overall form and structure of the tree?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
score	2	2	2	2	2		2								

0 points: Prior pruning, disease or growth habit have left the tree deformed or unsound to an extent that it cannot recover or will never be a visual asset to the neighborhood or will likely deteriorate into a structural hazard.

1 point: The tree has poor form or structure but (a) can recover with proper maintenance or (b) it provides visual interest in its current form, and does not have structural defects that are likely to develop into a safety hazard.

2 points: The tree has average form and structure for the species but does not exhibit all the qualities of excellent form and structure.

3 points: The tree exhibits excellent form and structure. For all species there will be a good distribution of foliage on multiple branches with no defects. For conifers, the tree will have a single straight leader with balanced branching and with good taper. Oaks will exhibit a well-developed canopy with no suppressed branches. Oaks may be single-trunked or multi-trunked and will have a balanced distribution of foliage on each

F. What is the age and vigor of the tree?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
score	1	1	1	1	1		1								

0 points: The tree is over-mature or shows signs of poor or declining vigor such as die-back of major limbs or of the crown, small leaves/needles and/or minimal new growth.

1 point: The tree is mature but retains normal vigor and is likely to continue as a forest asset for a substantial period into the future.

2 points: The tree is young to middle age and shows normal vigor.

3 points: The tree is young to middle age and shows exceptional vigor.

G. Are environmental conditions favorable to the tree?

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
score	1	1	1	1	1		1								

0 points:	The tree is crowded or has no room for growth to maturity. The tree has poor access to light, air or has poor soil for the species.
1 point:	The tree has average environmental conditions including room for growth to maturity, access to light, air and soils suitable for the species.
2 points:	The tree has room for growth to maturity with no crowding from other significant trees or existing buildings nearby. The tree also has excellent access to light, air and excellent soils for root development.

Part Three: Final Assessment

Record the total points scored on D - G for each tree.

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Total Score	6	6	6	6	6		6								

A. Did all assessment categories in Part Two achieve a minimum score of 1-point?

[illegible]

B. Are there any other factors that would disqualify a tree from a determination of significance ?

(Explain any 'yes' answer)

Yes

Conclusion: Does The Tree Qualify As Significant Or Moderately Significant?

If the tree meets the species, size and safety criteria identified in Part One and scores at least one point under each of the criteria in Part Two, it shall be classified as Significant if it achieves a score of **6 or more points** or shall be classified as Moderately Significant if it achieves a score of **4 or 5 points**. Tree species not listed in Part One-B that meet other screening criteria in Part One may be classified by the City Forester as Significant if they score **at least 7 points**, or as Moderately Significant if they score **at least 4 points**. All other trees are classified as non-significant.

[illegible]

Items to note: Remove ivy from tree 2

Required Structural Root Zone

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
Feet	8	8	7.5	8.5	8	6	9.75								

Required Tree Protection Zone

Tree #	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
YES	24	24	23	25.5	24	6	29.3								

Requirements for tree preservation shall adhere to the following tree protection measures on construction site.

- Prior to grading, excavation, or construction, the developer shall clearly tag or mark all trees to be preserved.
- Excavation within 6 feet of a tree trunk is not permitted.
- No attachments or wires of any kind, other than those of a protective nature shall be attached to any tree.
- Per Municipal Code Chapter 17.48.110 no material may be stored within the dripline of a protected tree to include the drip lines of trees on neighboring parcels.
- Tree Protection Zone -- The Tree Protection Zone shall be equal to dripline or 18 inches radially from the tree for every one inch of trunk diameter at 4.5 feet above the soil line, whichever is greater. Minimum of 4 foot high transparent fencing is required unless otherwise approved by the City Forester. Tree protection shall not be resized, modified, removed, or altered in any manner without written approval. The fencing must be maintained upright and taught for the duration of the project. No more than 4 inches of wood mulch shall installed within the Tree Protection Zone. When the Tree Protection Zone is at or within the drip line, no less than 6 inches of wood mulch shall be installed 18 inches radially from the tree for every one inch of trunk diameter at 4.5 feet above the soil line outside of fencing.
- The Structural Root Zone -- Structural Root Zone shall by 6 feet from the trunk or 6 inches radially from the tree for every one inch of trunk diameter at 4.5' above the soil line, whichever is greater. Any excavation or changes to the grade shall be approved by the City Forester prior to work. Excavation within the Structural Root Zone shall be performed with pneumatic excavator, hydrovac at low pressure, or other method that does not sever roots.
- If roots greater than 2 inches in diameter or larger are encountered within the approved Structural Root Zone the City Forester shall be contacted for approval to make any root cuts or alterations to structures to prevent roots from being damaged.
- If roots larger than 2 inches in diameter are cut without prior City Forester approval or any significant tree is endangered as a result of construction activity, the building permit will be suspended and all work stopped until an investigation by the City Forester has been completed and mitigation measures have been put in place.

SURVEYOR'S STATEMENT

THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION, IN CONFORMANCE WITH THE REQUIREMENTS OF THE PROFESSIONAL LAND SURVEYORS' ACT AT THE REQUEST OF CLAUDIO ORTIZ, IN JUNE, 2021.

BASIS OF BEARINGS

THE BEARING OF N 89°50' E ALONG THE SOUTH PROPERTY LINE AS SHOWN ON THE MAP RECORDED IN VOLUME 14 OF SURVEYS AT PAGE 111 AS FOUND MONUMENTED, WAS TAKEN AS BASIS OF BEARINGS SHOWN UPON THIS MAP.



DATED 6/18/2021
LYNN A. KOVACH
P.L.S. 5321

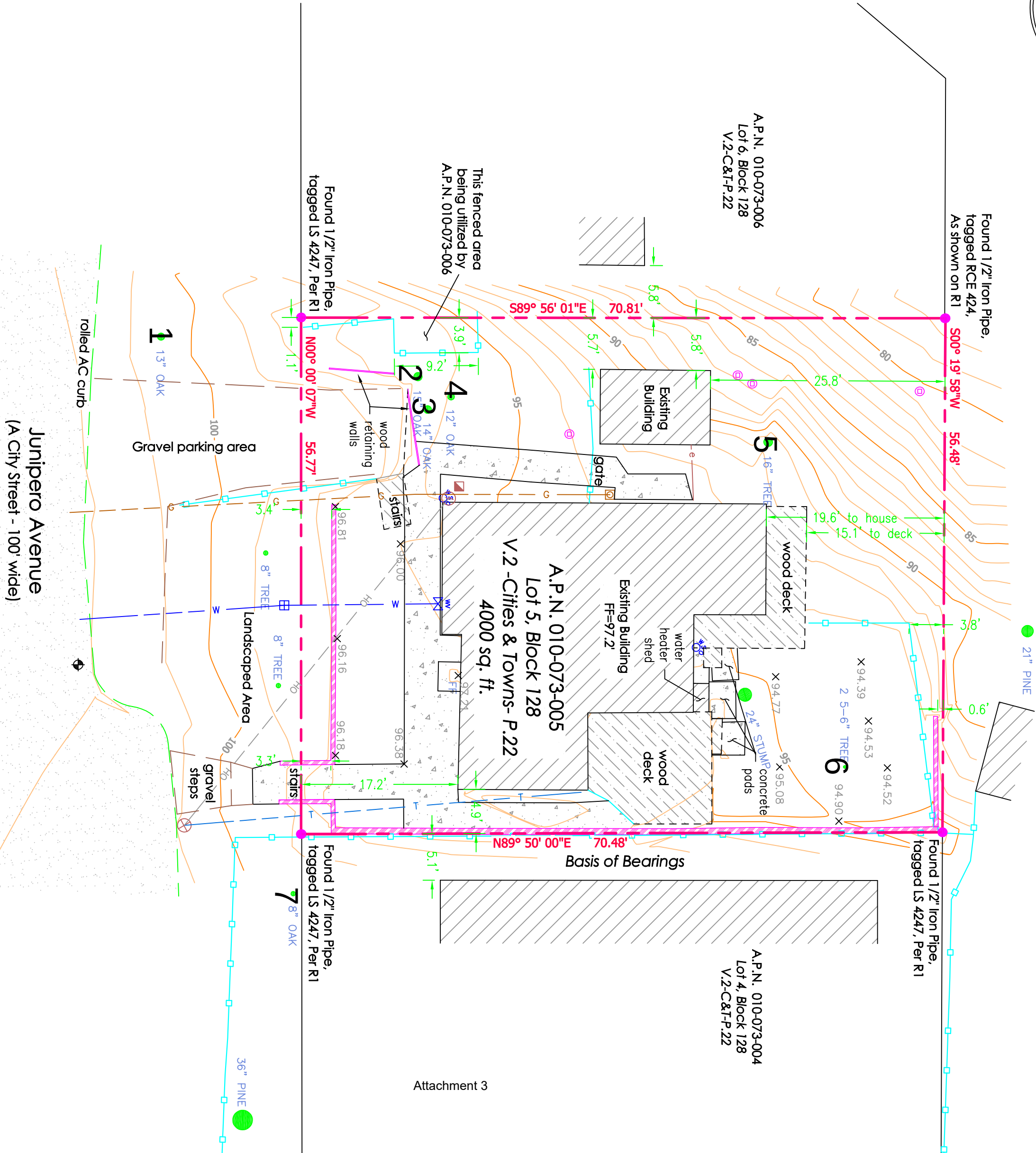
SITE PLAN

OF
JUNIPERO 2 SE 11TH STREET
LOT 5, BLOCK 128
VOLUME 2 CITIES & TOWNS PAGE 22
A.P.N. 010-073-005

CARMEL-BY-THE-SEA, CALIFORNIA

LEGEND

● FOUND MONUMENT, AS NOTED	— PROPERTY LINE
⊕ SEWER CLEANOUT	— LOT LINE
⊗ WATER VALVE	— WOOD FENCE LINE
⊕ WATER METER	— EDGE OF GRAVEL PARKING AREA
⊕ HOSE BIB	— EDGE OF PAVEMENT
⊕ IRRIGATION CONTROL BOX	— UNDERGROUND GASLINE
⊕ ELECTRIC METER	— UNDERGROUND WATERLINE
⊕ UTILITY POLE	— UNDERGROUND TELEPHONE LINE
⊕ GAS METER	— UNDERGROUND ELECTRIC LINE
⊕ CONTROL POINT	— OVERHEAD ELECTRIC & COMMUNICATION SERVICE
● TREE, TYPE AND DIAMETER SPECIFIED	
x SPOT GRADE	
⬠ BENCHMARK	
	▨ BUILDING
	▨ WOOD DECK
	▨ CONCRETE
	▨ CONCRETE MASONRY WALL



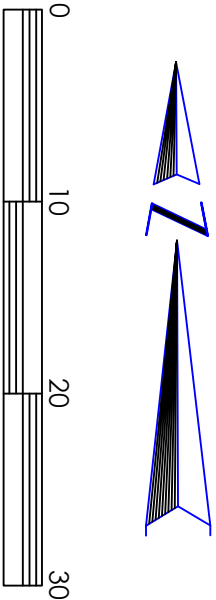
Attachment 3

NOTES

1. DISTANCES ARE EXPRESSED IN FEET AND DECIMALS THEREOF.
2. CONTOUR INTERVAL = 1'
3. HORIZONTAL AND VERTICAL COORDINATE SYSTEMS ARE BASED ON AN ASSUMED DATUM. PROJECT BENCHMARK IS A PK NAIL & SHINER IN AC PAVEMENT IN EAST SIDE OF JUNIPERO AVENUE IN FRONT OF RESIDENCE. ELEVATION = 102.17'
4. UNDERGROUND UTILITIES SHOWN HEREON WERE DRAFTED BASED ON UTILITY MARKINGS FOUND PAINTED ON THE GROUND SURFACE.

PREPARED FOR: Claudio Ortiz
SURVEYED BY: *POCARIS LAND SURVEYING*
P.O. BOX 1378
CARMEL VALLEY, CA 93924
831-659-9564

SCALE: 1" = 10' VIEW: ARCH C DATE: June 18, 2021
FILE NAME: Ortiz Site.dwg JOB #21-157 Sheet 1 of 1



Ono Consulting
International Society of Arboriculture
Certified Arborist Municipal Specialist
Board Certified Master Arborist #WE-9388BM
ASCA Registered Consulting Arborist #744
Society of American Foresters Professional Member
PO Box 508, Pacific Grove, CA 93950
Telephone (831) 402-2959

May 26, 2023

Mr. Tom Ford
P.O. Box CC
Carmel-by-the-Sea, CA 93921

RE: TR23-154 – Junipero 3 NE of 12th

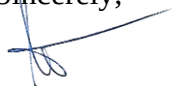
Mr. Ford;

This letter is regarding the tree permit for the property mentioned above going to the forest and beach commission meeting on June 8, 2023. My site observations are as follows:

The project proposes to demolish the existing house and build a new two-story single-family home, patio, driveways, attached garage, and ADU. This construction is primarily planned for the eastern part of the property where two nonnative trees are proposed for removal. Tree #5 is a 16-inch diameter silver dollar eucalyptus (*Eucalyptus polyanthemos*) and tree #6 is a 5-inch diameter Japanese maple (*Acer palmatum*), that are within or adjacent to planned new construction. The trees are nonnative and will be very close to the new structure creating fire clearance issues. The site would be best served by removing the trees and replanting with two upper canopy trees to help the site meet density.

Thank you very much and please feel free to call if there are any questions or if I can be of further assistance.

Sincerely,



Justin Ono
ASCA Registered Consulting Arborist #744
ISA Board Certified Master Arborist #WE-9388BM
ISA Certified Arborist Municipal Specialist
ISA Tree Risk Assessment Qualified

PHOTOGRAPHS



Tree #5.



Tree #6.



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

June 8, 2023
ORDERS OF BUSINESS

TO: Forest and Beach Commissioners

SUBMITTED BY: Robert M. Harary, P.E., Director of Public Works

SUBJECT: Introduction of the Urban Forest Citizen's Advisory Group

RECOMMENDATION:

Receive a presentation from Mr. Bill Taormina regarding the mission and focus of the Urban Forest Citizen's Advisory Group, and provide direction to staff. This item was continued from the May 11, 2023 meeting.

BACKGROUND/SUMMARY:

Over the past few months, a Citizen's Advisory Group, under the leadership of Bill Taormina, has been formed and is called the Urban Forest Citizen's Advisory Group. The Group currently consists of 62 Carmel residents. To date, Mr. Taormina has been working with City Administrator Chip Rerig to pass on preliminary suggestions to the City Council related to ordinances, policies, and other documents regarding the City's Urban Forest. No formal action has been taken to date.

The Citizen's Advisory Group was noted in a Carmel Pine Cone article on April 21st, as shown in Section I below. As shown in Section II, Mr. Taormina also sent an email to his Group on April 27th, with excerpts shown below. In addition, Director Harary contacted Mr. Taormina on May 1st, and key points of the conversation are also listed below in Section III.

Mr. Taormina offered to present an overview of Urban Forest Citizen's Advisory Group to the Forest and Beach Commission at the May 11th meeting. The presentation slide is attached. The Commission, and the public, are encouraged to ask questions, offer guidance, and/or steer their helpful efforts to be most compatible with the goals of the Commission and Public Works/Forestry operations.

I) Carmel Pine Cone Article, April 21, 2023

"A group of residents led by Bill Taormina, whose garage and house on Monte Verde were damaged when a neighbor's tree fell on them in early March, continues to work with the city on changing tree-related policies to accommodate requests based on threats to life and property. The process proposed by Taormina would give priority to homeowners who identify dangerous trees on their properties and

request immediate review by the city's arborist. If the resident disagrees with the arborist's conclusions, the person could appeal to a citizen's appeal review board appointed by the city council.

All tree work would have to be done by licensed contractors, and the city would create a list of licensed emergency contractors. The program would also allow residents to identify threatening trees on neighboring properties and on city land, which would trigger the same process, starting with the arborist inspecting the tree and notifying the owner if it's dangerous. Finally, the city would also pay a contract arborist to "serve as a consultant and ombudsman to property owners that choose to be proactive and have safety inspections of trees surrounding their property from time to time," and who would "also make ongoing inspections proactively and leave notices of trees that need to be trimmed with the respective property owners. "There will be no charge for this consulting service, since it is an important part of making certain that no dangerous conditions go unnoticed," the draft policy reads.

Taormina said he's been working with city administrator Chip Rerig on the update and expects the city council to review the proposal and provide feedback soon. In an April 14 email to the residents who have joined him in the effort, Taormina said he planned to meet with Rerig this week, "in order to see what progress he has made in presenting the revisions to the tree-trimming ordinance to our elected leadership." "Since my last communication with all of you, I have continued to receive calls and emails checking on the status of our efforts," he wrote. "Chip is very responsive and professional, so I want to give him adequate time to work within the current city hierarchy to present our requested changes."

II) Email from Mr. Taormina to Citizens Advisory Group, April 27, 2023

"Dear Carmel Neighbors,

I am pleased to report to you that I had a positive and productive conversation with Chip Rerig, our CBTS City Administrator. You all need to know what a professional person we have running our village. I say this because in my last communication with you, I indicated that Chip would be speaking to each of our five elected City Council Members regarding our revisions to the current tree trimming ordinances we have in CBTS. Chip did what he promised. He followed up and presented our written documents to our elected leadership.

He summarized their response by telling me "Bill, I spoke to and shared your documents with our elected officials and they appreciated the manner in which your group has conducted themselves. They were pleased with the content of the potential revisions." Hearing this was very encouraging to me because our original objective, as a group, was to make certain that our revisions were received in a non-political fashion, and instead focused and packaged around life safety. This is exactly how things are progressing. This protocol makes it unnecessary for us to "lobby" any elected official and allows city executive staff to present our positions through his office. Again, I am very pleased about all of this.

As my conversation with Chip progressed we talked about next steps. Chip made me aware that the Forest and Beach Commission and the Public Works Department of CBTS were in process of reviewing and revising all the ordinances and protocols that exist regarding everything relating to tree trimming, removal, replacement, and ongoing management of our urban forest. He emphasized that our written documents will be weaved into their discussions and hearings. I asked Chip if there would be a formal opportunity for we homeowners to present our ideas and join into the discussions. He said YES that would be an important part of the formation of the revised ordinances and forest management plan. I volunteered to speak for our group and he agreed. He indicated that said hearing and public meetings on the matter should be taking place during the next 60 to 90 days."

III) Summary of Mr. Taormina and Director Harary phone call of May 1, 2023

- Mr. Taormina emphasized that they want to help the City with developing meaningful policies and ordinances in a supportive, constructive fashion.
- Discussed the April 13th Forest and Beach Commission meeting presentation regarding the March storms impacts on the urban forest and staff resources and efforts to prioritize recovery efforts. He will share the video with this Group.
- Mr. Taormina clarified that they do not intend to delay nor alter the ongoing work associated with the Urban Forest Master Plan (UFMP).
- Mr. Taormina said that he would welcome the opportunity to serve on the UFMP Steering Committee. He said other Citizen's Advisory Group member(s) may also be willing to serve on the Steering Committee if requested by the Commission.

FISCAL IMPACT:

None for this presentation.

ATTACHMENTS:

Attachment #1 - Urban Forest Citizens Advisory Group

Carmel By The Sea

Urban Forest Citizens Advisory Group

Mission of our group:

Realizing that the resources available to CBTS are extremely limited, we shall provide support and constructive input to CBTS City staff in their efforts to revise and update all ordinances and other governing documents relating to the planting, trimming, removal, and ongoing maintenance of our Urban Forest.

Key Areas of Focus:

LIFE SAFETY - We consider life safety to be our highest priority. We want to provide the ability for CBTS staff and/or individual citizens to initiate immediate action when necessary when an emergent situation occurs.

CITIZENS OVERSIGHT - We want to participate in assisting CBTS in inspecting city-owned and privately-owned tree inventory and pointing out those trees that are in need of replacement, trimming, or other maintenance via an easy-to-use application process where action takes place in the shortest possible time.

SPECIES AND AGED-OUT IDENTIFICATION - We want to have the opportunity to suggest the removal and/or replacement of certain species of trees that may cause current or future safety issues based on their age and/or lack of a secure root system.

INCREASE IN CITY RESOURCES - We want to participate in developing and promoting creative ways that CBTS can fund an increase in operating funds, procure equipment, and hire support personnel to monitor and maintain our Urban Forest.

ACKNOWLEDGE AND RESPECT OUR “BRAND” - We consider the CBTS Urban Forest to be an extremely important asset for the sustainability of our property values and one of the many reasons tourists and residents enjoy the tranquility of our village. It is important that our Forest be managed without compromise for all the world to admire. For us, there is nothing better than a perfectly maintained Urban Forest that enhances the “brand” of CBTS and does not create any negative impacts as a result of storms or fires.

We are here to HELP our wonderful, unique Village of Carmel By The Sea!



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

June 8, 2023
ORDERS OF BUSINESS

TO: Forest and Beach Commissioners

SUBMITTED BY: Thomas C. Ford, Administrative Analyst

SUBJECT: Steering Committee member selection for the Urban Forest Master Plan

RECOMMENDATION:

1. Commissioners to confirm serving as members of the Steering Committee for the Urban Forest Master Plan.
2. Select up to four (4) candidates to serve as public members of the Steering Committee by considering the criteria of a diversity of: constituents, perspectives, knowledge of arboricultural practices, and community involvement.
3. Consider Public Works staff's recommendation of candidates #2, #3, #5, and #9.

BACKGROUND/SUMMARY:

At the November 10, 2022 meeting, the Forest and Beach Commissioners discussed the creation of a Steering Committee for the Urban Forest Master Plan (UFMP) comprised of the Commissioners supplemented by members of the public who would be selected via an application process. The role of the Steering Committee is to provide support, guidance, and oversight for the creation of the new Urban Forest Master Plan which is currently in progress, as well as potentially continuing on during the subsequent update of forestry-related ordinance. Per the discussion, the number of members on the Committee was to be determined after reviewing the applications.

The request for applications was published in the City Administrator's Friday Letter of May 12, 2023, and posted on the City's website. Applications were closed on May 26, 2023. The applicants were asked to complete Survey questions which were previously approved by the Commission and are included in **Attachment #1**.

Thirteen (13) applications were submitted, all of which were responsive. We are sincerely grateful for all of the applicants willingness to serve on this Committee. The survey responses were compiled into a spreadsheet, with names and personal information redacted, and are shown in **Attachment #2**.

The Project Team, consisting of Public Works Director Bob Harary, Director of Community Planning and Building Director Brandon Swanson, and Public Works Analyst Tom Ford, discussed the following methodology as a 'best practice' approach to guide the selection process.

Methodology for Selecting Members:

Anonymity: Review applicants with redacted names, addresses, phone numbers, and email addresses in order to reduce unintended bias.

Criteria: Select candidates based on the criteria of having a diversity of: constituents, perspectives, knowledge of arboricultural practices, and community involvement.

Staff Selection:

Based on the criteria listed above, Bob Harary and Tom Ford independently reviewed the candidates' applications. Four candidates received 2 votes each: #2, #3, #5, and #9. Therefore, this is Staff's recommendation.

The following candidates received one staff vote each: #1, #11, and #12.

General Steering Committee Information:

The Steering Committee will likely extend through the completion of the Urban Forest Master Plan, which is scheduled to be completed by next summer, 2024, and potentially continue on through the update of forestry related ordinances. Approximately 10 to 12 meetings may be expected of members over the next two years. Most meetings will be held in concert with regularly-scheduled Forest and Beach Commission meetings, supplemented by several public workshops and other meetings.

Member expectations:

- Attend at least 75% of scheduled meetings
- Active engagement with the community
- Considers everyone's point of view
- Prepare for meetings by reviewing provided materials
- Willingness to use social networks to collect community input
- Identifies and avoids group think
- Mindfulness of both preservationist & progressive perspectives about the urban forest
- Acceptance of current Arboricultural and Urban Forestry peer-reviewed information & best practices

Examples of roles of the Steering Committee:

- Provide collective input
- Garner feedback from the public to ensure representative viewpoints
- Promote community participation
- Contribute to the design of a community-wide survey
- General logistical help
- Assist in the design of community meetings in order to foster the most valuable feedback as possible from residents

City staff is also requesting that the Commissioners confirm their intention to serve on the Steering Committee with these public members.

A complete copy of the applications, including applicant names, is available to the Commissioners and to the public at this meeting. In the interest of privacy, phone numbers and email addresses will remain

redacted.

FISCAL IMPACT:

None. The Steering Committee members will be considered volunteers.

ATTACHMENTS:

Attachment 1 - Survey Questions

UFMP Steering Committee Submitted Applications

Urban Forest Master Plan Steering Committee Application and Expectations

Urban Forest Master Plan Steering Committee Charter and Application Purpose:

The Steering Committee provides support, guidance and oversight for the creation of a 40-year Urban Forest Master Plan by the Project Team. The Steering Committee is composed of Forest and Beach Commissioners and other stakeholders that have been vetted through this application process.

Member expectations:

- Attend at least 75% of scheduled meetings
- Active engagement with the community
- Considers everyone's point of view
- Prepared for meetings by reviewing provided materials
- Willingness to use social networks to collect community input
- Identifies and avoids group think
- Mindfulness of both preservationist & progressive perspectives about the urban forest
- Acceptance of current Arboricultural and Urban Forestry peer-reviewed information & best practices

* Indicates required question

1. I have read and understand the member expectations and commit to participating within them. *

Mark only one oval.

☐ Yes

☐ No

2. Name *

3. Physical address in Carmel *

4. Phone number *

5. Email address *

6. Which constituency do you represent? Please mark all that apply. *

Check all that apply.

- ☐ Carmel-by-the-Sea resident
- ☐ Carmel-by-the-Sea property owner
- ☐ Business owner
- ☐ Developer
- ☐ Non-profit
- ☐ 24 Years of Age or Under
- ☐ 25 - 64 Years
- ☐ 65 Years or Over
- ☐ Landlord
- ☐ Renter
- ☐ Tree care industry
- ☐ Other: _____

7. What unique perspective do you feel you can bring to the Committee? * Attachment 1

8. What do you hope to gain from participating on the Committee? *

[illegible]

10. Is there anything else you would like the Commission to know?

Attachment 1

11. Brief synopsis of employment/experience (include organization, position, and year(s), starting with most recent):

*

12. Prior public service, civic or volunteer activities (include organization, position, and year(s):

*

This content is neither created nor endorsed by Google.

Google Forms

Candidate	Timestamp	I have read and understand the member expectations and commit to participating within them.	Which constituency do you represent? Please mark at that apply.	What unique perspective do you feel you can bring to the Committee?	What do you hope to gain from participating on the Committee?	What do you think about Carmel's urban forest? [The forest is great. Please don't change anything]	What do you think about Carmel's urban forest? [Carmel has too many trees. We need to think about how many trees is the the right amount.]	What do you think about Carmel's urban forest? [The trees make Carmel what it is, but some of them seem dangerous.]	What do you think about Carmel's urban forest? [More trees should be planted.]	Is there anything else you would like the Commission to know?	Brief synopsis of employment/experience (include organization, position, and year(s), starting with most recent):	Prior public service, civic or volunteer activities (include organization, position, and year(s)):
1	5/18/2023 21:41:07	Yes	Carmel-by-the-Sea resident, Carmel-by-the-Sea property owner, 25 - 64 Years	I'm originally from the East Coast, and I raised two adult children as a single mother here on the Monterey peninsula.	I want to help preserve the natural beauty of Carmel, while also keeping safety in mind.	Neutral	Disagree	Strongly agree	Not sure	I walk my dog everyday and see cute little volunteer pines just growing on their own, nice and healthy. Unfortunately, I also see diseased and dying pine trees nearby. Where I grew up (in VA) our forests were vast, and our pine trees were tall, strong, and healthy. Diseased/dying trees were not a thing.	RN at CHOMP for the past 12.5 years. I am lead singer in a local band (Mixtape). For fun, I sing at Mission Ranch's piano bar.	During the holidays, I volunteer to sing Christmas carols at local convalescent homes.
2	5/19/2023 16:56:47	Yes	Carmel-by-the-Sea resident, Carmel-by-the-Sea property owner, 65 Years or Over, Monterey Pine Forest Watch	I am a third generation Carmelite and live in the cottage my grandmother had built in 1905. She was a musician and one of Carmel's founding Bohemians. My father was a forest pathologist with the US Dept of Agriculture, had worked summers at the Carnegie Institute here in Carmel and knew the Monterey Pine forest intimately. I grew up in Carmel when our Monterey pines were still everywhere here and there were wild patches of forest that remained. I'm a founding member and current president of the Monterey Pine Forest Watch, which was founded in 1992. Our group has facilitated scientific, ecological studies of our Peninsula's native Monterey Pine Forest and put on 2 symposiums to highlight their findings and that of other scientists. We have worked with other groups, policymakers and citizens to protect the remaining wild forest on our Peninsula and have written a book about California's rare Monterey Pine Forest populations, their evolutionary and ecological history and the challenges facing them. For our work we won the 2001 Natural Areas Stewardship Award from the Natural Areas Association (NAA). I can personally bring a knowledge of Carmel's historic cultural connection with it's Monterey pine/coast live oak forest as the "village in a Monterey pine forest" that has made it so unique on the Monterey Peninsula and famous in the world at large. As a spokesperson for Monterey Pine Forest Watch I can also speak of our forest's relationship to the greater native Monterey Forest of the Peninsula that is our unique ecological home and a treasure of biodiversity for the world.	I hope to share scientific and historic information and context in the decision making process about the future of Carmel's urbanized Monterey pine forest and to advocate for great care and respect for it and its relationship to our greater native Monterey Forest, which forms the natural backdrop and character of our home, the Monterey Peninsula...and is a genetic treasure to a worldwide timber industry and a beacon of beauty to world at large.	Agree	Strongly disagree	Neutral	Strongly agree		Caregiver 1995-2012, retail sales 1974-8, English teacher 1972-4	Monterey Pine Forest Watch, president 1999-2008, 2021-present
3	5/19/2023 19:01:36	Yes	Non-profit, 25 - 64 Years, Tree care industry	I've been living and working with the trees and people of Carmel by-the-Sea for over 20 years. As an arborist (ISA Board Certified Master Arborist), a board member (and now an advisor) of Friends of Carmel Forest and for 14 years as a resident of the city. As an arborist I've work with many residents on how to manage their love for their trees with the real risk of of living near large trees. As a member of Friends of Carmel Forest, I planted many trees, surveyed hundreds of trees and developed tree walks and tree care workshops for the residents of Carmel by the Sea. And as a resident I knew the challenges of working with the city to remove a tree I felt was a risk. I've also worked for many years as a local community college as an instructor of arboriculture.	Carmel by the Sea is one of the most beautiful cities along the California coast and it would be a great privilege to make some contribution to a new forest management plan.	Disagree	Neutral	Agree	Neutral	I think I can be great help in helping committee members understand how trees grow and how to balance both the risks and the benefits of a unique urban forest.	ISA Board Certified Master Arborist - WE-6703D in the Monterey Area: 2003 - present Community College Instructor in Arboriculture-Cabrillo College 2011 - present, Monterey Peninsula College 2018 - present Arboricultural Consultant - Barrie D. Coale & Associates, 2001 - 2015 Arborist- Carmel Valley Ranch: 2001 - 2003	Advisory Board Member - Friends of Carmel Forest: 2017 - present Board Member - Friends of Carmel Forest: 2003 - 2017 Instructor - UC Master Gardener program: 2011 - present
4	5/20/2023 10:40:36	Yes	Carmel-by-the-Sea resident, Non-profit, 65 Years or Over, Renter	25 years resident, volunteer for city, understanding of guidelines and public concerns	Not to gain, but learn, the inventory and care and management of our trees in Carmel and how I can contribute	Neutral	Neutral	Agree	Agree	Ability to learn, listen and make decisions based on data and history	Retired, administration, non-profits, events ,	President, Carmel Woman's Club, PRT volunteer, Joining Hands volunteer, Carmel Activities Commission, Monterey Bridge center, Past Vice President, National Goodwill Award
5	5/20/2023 11:02:13	Yes	Business owner, 25 - 64 Years, Horticulture professor, landscape designer, consultant	25 years of horticultural practices, native plant communities, tree care. I see structural and health factors that should be managed as part of this new plan all over town. To preserve the health of the forest. New trees planted in healthy long term plans, control invasive.	Experience from other professionals, have a healthier forest in my home town.	Strongly disagree	Agree	Strongly agree	Strongly agree	The current practice of not doing anything until they about to fall is not working. We would have less mortality if pests and diseased trees were not left to infect surrounding healthy trees. When removal and replanting process take place. New trees are planted, the site is chosen incorrectly. Often under utility lines, near roads creating other problems for the city. Planting trees in this manner set up to become unhealthy and against its purpose. I strongly disagree with the condition of the forest. This will be accelerated by our changing climate. Public and private trees need to be monitored closely. Gardens with poor ornamental plantings with no regard to health of surrounding trees. Those private trees infect city trees, the radius of this damage is all over town. New landscape design requirements for new construction should be a part of this new plan. The forest health must have a healthy undertone to be healthy. We should be controlling invasive trees black acacia and others are everywhere and affects the growth of next generation trees, established trees suffer as well. I'd like to help you find a functional and science based plan for our changing climate.	Monterey Peninsula College, Horticulture professor 2015-present [Redacted] Consulting , self employed 1999-present Premium landscape maintenance and installation, horticulture consulting, tree care and rehabilitation of Oak Woodlands, Landscape Designer. Habitat Gardens 2012-2020 General Manager, Plant procurement specialist, architect handier.	2022 - Present Carmel Cares, horticulture consultant, designer 2021- Present Earth Habitat- Green roof installation, consulting, and summer camp programs
6	5/21/2023 9:33:42	Yes	65 Years or Over, Tree care industry, Landscape Architect	Having been a landscape architect for 43+ years, I have a multitude of experiences to offer.	Bring an educated and experienced voice to manage the urban forest.	Neutral, Disagree	Neutral, Disagree	Agree, Neutral	Agree, Neutral	Having 1000's of clients in this field, I understand the need for consensus to accomplish goals.	Owner of The Duckering Group Landscape Architecture and Construction Management - 43+ years.	Multiple architectural review boards - Dominion Homes, Fresno, Ca 2500 properties; Copper River Country Club, Fresno, Ca Architectural Administrator for 3500 properties; member American Society of Landscape Architects, 20+ yr. member greens committee Fort Washington Country Club
7	5/21/2023 13:50:05	Yes	Carmel-by-the-Sea resident, Business owner, 25 - 64 Years, Renter, Advocate for the preservation of Carmel by the Sea	Through my extensive experience working in sales, I have developed a strong, persuasive personal style that helps me interact with a wide range of personalities.	Confidence in local government	Agree	Disagree	Agree	Agree		Bar keeper manager/operator/ owner-15 years. Real estate Broker conducting sales/development/custom builds since 2001.	None.
8	5/21/2023 15:47:34	Yes	Carmel-by-the-Sea resident, Carmel-by-the-Sea property owner, Business owner, 25- 64 Years	While I like our trees and the beauty they bring, we also need to think about the safety of our community first, both now and in the future. Additionally trees create a darkness to our neighborhoods and this paired with the fog and cooler temperature climate this leads to excess use of indoor lights and heater or fireplace use during the day contributing to greenhouse gasses.	To change the tree policy	Strongly disagree	Strongly agree	Agree	Strongly disagree	People safety before trees. Forest management seems to be a war between the city or groups & property owners.	Real Estate Professional-Coldwell Banker Carmel by the Sea 6 years. Business owner & entrepreneur 25 years	N/A
9	5/22/2023 10:19:01	Yes	Carmel-by-the-Sea resident, Carmel-by-the-Sea property owner, Business owner, 65 Years or Over, Community Servant for 60 years.	I will bring the private sector's point of view and my experience working in partnership with municipal governments for the last 60 years.	An increased focus on life safety for our residents and guests via the revision of our many rules and ordinances regarding forest maintenance.	Strongly disagree	Agree	Strongly agree	Agree	I will focus on the POSITIVE aspects of our forest asset with an emphasis on increased maintenance and life safety.	60 years owner of the largest privately owned municipal waste/recycling company in the State of California service 70 Southern California cities by long term franchise agreements. MBA in Business Finance. Family have been on the Monterey Peninsula for over 95 years with four generations actively involved.	Founded and served on the Board of Directors of dozens of local community service groups and non-profit organizations. Built seven homeless shelters and founded mental health services organizations that have made a major positive impact on solving this social issue.
10	5/22/2023 19:43:19	Yes	Carmel-by-the-Sea resident, Carmel-by-the-Sea property owner, 25 - 64 Years	Apolitical and neutral member of the community who has a sincere interest in our city's future	Satisfaction though working with residents of various backgrounds and perspectives to come up with a balanced plan for our city	Disagree	Neutral	Agree	Neutral	I come to the committee as someone with a sincere interest in working with my co-residents to come up with a plan that works for everyone. I do not have an agenda, but a true interest in collaborating for the benefit of the community.	1906 to present - private practice 2007-present - Founder and CEO, California Skin Institute	No civic nine public service.
11	5/23/2023 17:48:49	Yes	Carmel-by-the-Sea resident	Love for this Community, desire to foster realistic forestry guidelines.	Shared goals, knowledge and progress.	Disagree	Neutral	Agree	Strongly disagree	After the particularly devastating 2022-2023 storm season, its clear there needs to be a change in the way both the City and homeowners approach our forestry. I would very much like to be a part of that.	Las Palomas HOA, Architectural Committee, Scottsdale, AZ. 2021-2023. Our Committee also oversees all landscape requests. In my position I often worked with the homeowners of denied plans to formulate acceptable options that were approved.	I have moved 12 times in the last 15 years. While I've been financially philanthropic, my ability to physically serve has been lost. Now that I am settled, I look forward to helping this community as I am able.

12	5/25/2023 9:40:51	Yes	Carmel-by-the-Sea resident, Business owner, Non-profit, 25 - 64 Years, Renter, Friends of Carmel Forest Executive Director, former President	Historical forest knowledge, hands on experience dealing with forestry issues	A beautifully crafted Urban Forest Master Plan that celebrates Carmel's green space.	Disagree	Disagree	Agree	Strongly agree	Every right of way in the residential area is a green space. It should be protected.	Friends of Carmel Forest - Executive Director (2022 to Present) Marketing Communications Consultant (2004 to Present) see mariasutherland.com for client list	Friends of Carmel Forest - President (2015 to 2019), Vice President (2007-2010)
13	5/26/2023 11:42	Yes	Carmel-by-the-Sea resident, Business owner, Developer, Non-profit, 24 Years of Age or Under, 25 - 64 Years, 65 Years or Over, Landlord, Renter, Tree care industry, The Carmel Urban Forest	I will represent the unique perspective of "All of the Above" Constituents, combined. My work has included volunteering, and paid efforts, for the past 23 +/- years as a California resident. My most recent representation, on behalf of all, was working the sensitive area of the CZU Wildfire in County (and States) efforts of recovery. I get the trees contribution, first-hand. Thank you for your consideration.	I would like to see the residents of California gain in appreciating and understanding the ultimately healthy and reciprocal relationship between our trees and our community. I learned this from working with them, and I would like to share my knowledge. Thank you.	Strongly agree	Strongly disagree	Strongly agree	Neutral	I look forward to working effectively and economically with all teams involved.	Thompson Consulting Group, CZU Debris Removal and Hazard Tree Assessment Shasta College Fire Academy Preparation and HAZMAT and Health Certifications Sponsor California Realtor California Emergency Substitute Teacher Certification Home Depot Merchandiser, East Palo Alto CA	1997 - Current AYSO Soccer Volunteer Coordinator 2001-2012/AYSO Soccer Referee 2004 School Library Volunteer/School Outdoor Volunteer/School Lunchroom Volunteer/School Hospitality Coordinator/Junior Fire Marshall Coordinator, West Elementary, Crocker Middle. Boys' High School JV & V Football Team Mom & BBO Coordinator/JV & V Baseball Team Mom/JV & V Soccer Team Mom/School Library Volunteer/School Hospitality Coordinator: Sacred Heart Prep/Atherton Habitat For Humanity Construction Intern/Novato CA Habitat For Humanity ReStore Retail Operations/San Carlos CA



CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION Staff Report

June 8, 2023
ORDERS OF BUSINESS

TO: Forest and Beach Commissioners

SUBMITTED BY: Robert M. Harary, P.E., Director of Public Works

SUBJECT: Public Works Director's Report for May 2023, including the Forestry Division Report.

RECOMMENDATION:

Receive the Public Works Director's Report for May 2023, including the Forestry Division Report.

BACKGROUND/SUMMARY:

The Public Works Director's Report for May 2023 will include:

- A. City Council actions related to Forestry, Parks, and Beach issues
- B. Forestry Division Report
- C. Forestry, Parks, and Beach-related Capital Improvement Projects
- D. Climate Action and Climate Adaptation Plan implementation
- E. Update on Volunteer Organizations
- F. Miscellaneous Forestry, Parks, and Beach-related Public Works items

FISCAL IMPACT:

None.

ATTACHMENTS:

Attachment #1 - Public Works Director's Report for May 2023

Attachment #2 - PowerPoint for City Prioritization, Data, and Actions Related to Tree Concerns



CITY OF CARMEL-BY-THE-SEA

Public Works Department

May 2023 Monthly Report

TO:	Honorable Mayor and City Council Members
SUBMITTED BY:	Robert M. Harary, P.E., Director of Public Works
SUBMITTED ON:	June 1, 2023
APPROVED BY:	Chip Rerig, City Administrator

City Council Meeting of May 2, 2023

- Read a Proclamation declaring May 21-27, 2023 National Public Works Week - Ready and Resilient, in Carmel-by-the-Sea
- Adopted Resolution 2023-046 awarding a \$50,000 Purchase Order to Pacific Redwood Products for lumber and materials to be installed by Carmel Cares for the Scenic Pathway Barrier Rails Project.
- Adopted Resolution 2023-047 authorizing a 3-year Master Funding Agreement with TAMC for Regional Surface Transportation Program funding, with an allocation of \$60,800.
- Public Works Director updated Council on the Capital Improvement Program (CIP) including: 13 projects completed in FY 23, 25 incomplete projects from FYs 22 and 23, valued at \$6.7M, to be carried-over into FY 24, 16 new CIP projects for FY 24, valued at \$2.3M, and an update to the 5-Year CIP with potential future funding needs. With external funding, the total capital investment as of July 1, 2023 will be \$10.9M.

Planning Commission Meeting of May 10, 2023

- Planning Commission adopted a resolution finding the proposed CIP carry-over and new projects to be consistent with the General Plan.

Forest and Beach Commission Meeting of May 11, 2023

- Denied tree pruning permit TR 23-017 for trees and shrubs located in the public right-of-way along San Antonio Avenue, 2 southwest of Second Avenue. Directed staff to prune and maintain these City-owned trees and shrubs to best forestry practices, regardless of the competing desires of property owners located on both sides of these trees.
- At the northeast corner of Ocean Avenue and Guadalupe Street, continued a Public Hearing regarding pruning a acacia tree branch until a neighbor can testify at the June meeting.
- At the northeast corner of Fourth Avenue and Camino Real, approved removal of four oak trees and required replanting of three upper canopy trees. Also requested Applicant to monitor two additional trees, but should they further decline, City tree permit fees for the same trees should be waived.
- Deferred until the June meeting an introduction of the Urban Forest Citizen's Advisory Group due to illness by Bill Taormina, the group's leader.
- Presented the Public Works Report, including the Forestry Division update, for April 2023.

Traffic Safety Committee Meeting of May 30, 2023

- As old business, reviewed an Applicant's request for a wooden fence along the west side of Carpenter Street, just south of the City limits, or other measures to slow traffic and enhance pedestrian safety. Reviewed a speed study's results demonstrating average speed of 28 mph, and a conversation with Monterey County Traffic operations. Motion passed to submit an encroachment permit to County to install a new City "Reduce Speed Ahead" sign, and to perform another speed survey in a few months.
- Discussed Friends of Mission Trail Nature Preserve (FOMTNP) request to prohibit bicycles and e-bikes in the Preserve. Committee discussed embankment erosion problems caused by bikes, and patrol and enforcement challenges. Committee moved to continue item until representative of FOMTNP appear, and to gather statistics on prior bike complaints, existing bike signs, and any bike-prohibiting governing documents, and return at the next meeting.

Administration

- Environmental Programs Manager Mary Bilse began on May 16th. Initial projects include Greenwaste Recovery rate increase, Coastal Engineering Study, adoption of new Stormwater Ordinances, and North Dunes Habitat Restoration projects.
- For the City Forester position, final interviews were held, an offer was made and accepted, and the candidate is currently in background check with a tentative start date in July.
- Celebrated National Public Works Week with a luncheon and backhoe rodeo games – a great teambuilding event.
- Monterey Fire provided training on CPR and First Aid to all Public Works staff.
- Administrative Coordinator Yvette Oblander and Environmental Technician Jessica Juico attended the Annual Women's Leadership Summit in Oakland.
- Met with representatives of the California Department of Water Resources to review flood insurance programs, ordinance, and training opportunities.
- For the Scout House RFP for renovation, activities programming, and facility management, received questions from potential proposers and provided responses. Also updated staff report, 2 resolutions, and presentation for the second Public Hearing for June 6th.
- Checked draft Budget Book for FY 2023/24 and made edits regarding the Public Works operating budget and CIP sections. Also responded to questions from the public.
- Community Planning & Building and Public Works managers met to review development review processes and considered streamlining measures. Started to develop a Construction Management Plan template for larger development projects.

Carmel Cares

- Council approved a \$3,000 Discretionary Grant to Carmel Cares for proposed upgrades at the Vista Lobos park.
- MPC horticulture professor, Alan Wheat, took his Native Plant Class to the Forest Theater where they planted native grasses and plants to supplement landscaping recently installed by Carmel Cares.
- A pathway was cleared out behind the Forest Theater fencing as requested by neighbors, and the seating area was cleaned prior to Pac Rep performances.
- At the North Dunes Habitat Restoration Site, coordinated with volleyball player volunteers to pull weeds out of ice plant and amongst endangered species.
- Completed Phase I of the landscaping improvements in the Post Office parking lot.

Environmental Programs

- Coordinated with ReGen consultant, HF&H, who performed a rate increase review for GreenWaste Recovery, and with ReGen staff regarding a second Amendment to the

Memorandum of Understanding regarding SB 1383 implementation programs and cost sharing. Prepared staff report, resolution, and presentation for the June 6th Council meeting, with 3.71% rate increase to take effect on July 1st.

- Received Used Oil Recovery program materials from Monterey County Environmental Health Department, and will submit for Council approval in July.
- New Environmental Programs Manager reviewed the updated Storm Water ordinances for first reading/Public Hearing in July.
- For the Coastal Engineering Study, the Project Team reviewed the preliminary findings of Task 2, which includes historical beach sand movement, coastal tide patterns, and future changes due to climate change. Consultant EMC/Integral also prepared an application for a non-competitive Coastal Commission LCP grant, requesting over \$418k, for future phases of the Coastal Engineering Study. Grant application being reviewed by staff.
- The quarterly GreenWaste Recovery report indicated that Carmel's trash diversion rate, for recycling and organics, increased. However, total tonnage of trash generated in the City also increased.
- Participated in Snapshot Day with the California Marine Sanctuary Foundation to help protect the Monterey Bay National Marine Sanctuary.

Facility Maintenance

- Baxter Electric completed installation of electric vehicle connections at the City Hall north parking lot and in the Public Works garage.
- Thayer Construction completed installation of a new concession counter at Sunset Center.
- Chris Dinner Heating repaired downspouts and installed leaf traps at Sunset Center.
- For a room behind the stage at Forest Theater, the roof, punctured by a falling tree limb during a January storm, was repaired by Ross Roofing. Seeking FEMA reimbursement funds.
- PureServe provided detailed cleaning and floor waxing of many City buildings, including at Flander's Mansion.
- Dismantled and hauled away old shelving and supported assembly of new shelving at the Park Branch Library (PBL).
- Exterior lights were repaired in the PBL parking lot and at the Police station.
- Obtained quotes to purchase, rather than continue to rent, three ADA-accessible portable toilets and two hand washing sinks at the Forest Theater. Appears that the capital investment will pay for itself in just over one year.

Project Management for the Capital Improvement Program

4 Leaf Projects:

- For the Police Building Project, final scope of work, schedule, and fee negotiations were held with Indigo architects. The selection process and outline of work to be provided by Indigo was discussed with the Council Ad Hoc committee. With a 19% contingency, a \$300k Professional Services Agreement with Indigo will be presented at the June 6th Council meeting.

Ausonio, Inc. Projects:

- For the \$213,600 City Hall Retaining Wall Repair Project, contractor Rehak General Engineering hit the ground running in May. The redwood planter wall was demolished, the historic building wall was shored by helical piles, and a steel-reinforced concrete foundation wall with keyed footing was constructed. The project is well ahead of schedule and on budget.
- For the City Hall Roof Replacement, HML Exterior/Interior Painting, Sunset Center Exterior Painting, and Cottage Windows Repairs, 10 Over Studios and Ausonio submitted a 95% bid

package for review, and submitted the package for a building permit readiness review. Review comments are in progress.

- For the Facility Condition Assessments Report for four City buildings, final review comments to the draft report, prepared by Bureau Veritas, were returned for corrections and editing.
- Ausonio and staff examined the condition of the failing wooden fence along the San Antonio Pathway, between Second and Fourth Avenues, and a preliminary game plan was developed.

Wallace Group Projects:

- For the Mission Trail Nature Preserve (MTNP) Well Abandonment and Water Tank/Pump House Removal Project, the project was advertised for bids effective May 8th, and a well-attended pre-bid meeting was held on May 24th.
- Schaaf & Wheeler Engineers presented their final Storm Drain Master Plan Update to the Project Team. Final edits to the report are in progress.
- For the Concrete Streets Repair Project, review comments by Wallace Group and staff were sent to BKF Engineering for corrections, and BKF submitted revised 30% plans. Significant changes in scope and fee were evaluated to include the 3 intermediary cross streets along Ocean Avenue, between Monte Verde Street and San Antonio Avenue. Specifically, the Project Team now recommends including the returns of the cross streets, up to the sidewalk crossings both north and south of Ocean, into the project to be consistent with the new road surfacing along Ocean Avenue.
- As a potential project for FY 2023/24, initial discussions and a field walk were performed for Wallace Group to design the FY 23/24 city-wide Paving Project, including 5 street overlays, 20 slurry seals, and 7 sidewalk repairs. Having Wallace Group prepare this design themselves, rather than overseeing design by a third party, will save time and money.

Additional CIP Projects:

- For the MTNP 3 Drainage Improvements Project, additional back and forth questions and answers continued with the California Department of Fish and Wildlife and the Water Quality Control Board prior to issuance of these regulatory permits which have delayed this project.
- For the Electrical Panel Upgrades and Sunset Center Meter Replacement Projects, and EV Charging Stations in the Vista Lobos parking lot, we continued to review scope of work and fee proposals from Advance Design Consultants. A Professional Services Agreement is being prepared and anticipated to be presented to Council in July.
- Neill Engineers completed the FY 2019/20 Paving Project plans, removing paving on Junipero and Fifth to phase in underground drainage improvements, and San Carlos Street median islands. Staff is updating the contract documents with bid advertising projected by late June.
- The electric Street Sweeper has been assembled overseas. Delivery was delayed by several months, but is now expected by mid-July.

Street Maintenance

- Collaborated with Monterey Fire and Carmel Police to consider alternatives for beach emergency access resulting from the January storms which destroyed the preferred beach access ramp near Eighth Avenue. At the west of the Del Mar parking lot, relocated a boulder, installed a chain, deflated tires, and successfully test drove fire, police, and public works vehicles down to the tide line and back up into the parking lot.
- Rented a bobcat and spread sand up the embankment near the Del Mar parking lot and west of the volleyball courts to cover over exposed sandstone.
- Installed the dry weather diversion steel plates in the storm drain inlets along the shoreline to prevent any summer storm flows from entering onto Carmel beach and into the ocean.
- Cleared out more piles of fire fuel and debris from MTNP, with many more piles remaining.

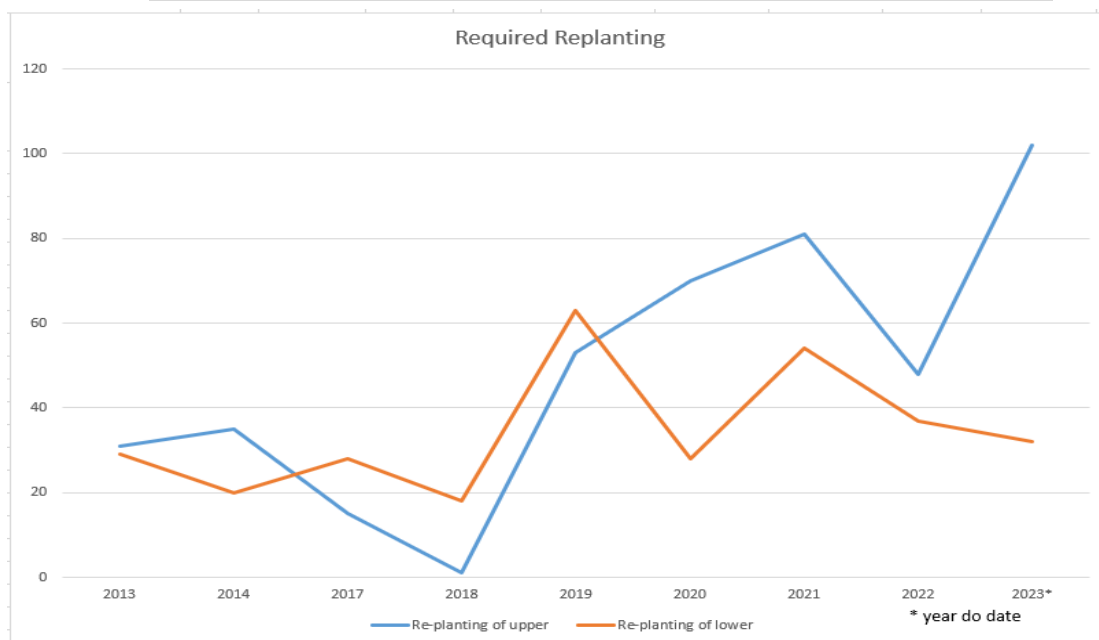
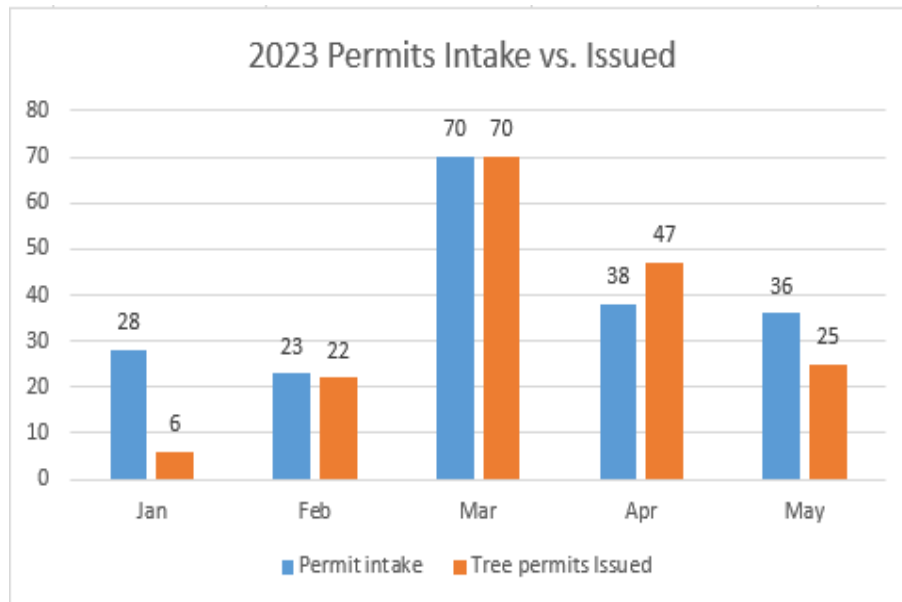
- Prepared for the Memorial Day Holiday weekend by cleaning sidewalks, providing additional trash bins, supporting events, and weekend staffing.
- Street crews began the Annual Traffic Painting Program which includes painting traffic stripes, pavement legends and markings, and painted curbs, and thermoplastic markings.
- Continued to meet with and provide backup information for potential FEMA reimbursement for damages resulting from the January storms.
- Met with PG&E staff liaison to review a multitude of PG&E and City issues, including updated contact lists, undergrounding utilities, joint pole issues, and electric vehicle programs.
- Completed updating Public Works fees for services, such as encroachment and tree permits.

Forestry, Parks, and Beach

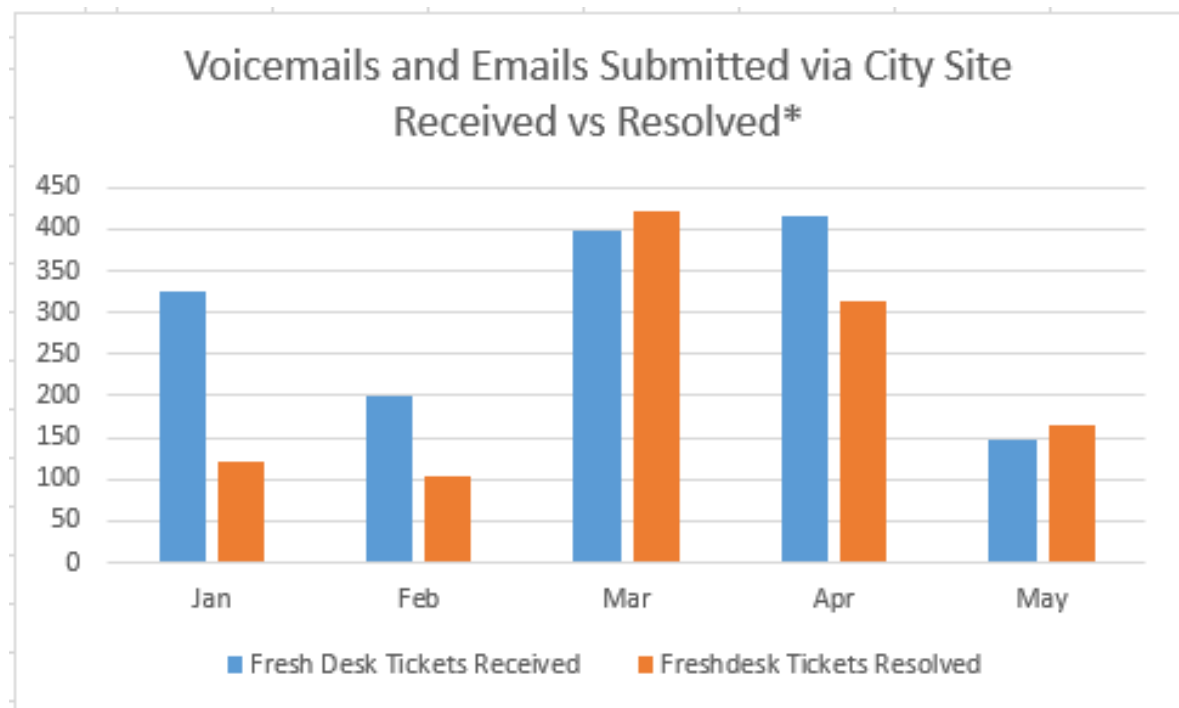
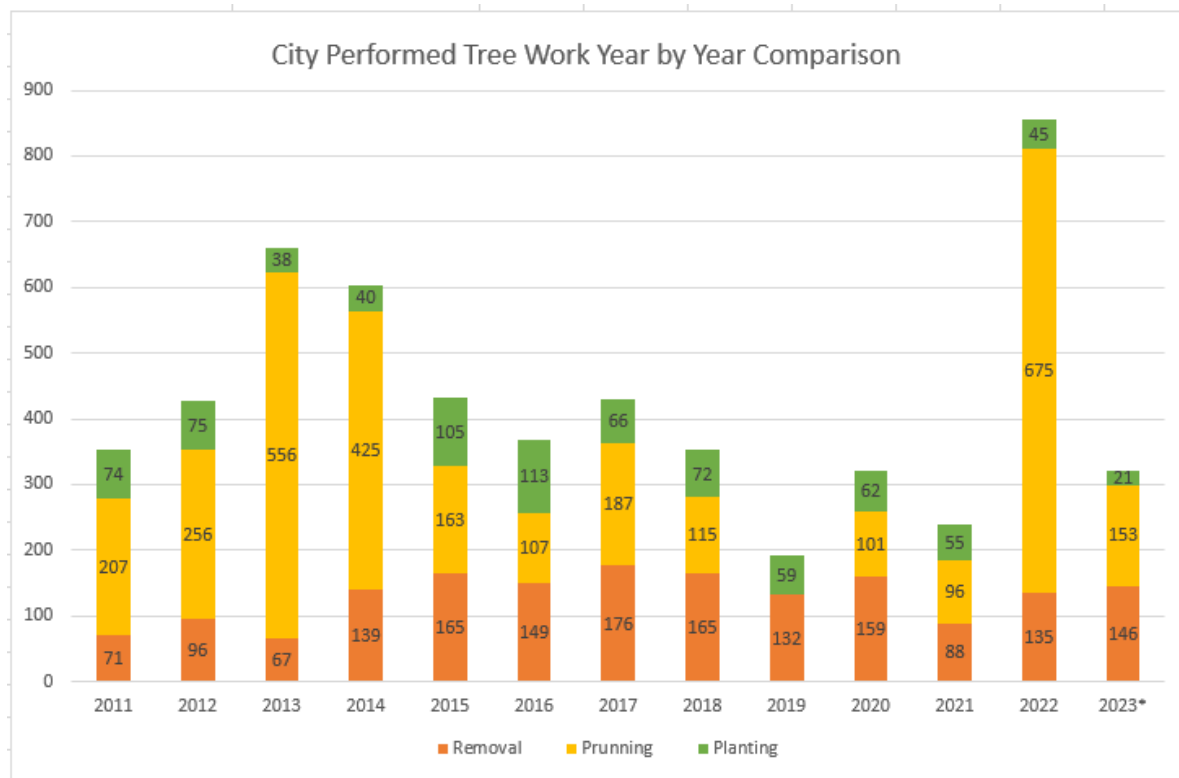
- Davey Resource Group continues making good progress with technical studies associated with development of the Urban Forest Master Plan (UFMP). They are nearing completion of the GIS mapping and operational review, halfway done with the tree canopy and land cover assessments, and starting on the economics analysis and stakeholder interview questions.
- Coordinated with Cal Fire and provided additional backup information for reimbursement of approximately \$89k of the \$150k grant for the UFMP.
- Thirteen (13) applications were submitted by the May 26th deadline for candidates to serve on the UFMP Steering Committee which will supplement the Forest and Beach Commissioners during upcoming presentations and workshops. The first community workshop will be during the week of July 10th, and Davey will seek Commission visioning for the future of the urban forest at the July 13 Commission meeting.
- On-call tree services contractors Community Tree Service, Tope's Tree Service, and West Coast Arborist were awarded contracts with initial amounts of \$30k, \$60k, and \$60k, respectively, for FY 2022/23. Due to March storms recovery, these funds have been exhausted by \$33,236. At the June 6th meeting, Council will be asked to approve Change Orders #1 to increase the contract budgets by this amount for the remainder of this FY, plus approve Change Orders #2 to award each contractor \$175k for FY 2023/24, for a total of \$525k.
- Prepared a Professional Services Agreement with Justin Ono, of Ono Consulting, to provide consulting arborist services on an on-call, as-needed basis for up to \$100k through June 30, 2025. Agreement submitted for Council approval at the June 6th meeting.
- On-call landscape maintenance contractor, Town & Country, continues working on numerous task orders covering a wide range of landscaping services.
- The local workshop for the Community Wildfire Protection Plan was attended by roughly 30 residents. Preliminary findings can be found via a link on the City website's main landing page.
- Forestry crews continued with dangerous tree removals, hanger removals, debris clearing, and chipping. The most hazardous trees from the winter storms have been removed, but second tier, potentially-hazardous trees remain to be removed or pruned.
- Attachment #2 is the Powerpoint presentation, entitled: *"City Prioritization, Data, and Actions Related to Tree Concerns,"* as presented to the Forest and Beach Commission on April 13, 2023.

Private and Development Activities

2023 Permitted removals, pruning, and required planting											
	Tree permits received	Tree permits Issued	Total Prunings	Total Removals	Removal of Upper	Removal of Lower	Required to Plant Upper	Required to Plant Lower	No room for new tree	Meets Density Rec.	Total Number of Trees Required
January	28	6	0	12	3	7	5	1	0	2	5
February	23	22	1	24	15	9	15	10	0	0	25
March	70	70	21	71	47	24	32	14	1	7	46
April	38	47	16	53	49	4	32	3	2	2	35
May	36	25	9	26	20	6	18	4	4	7	22
June											
July											
August											
September											
October											
November											
December											
2023 totals	195	170	47	186	134	50	102	32	7	18	133



City Forestry, Parks, and Beach Activities



* Numbers only represent correspondences received via the City's website and do not include live calls, voicemails, and emails sent directly to employees from residents, nor return calls and emails from employees.



CITY OF CARMEL-BY-THE-SEA

City Prioritization, Data, and Actions Related to Tree Concerns

Forest and Beach Commission Meeting

04/13/2023



Goals of Presentation

- **To provide a transparent overview of:**
 - **How the City manages storms and recovery efforts**
 - **The City's methods of addressing ongoing tree concerns**
- **To receive feedback from residents and Commissioners**



Intended Outcomes

- Ongoing: Residents feel safe in their homes and have a peace of mind that the urban forest is being adequately cared for
- Today: Residents understand the City's procedures as it relates to tree prioritization, maintenance, and permitting: provide feedback accordingly





Questions This Presentation Will Answer:

- **How does Forestry manage storm efforts?**
- **Criteria for removing trees on emergency basis?**
- **How is the City prioritizing tree assessments and removals?**
- **How fast or slow is the City issuing tree permits?**
- **When will stumps and storm cleanup be finished?**
- **How will the urban forest be managed moving forward?**



Presentation Outline

- **Storm Information**
 - Fiscal Impact
- **Prioritization of Work**
- **Condition of the Forest**
- **Questions & Feedback**





Storm Data (March '23)

<u>Fallen Trees:</u>	<u>Trees Removed:</u>	<u>Broken Branches:</u>	<u>Jobs Contracted:</u>
47	30	43	57

**The above data is for March 2023 only. January storms resulted in loss of 38 trees, for a combined total of 115 trees lost in 2023 storms: 47+30 (in March) +38 (in January).*

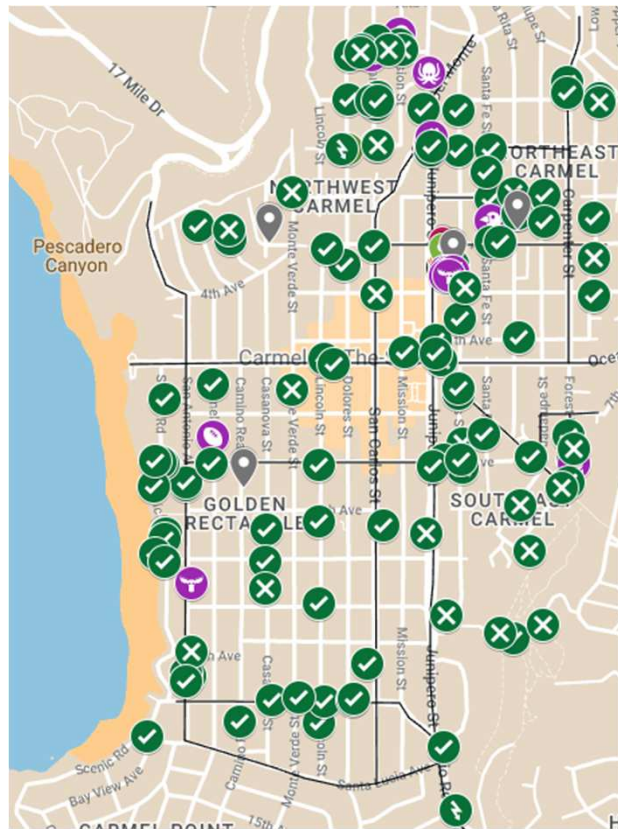
- **Pending assessment:**

- ***Of the trees that fell (or were removed):***
 - Which did the City already have on the removal or pruning list?
 - Which Priority Category (Low, Medium, High) were each given?
 - Which were healthy?
 - What types of soil were the fallen/removed trees grown in?

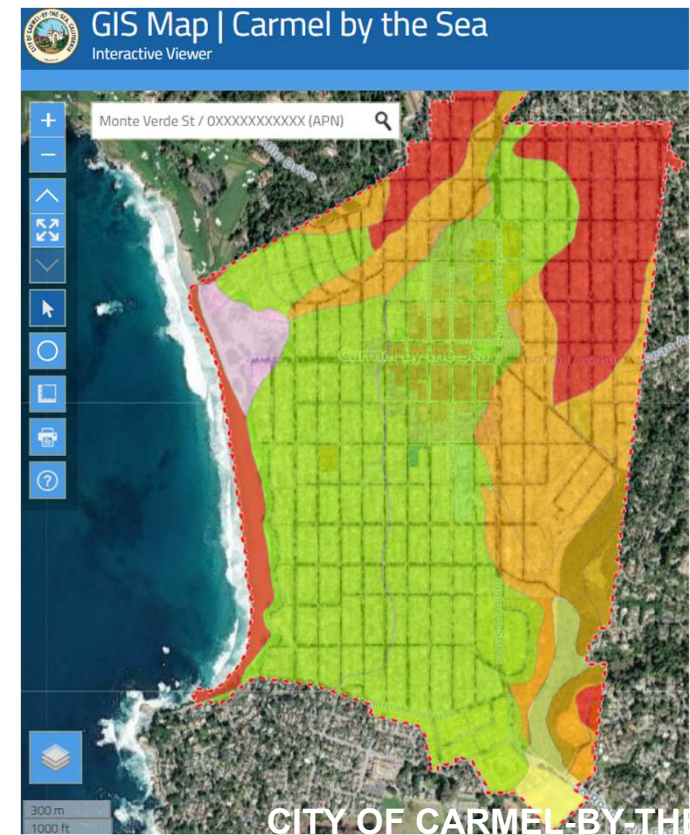


Storm Data (March '23 cont'd)

Incidents:



Soil Layer:





Storm Management

- 3 crews of 3 Public Works staff in the field
- 9 City Hall staff assisting
- 4 Public Works personnel receiving calls (831-620-2070)

	<u>Address</u>	<u>City or Private?</u>	<u>Tree Service Company or City taking care of?</u>	<u>Notes</u>
27	SW C Mission and Vista (near #14)	City	WCA	Francisco (WCA) called confirming they're working on this nearby tree as well as assignment #14 because it's about to fall. stump remaining
28	Mission and Vista (near #14)		WCA	Francisco (WCA) called confirming they can also move the tree that's blocking the roads around Mission/Vista. stump remaining
29	3 east of Lincoln on the south side of Ocean in front of Carmel Bakery	City	City	Tree limb hanging about to come down
30	San Antonio 2 AND 3 SW of 8th	City	CTS	Tree fell on 2 house next to each other. Residents contact Laurel Theren 510-697-1432
31	SWC OF JUNIPERO AND 2ND	City	PG&E Tree was removed, needs cleanup	Uprooted, tree in contact and resting on power lines. Contacted PG&E. Called PG&E and filed a report @ 2:24 pm (MRW).
32	MTNP Serra Trail	City	City	Uprooted pine blocking Serra Trail needs cleanup



Storm Management (cont'd)

Prioritization of Storm Response:

- **Fallen trees & power lines**
 - **Actively Uprooting**
-
- **Hanging limbs over streets & walkways**
 - **Abnormal Leaning**
-
- **Non-Threatening Hanging Limbs**
 - **Debris Removal**





Storm Management (cont'd)





Fiscal Impact (March '23 Storms)

- **\$123,000** received in invoices so far
- **~\$15,000** awaiting invoices
- **~\$12,000** in overturned stump removals
- **~\$50,000** in High Priority jobs currently being worked

- **Estimated Invoice Total from Contractors: ~\$200,000**



Non-Storm Tree Prioritization

- How is the City prioritizing tree assessments and removals?
- **Low**, **Medium**, or **High** risk assessment:

Current #s:

- **Low**: 23
- **Med**: 58
- **High**: 46 (contracting ~30)
- **Stumps**: ~500





Non-Storm Tree Prioritization

- **City Tree Crew:**
 - 3 Removals/Prunings per week
 - 99 trees/3 per week = 33 weeks (8-9 months)
 - Scenario: 3 trees added to list per week
- **Stumps:**
 - Goal of 200 in FY 23/34
 - Goal of 100 in years following





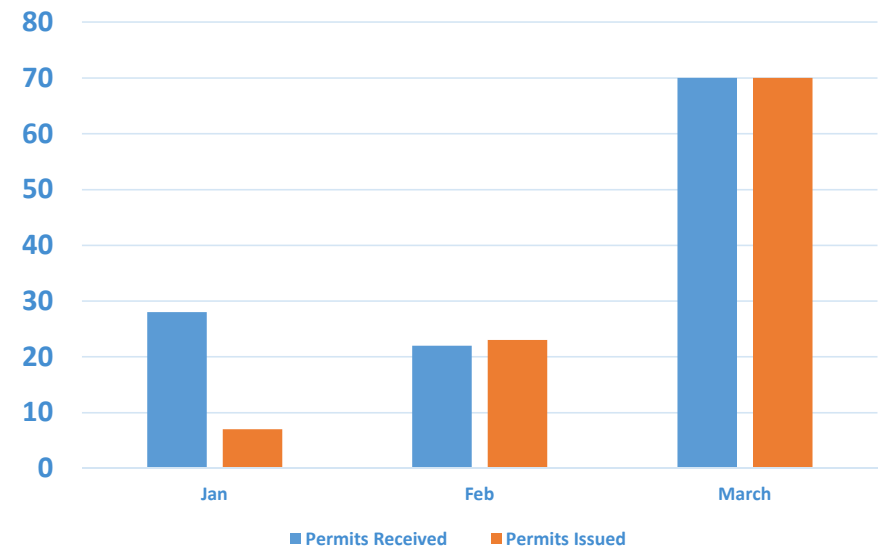
Permits (March '23)

- 70 permits received
- 62 of 70 permits issued.

Average turnaround time in March:
→ 7 days (including weekends)

- ~150 permits waived on emergency basis.

Permits Received vs. Permits Issued





State of the Forest

- Aging forest
- Reduced budget & staffing during/after Covid19
- Drought → Heavy saturation + winds from storms
- 10,000 City trees:
 - Currently assessing health of trees via Davey Resource Group (DRG):
 - Propose planting locations based on weighted criteria
 - Provide a Tree Species Palette based on Carmel's environmental conditions



State of Forestry

- After Forester's departure, 1 full-time Forestry staff
- Brought on consulting arborist, Justin Ono
 - Conducts inspections for tree permits
- Onboarded full-time temp to assist Forestry, Louise Shurvinton
 - Assists with permit logistics, communication with residents/contractors
- Forester Recruitment Update: Finalists are being interviewed



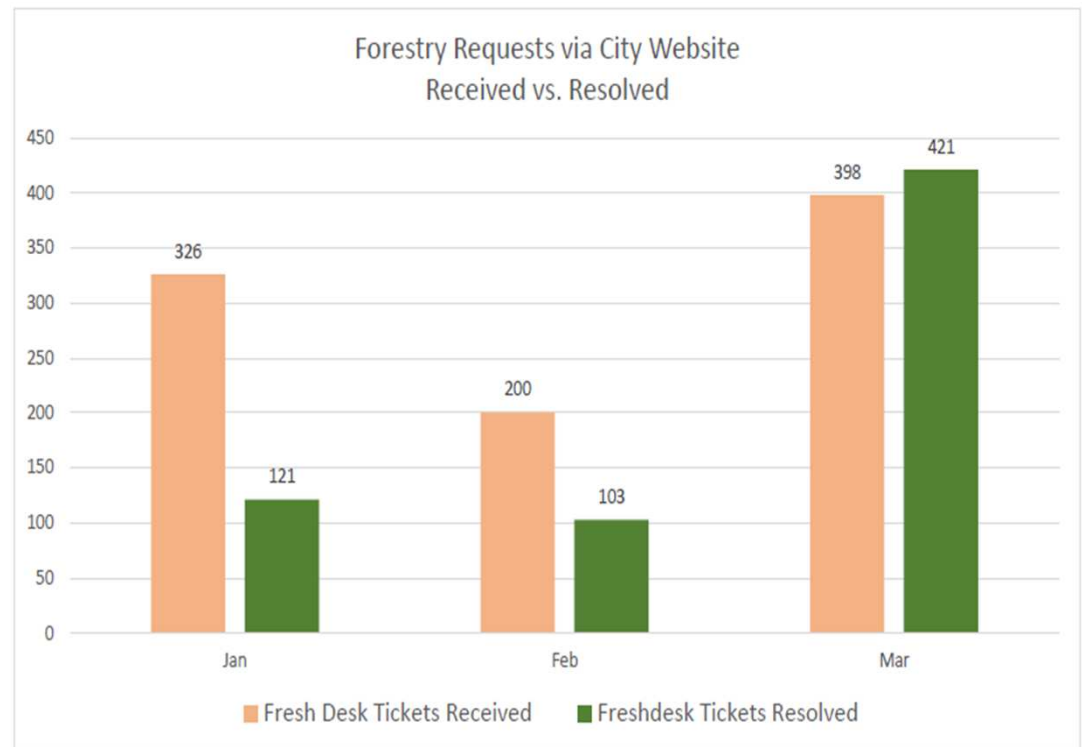
State of Forestry

- **FreshDesk** (digital platform to manage voicemails & emails)

- **398** emails and voicemails rec'd in March (via Freshdesk)
- **487** live calls

- **1,414** communications
- **300+** requests TBD

*Send emails to:
forester@cbts.us





Conclusion

- City will provide:
 - Updated storm data to inform our methods (per Slide 6)
 - Monthly updates of the Urban Forest Master Plan
- Seeking feedback from Residents and Commissioners:
 - What would you like to know?
 - What guidance would you recommend?
- Will report back in follow-up F&B presentation