



# CITY OF CARMEL-BY-THE-SEA FOREST AND BEACH COMMISSION AGENDA

Forest and Beach Commissioners Sarah Berling,  
Kelly Brezoczky, Tamara Michie, Harry Ross, and  
Neal Rutta

All meetings are held in the City Council Chambers  
East Side of Monte Verde Street  
Between Ocean and 7th Avenues

**Regular Meeting**  
**Thursday, July 9, 2026**  
**2:30 PM**

**Meeting 2:30 PM**

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## HYBRID MEETING ATTENDANCE OPTIONS

This meeting will be held in person and via teleconference ("hybrid"). The public is welcome to attend the meeting in person or remotely via Zoom, however, the meeting will proceed as normal even if there are technical difficulties accessing Zoom. The City will do its best to resolve any technical issues as quickly as possible. To view or listen to the meeting from home, you may also watch the live stream on the City's YouTube page at: <https://www.youtube.com/@CityofCarmelbytheSea/streams>. To participate in the meeting via Zoom, copy and paste the link below into your browser.

<https://ci-carmel-ca-us.zoom.us/j/844444070972>

Webinar ID: 844 4407 0972

Passcode: 894665

Join by phone: (253) 215-8782

## HOW TO OFFER PUBLIC COMMENT

The public may give public comment at this meeting in person, or use the Zoom teleconference module, provided that there is access to Zoom during the meeting. Zoom comments will be taken after the in-person comments. The public can also email comments to [yculver@ci.carmel.ca.us](mailto:yculver@ci.carmel.ca.us). Comments must be received at least 2 hours before the meeting in order to be provided to the legislative body. Comments received after that time and up to the beginning of the meeting will be made part of the record.

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## CALL TO ORDER AND ROLL CALL - CHAMBERS

## **PLEDGE OF ALLEGIANCE**

## **ANNOUNCEMENTS**

## **PUBLIC APPEARANCES**

Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Appearances. Each person's comments shall be limited to 3 minutes, or as otherwise established by the Chair. While stating your name is optional, it helps to identify speakers in the meeting minutes. Under the Brown Act, public comment for matters on the agenda must relate to that agenda item, and public comments for matters not on the agenda must relate to the subject matter jurisdiction of this legislative body. Remote or in-person participants who do not comply with the requirements of the Brown Act will be muted.

## **CONSENT AGENDA**

Items on the consent agenda are routine in nature and do not require discussion or independent action. Members of the Commission or the public may ask that any items be considered individually for purposes of Board/Commission discussion and/ or for public comment. Unless that is done, one motion may be used to adopt all recommended actions.

- 1) Approve the June 2026 Forest and Beach Commission Meeting Minutes.

## **ORDERS OF BUSINESS**

Orders of Business are agenda items that require Board or Commission discussion, debate, direction to staff, and/or action.

- 2) June 2026 Foresters Report  
June 2026 Foresters Report

- 3) Tree Fine Discussion

## **DIRECTOR'S REPORT**

- 4) June 2026 Public Works Director's Report

## **FUTURE AGENDA ITEMS**

## **ADJOURNMENT**

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This agenda was posted at City Hall, Monte Verde Street between Ocean Avenue and 7th Avenue, Harrison Memorial Library, located on the NE corner of Ocean Avenue and Lincoln Street, the Carmel-by-the-Sea Post Office, 5th Avenue between Dolores Street and San Carlos Street, and the City's webpage (<http://www.ci.carmel.ca.us>) in accordance with applicable legal requirements.

**SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the Forest & Beach Commission regarding any item on this agenda, received after the posting of the agenda will be available at the Public Works Department located on the east side of Junipero Street between Fourth and Fifth Avenues during normal business hours.

**SPECIAL NOTICES TO PUBLIC**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at 831-620-2000 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting (28CFR 35.102-35.104 ADA Title II).

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**CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission  
Staff Report**

**July 9, 2026  
CONSENT AGENDA**

**TO:** Forest and Beach Commission

**SUBMITTED BY:** Yvette Culver, Administrative Coordinator

**APPROVED BY:** Shari Carlet, MSCE, Acting Public Works Director

**SUBJECT:** Approve the June 2026 Forest and Beach Commission Meeting Minutes.

**RECOMMENDATION:**

Approve the Forest and Beach June 2026 Meeting Minutes.

**BACKGROUND / SUMMARY:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. FB Meeting Minutes - June 2026 -FINAL-JO

**FOREST AND BEACH COMMISSION**  
**REGULAR MEETING**  
June 11, 2026

**CALL TO ORDER AND ROLL CALL**

**PRESENT:** Berling, Brezoczky\*, Michie, Ross, Rutta  
**ABSENT:** None  
**STAFF PRESENT:** Shari Carlet, Acting Public Works Director  
Justin Ono, City Forester  
Rene Aldama, Assistant City Forester  
Mary Bilse, Environmental Manager  
Yvette Culver, Commission Clerk/Administrative Coordinator

*\*Commissioner Brezoczky participated remotely, via Zoom, due to a family emergency; no other persons were present at the remote location.*

**PLEDGE OF ALLEGIANCE**

Chair Michie led the public in the Pledge of Allegiance

**ANNOUNCEMENTS**

None

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

Approve the Meeting Minutes for the May 26, 2026, meeting.

Commissioner Ross moved to approve the Meeting Minutes for the May 26, 2026, Meeting seconded by Commissioner Berling and carried by the following roll call vote:

**AYES:** Berling, Brezoczky, Michie, Ross, Rutta  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**ORDERS OF BUSINESS**

Leadership Carmel Class Project of 2026

*This item has been moved to the beginning of the Agenda for time purposes.*

Leadership Carmel is a 9-month personal and professional development program designed to provide a solid framework to inspire and serve current and future leaders and influencers. Each class cultivates and executes a legacy project as a gift for the Carmel Community.

**SPEAKERS**

Justin Ono  
Michelle Amirkhanian  
Kathryn Brown  
Christy Carico  
Cari Hill  
Ryan Keenan  
Tara Leweling

**PUBLIC COMMENT**

Kelly Schmidt  
Celestial Moetala  
Cindy Lloyd  
Chris Campbell

The Commissioners asked for more information in regard to sound of the devices and will try to go and to a school location that has them installed. This will be voted on once they have all of the sound information and will also talk more about the location of these instruments.

**PUBLIC HEARING**

Consider the conditional release of a Stop Work Order at Mission Street 3 Northeast of 10<sup>th</sup> Avenue.

**SPEAKERS**

Justin Ono  
Jerome Politzer – neighbor of applicant

**PUBLIC COMMENT**

Cindy Lloyd  
Chris Campbell  
Ramie Allard

Commissioner Michie motioned that for the property at Mission Street Three northeast of Tenth Avenue, that on the property of the developer that we have them replant three (3) trees as mitigation planting for the tree that was killed during construction and on the neighboring property that they remove the tree that was killed during construction and that they replant up to three (3) trees for a mitigation planting, according to the owners wish. Also, we recommend the full fine of \$33,647.00 along with 90 days of a Stop Work Order. This will be at the discretion of the neighbor. seconded by Commissioner Ross, and carried by the following roll call vote:

**AYES:** Berling, Brezoczky, Michie, Ross, Rutta  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

**DIRECTOR'S REPORT**

- Receive an update on the monthly Public Works Directors Report for April and May 2026
- Mary Bilse updated the Commissioners that the plan is to present the Coastal Adaptation updates to the Forest and Beach Commission in July and to the Planning Commission in August.
- Mary Bilse updated the Commissioners on the plans for the North Dunes.

**SPEAKERS**

Shari Carlet, Acting Public Works Director  
Mary Bilse, Environmental Manager

**FORESTERS REPORT**

- Receive an update on the monthly Foresters Report for April and May 2026

**SPEAKERS**

Justin Ono, City Forester

**PUBLIC COMMENT**

None

**FUTURE AGENDA ITEMS**

Future Beach Updates – Winter beach prep

APPROVED: ATTEST:

\_\_\_\_\_  
Tamara Michie, Chair

\_\_\_\_\_  
Yvette Culver, Commission Clerk



**CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission  
Staff Report**

**July 9, 2026  
ORDERS OF BUSINESS**

**TO:** Forest and Beach Commission

**SUBMITTED BY:** Justin Ono, City Forester

**APPROVED BY:** Shari Carlet, MSCE, Acting Public Works Director

**SUBJECT:** June 2026 Foresters Report

**RECOMMENDATION:**

Receive a presentation on the June 2026 Forester's Report

**BACKGROUND / SUMMARY:**

**FISCAL IMPACT:**

None at this time

**ATTACHMENTS:**

None



**CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission  
Staff Report**

**July 9, 2026  
ORDERS OF BUSINESS**

**TO:** Forest and Beach Commission

**SUBMITTED BY:** Justin Ono, City Forester

**APPROVED BY:** Shari Carlet, MSCE, Acting Public Works Director

**SUBJECT:** June 2026 Foresters Report

**RECOMMENDATION:**

**BACKGROUND / SUMMARY:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. June Foresters Report for the July 9 Mtg



# CITY OF CARMEL-BY-THE-SEA

## Monthly Report

### City Forester's Report

**TO:** Forest and Beach Commissioners

**FROM:** Justin Ono, City Forester

**SUBJECT:** May 2026 Forester's Report

### Forestry, Parks, and Beach Highlights:

#### Carmel Forest Master Plan (CFMP):

- City consultant Dudek is drafting a Categorical Exemption for QEQA.

#### Contractors:

- Landscape contractor Town and Country began weed whacking for fire fuel reduction throughout town.
- Tree Contractors have task orders waiting to be issued in the new fiscal year for pruning and removals in preparation for the upcoming winter, as well as large task orders for stump grinding and replanting.

#### City Staff and Crews:

- City Forestry Crew removed 2 dead, dying, or invasive trees, planted 5 trees, and pruned 35 trees providing clearance for roads and stop signs, as well as maintaining tree health.
- Fire Fuel Reduction: City crew continued work around various sites in town, including limbing up trees and weed whacking.
- City received new aerial lift truck allowing to better perform proactive tree pruning and staff have already started clearance pruning the Ocean Avenue Medians.

## Permit Information

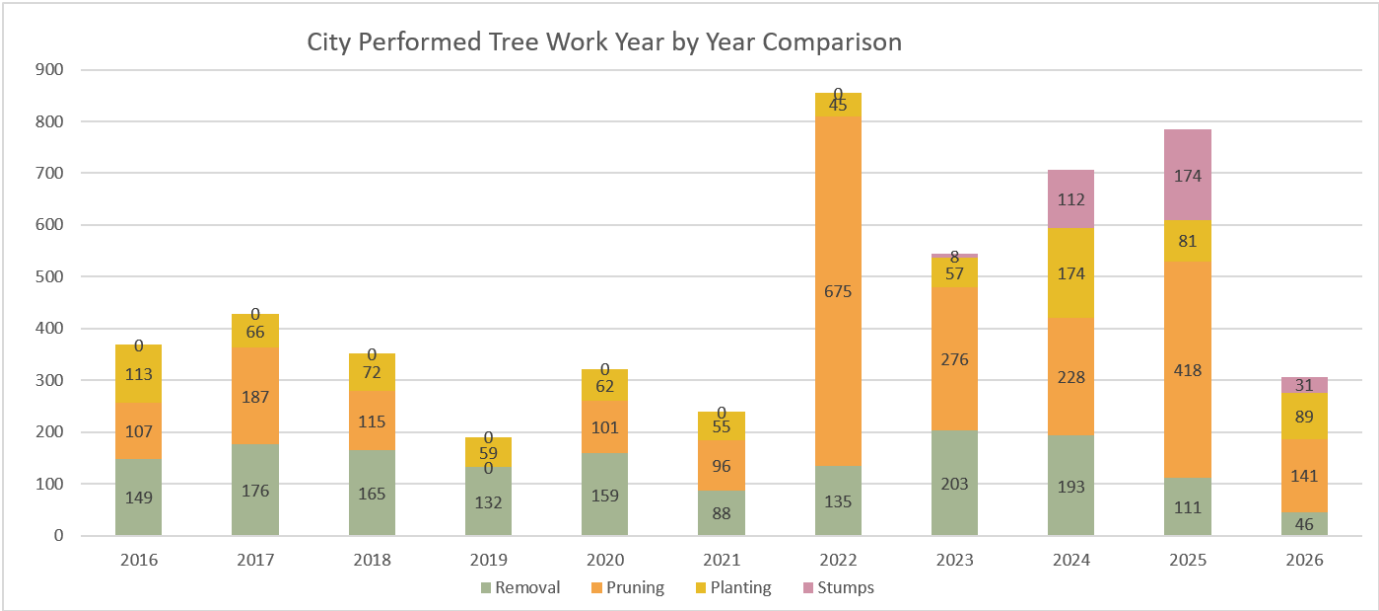
**\*\*June numbers are through June 26, 2026\*\***

2026 Permitted removals, pruning, and required planting											
	Tree permits received	Tree permits Issued	Site Inspections Performed	Trees approved for pruning	Removal of Upper Canopy	Removal of Lower Canopy	Required to Plant Upper	Required to Plant Lower	No room for new tree	Meets Density Rec.	Total Number of Trees Required
January	29	22	5	14	8	13	9	14	1	1	23
February	15	6	1	6	3	4	0	2	1	1	2
March	31	20	7	12	7	13	13	16	0	2	29
April	24	17	6	12	5	12	6	12	0	1	18
May	23	13	5	15	4	11	7	7	0	1	14
June	21	13	3	5	1	16	1	12	0	0	13
July											
August											
September											
October											
November											
December											
<b>2026 Totals</b>	<b>143</b>	<b>91</b>	<b>27</b>	<b>64</b>	<b>28</b>	<b>69</b>	<b>36</b>	<b>63</b>	<b>2</b>	<b>6</b>	<b>99</b>

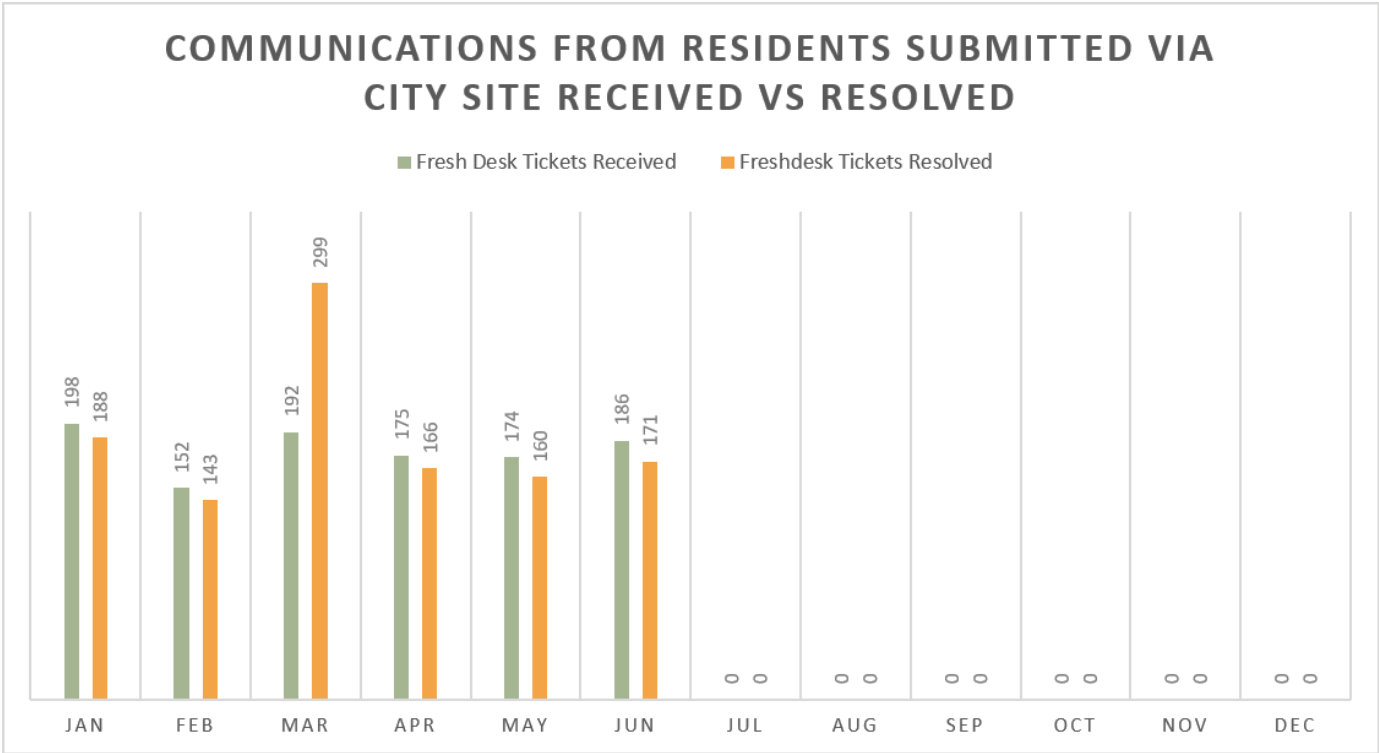
### Historic permitted removals and required planting

Year	Permitted removals	Removal of upper	Removal of lower	Replanting Required	Replanting of upper	Replanting of lower	Replanting %	Applications processed
2021	204	81	123	135	81	54	66.18%	213
2022	149	82	67	85	48	37	57.05%	155
2023	324	211	113	223	164	72	68.83%	336
2024	231	110	121	231	118	113	100.00%	391
2025	222	102	120	160	72	88	72.07%	315
2026	97	28	69	99	36	63	102.06%	143

# City Forestry, Parks, and Beach Activities



\*Calendar year to date, stumps include contractors and will be updated upon completion of task orders.



\*Numbers only represent correspondences received via the City’s website and do not include live calls, voicemails, drop-in visitors, and emails sent directly to employees from residents, nor return calls and emails from staff.



**CITY OF CARMEL-BY-THE-SEA  
Forest and Beach Commission  
Staff Report**

**July 9, 2026  
ORDERS OF BUSINESS**

**TO:** Forest and Beach Commission

**SUBMITTED BY:** Justin Ono, City Forester

**APPROVED BY:** Shari Carlet, MSCE, Acting Public Works Director

**SUBJECT:** Tree Fine Discussion

**RECOMMENDATION:**

Present and discuss Tree Fines with the Forest and Beach Commission.

**BACKGROUND / SUMMARY:**

**FISCAL IMPACT:**

**ATTACHMENTS:**

1. Carmel-by-the-Sea Tree Protection Fine and Penalty Guide (1)

# Carmel-by-the-Sea Tree Protection Fine and Penalty Guide

## Forest & Beach Commission

### Tree Fine Table

The following table provides a list of options for augmenting the existing tree fines in Carmel-By-The-Sea. The first column describes the suggested option; the second column lists out the various changes that would be required (primarily by changing the municipal code) to support the update, and the final column provides some description about the option.

Change Item	CMC Changes Required	Notes
Administrative Penalty increased from \$500 to \$1000.	<ul style="list-style-type: none"> <li>section 12.28.185 (A) provides for a fine of \$250 (first offense) and \$500 (second offense). This requires a change (planning commission, city council)</li> <li>section 17.48.150 (B) similarly provides for a fine of \$250 and \$500. This needs to be changed along with 12.28.185 (A) to be consistent.</li> </ul>	<p>Administrative penalties already exist, but fines are \$250-\$500. Other similar cities have larger fines.</p> <p>Needs work: we are limited in increasing fines due to not being a charter-city.</p>
Include cost recovery for staff/ inspection time, documentation of site photos, re-inspection and proof of compliance	<ul style="list-style-type: none"> <li>There is no mention of specific addition fees of this kind in CMC. There is precedent however of identifying specific fees (i.e. 12.28.340 (M) to deal with bark beetle, 12.28.070 fees related to filing of an appeal).</li> </ul>	<p>Need to research and verify if this would require specific changes in CMC.</p> <p>Explicitly including additional feeds makes sense given the amount of work/effort required to investigate, evaluate and enforce a tree incident.</p>
Stop work order until issue resolved.	<ul style="list-style-type: none"> <li>12.28.210 and 17.48.150 already define a stop work order for up to 90 days while resolution is determined.</li> <li>There is no other explicit ability to level a building permit suspension in CMC.</li> </ul>	<p>Stop work orders do exist in the CMC right now, and they are typically used to stop work while an incident is being investigated. This is a useful tool during evaluation but may not be an appropriate mechanism for improved penalties (see below regarding building permit suspensions, etc).</p>
Tree Replacement & Mitigation Planting (multiple trees)	<ul style="list-style-type: none"> <li>12.28.210 (A) and 17.48.150 (C) [1] address the ability to require tree replacement.</li> </ul>	<p>This exists, and seems to be general enough to allow for discretion based on the offense. (i.e., there have been incidents in the past year where different penalties for tree replantings have been levied).</p> <p>What may not be covered is the cost for compliance enforcement when a tree(s) is replanted. I.e. the effort on the part of forestry to review each year (for 5 years) to verify the tree is still alive).</p>

<p>Fee-in-lieu - restitution based on replacement value or appraisal, whichever is larger.</p>	<ul style="list-style-type: none"> <li>• 12.28.210 (B-C) and 17.48.150 (C) [2-3] address the ability to require \$\$\$ to be deposited.</li> <li>• valuation is based on established criteria</li> <li>• there is no reference to any multiplier effect for more egregious scenarios.</li> </ul>	<p>We are limited in the ability to apply larger fines based on the value of a tree due to not being a charter city. Needswork - we need to verify this with city attorney.</p>
<p>Suspension of building permits: consideration on suspension of future building permits related to existing property and owner</p>	<ul style="list-style-type: none"> <li>• 12.28.210 and 17.48.150 define a stop work order for up to 90 days, but this is allowed only while resolution is being determined. There is no other explicit ability to level a building permit suspension in CMC.</li> </ul>	<p>This could be a valuable penalty to help prevent egregious violations. There is prevailing wisdom that a large tree fine is still manageable when a house is being developed that costs millions of dollars. The fine can be built into the cost of the house, if the developer gets their outcome and increases the value of the property.</p> <p>CMC 12.28.115 already exists and gives the city council the ability to suspend the business license of a tree company for 90 days up to 1 year. This provides precedent but may not be long enough for a property developer.</p>
<p>Suspension of arborist/tree contractor permits: consideration on suspension for period of time</p>	<ul style="list-style-type: none"> <li>• CMC 12.28.115 identifies suspension of business license for 90 days (1st offense) and for 1 year (2nd offense). This is related specifically to tree pruning standards of a tree on private property.</li> <li>• There is no mention in CMC of the ability to suspend a business license specifically related to illegal tree removal or death.</li> </ul>	<p>This could be a valuable penalty to help prevent egregious violations.</p> <p>CMC 12.28.115 already exists and gives the city council the ability to suspend the business license of a tree company for 90 days up to 1 year. Consideration could be given to increasing the time for 3-5 years? This would certainly be punitive for a tree contractor that would like to do work in Carmel by the sea.</p> <p>The title of this ordinance is "Standards for the Pruning of Trees on Private Property". We need to verify with city attorney if this adequately covers situations such as "tree death", "egregious root cutting", etc.</p>
<p>Increase restitution fee by multiplier factor or raise limit to a level such as \$100,000.00</p>	<p>Needswork: I.e. There are restrictions on being able to massively increase the penalties beyond existing appraised valuations due to Carmel by the Sea not being a charter city, etc.</p> <p>Would like to add information from city attorney from december 2025 that discussed the restrictions. The idea being we should list it as an option - and why it probably could not happen – just for completeness.</p>	

## Discussion Notes

Based upon an analysis performed by the city attorney regarding the existing tree fines and penalties in the CMC, there may be some options for further investigation:

1. There are restrictions on “General Law” cities regarding infractions, misdemeanors and administrative fines and this needs to be kept under consideration.
2. Fines/penalties related to infractions and misdemeanors are limited.
3. “Administrative fines” pertaining to misdemeanors, seem to have some leeway, as long as they are not considered excessive:
  - a. If an increase in administrative penalties (up to \$100,000 in fines) is to be considered, we need to investigate California cities that are “general law” with larger fines, as this could be a basis for increasing to an amount not considered excessive.
  - b. If an established or extended suspended license is to be considered, we should investigate California cities that are “general law” with extended suspensions, as this could be a basis for this penalty.
4. There are known inconsistencies in the CMC regarding tree fines. We should consider addressing these inconsistencies.

## Example Tree Violation Scenarios

The table below represents tree fines organized by different user scenarios. There are three scenarios that describe a simple, moderate and more egregious scenario regarding the removal, pruning or death of a tree(s). Based on the different scenarios various measures are described regarding penalties and fines that could be applied to the situation. The final column in the table provides information regarding existing or relevant Carmel Municipal Code sections that exist or would have to be changed to support the penalty.

Example Scenario	Fine/Appraisal/Replacement	Penalty
<p>Contractor/Homeowner trims a tree without permit but no lasting harm.</p> <p>Contractor parks equipment over root zone once, no damage observed.</p> <p>Repeat unpermitted pruning or root disturbance.</p> <p>Failure to comply with tree protection fencing or conditions during construction.</p>	<p>\$500-\$1,000 (Need Authority to raise fines)</p>	<ul style="list-style-type: none"> <li>• Administrative penalty: <b>Yes</b></li> <li>• Staff Inspection cost: <b>Yes</b></li> <li>• Stop work order: <b>Yes</b> (until issue resolved)</li> <li>• Tree Replacement &amp; Mitigation Planting (multiple trees): <b>No</b></li> <li>• Fee-in-lieu - replacement value of tree: <b>No</b></li> <li>• Suspension of building permits: <b>No</b></li> <li>• Suspension of arborist/tree contractor permits:: <b>No</b></li> <li>• Increase restitution fee by multiplier factor: <b>No</b></li> </ul>
<p>Unauthorized removal of trees under 12" diameter.</p> <p>Heavy root cutting causing tree decline.</p> <p>Unauthorized removal of "non-protected" but city-managed trees.</p> <p>Removal of protected tree 12"-24" diameter without permit.</p> <p>Damage during grading or construction that endangers survival.</p>	<p>Refer to: Guide to Plant Appraisal book for replacement or appraisal value.</p> <p>Fee-in-lieu of Replacement (Need Authority to formalize policy and raise fee)</p>	<ul style="list-style-type: none"> <li>• Administrative penalty: <b>Yes</b></li> <li>• Staff Inspection cost: <b>Yes</b></li> <li>• Stop work order: <b>Yes</b> (until issue resolved)</li> <li>• Tree Replacement &amp; Mitigation Planting (multiple trees): <b>Yes</b></li> <li>• Fee-in-lieu - replacement value of tree: <b>No</b></li> <li>• Suspension of building permits: <b>No</b></li> <li>• Suspension of arborist/tree contractor permits:: <b>No</b></li> <li>• Increase restitution fee by multiplier factor: <b>No</b></li> </ul>
<p>Intentional removal or topping of a significant tree over 24" diameter.</p> <p>Multiple protected trees removed to clear the development site.</p> <p>Contractor/Homeowner knowingly removes or destroys multiple protected or significant trees.</p> <p>False statements to staff, concealment, or non-cooperation.</p>		<ul style="list-style-type: none"> <li>• Administrative penalty: <b>Yes</b></li> <li>• Staff Inspection cost: <b>Yes</b></li> <li>• Stop work order: <b>Yes</b> (until issue resolved)</li> <li>• Tree Replacement &amp; Mitigation Planting (multiple trees): <b>Yes</b></li> <li>• Fee-in-lieu - replacement value of tree: <b>Yes</b></li> <li>• Suspension of building permits: <b>Yes</b></li> <li>• Suspension of arborist/tree contractor permits:: <b>Yes</b></li> <li>• Increase restitution fee by multiplier factor: <b>Yes</b></li> </ul>





# CITY OF CARMEL-BY-THE-SEA

## Public Works Department June 2026 Report

<b>TO:</b>	Forest and Beach Commissioners
<b>SUBMITTED BY:</b>	Shari Carlet, Acting Public Works Director
<b>SUBMITTED ON:</b>	June 2026

### Public Works Director

- El Nino and Winter Preparedness planning is underway. Conducted an internal staff meeting last June 24 to start discussing the plan.
- Fuel Management Plan for Pescadero. 3 Quotes have been requested and received. Biological assessment to be conducted prior to the fuel management work. Fuel management plan for MTNP is also being discussed and planned.
- Sand redistribution work along the beach was completed from June 22<sup>nd</sup> to June 30<sup>th</sup> as part of the Shoreline Management Plan. Second sand redistribution work to be repeated by the end of Summer to move sand towards the revetments in preparation for winter and the predicted El Nino.
- 13<sup>th</sup> Avenue Vegetation Clearing Work in preparation for Wildfire Evacuation Route
- Review of the RFP Architectural Services Proposal for the PD/PW has been on-going.
- Project Manager recruitment is on-going.
- Public Works Director recruitment is on-going.
- Public Works currently has 5 vacant positions: PW Director, Project Manager, Permit Tech, and 2 Maintenance Workers (one for Forestry, one for Street Maintenance)

### Environmental Programs

- Draft Coastal Hazards Report
  - Being reviewed by Planning Department and will be presented and reviewed by F&B and Planning Commissions by August.
- Renewing 5-year Coastal Development Permit (CDP 16-315);
  - Planning Commission review by July/August 2026 and approval expected September 2026.
- Renew 5-Year Coastal Development Permit
  - Draft staff report for CDP extension for North Dunes Restoration. Planning Staff is currently reviewing it.
- Stormwater:
  - Submitted response to the NOV to the regional Board on 6/12.
- Plastic Bag Ordinance Changes:
  - August 2026 CC Meeting Agenda- 1<sup>st</sup> reading in August.
- SB 1383 MOU with ReGen for GY 26/27 and Greenwaste Rate Increases
  - Agreement is being processed.

## **Facility Maintenance**

- Emergency repairs at the Police Station have been completed with the help of Public Works Staff and contractors (Evidence room, ventilation, flooring, etc...)
- The city has acquired a Janitorial services agreement with Bright Building Maintenance. They start work on July 1, 2026.
- Branch Library: Staff worked with Library department for the Historical Wall project.
- Scott House painting: Staff working with Planning Department to obtain permits to paint the Scott House and fix the window leaks.
- Vista Lobos- Obtaining quotes for installation of Transfer Switches for generator for EOC

## **Street Maintenance**

- Sand Redistribution at the beach work completed by Street Operations crew.
- Continued sidewalk repairs and name sign painting throughout the city
- Continuous Annual Traffic Marking painting.

## **Project Management for the Capital Improvement Program**

### Shoreline:

- CIP-Beach Stairs: Project is being rebid. Conducted the mandatory pre-bid meeting last June 22<sup>nd</sup> with 6 contractors attending the mandatory meeting. Bid Due Date: July 21.
- CIP- 4<sup>th</sup> Ave Outfall & Sand Ramp:
  - Operations pushed sand at the bottom of the sand ramp.
- Priority - Emergency Repair of 11<sup>th</sup> Ave shoreline erosion:
  - Engineer consultant agreement has been completed.
- CIP - EV Chargers / Panel Upgrade Project: ADA compliance is being reviewed and will be designed as part of this project.

### Additional Capital and External Agency Improvement Projects:

- CIP – Conglomerate Paving Project: Approximately 90% of the paving work is complete. Continuation and completion of the micro surfacing work to be completed this week.
  - An ADA ramp and ADA parking has been designed and will be installed in July at Scenic and Santa Lucia.
  - ADA layout adjustments for the Del Mar Restroom are currently under review.
  - Utility Agency CAWD projects working on more microsurfacing work at Scenic.
  - Private Development: The Ulrika Project is ongoing, with periodic street closures on Dolores from 5<sup>th</sup> to 6<sup>th</sup> Avenues.

### FY25-26 CIP Projects Completed:

- Fire Station Upgrade
- Forest Theater Stage
- Sunset Center Painting Phase 2
- ADA Upgrade Year 8 (Railing on steps at Devendorf Park)
- Rio/Junipero Media
- Park Library Window Repair
- Yoga Center Re-roof
- Forest Plan Implementation Year 2
- Resurfacing Sunset Center Parking Lot
- Devendorf Park Improvements

- Sidewalk Repairs: Precision Grinding completed

**Forestry, Parks, and Beach**

- Refer to City Forester's Report.